

**Supervised Practice Portfolio Examination (SPPE):
Practice Overview MCLE Requirement**

SPPE Rule 6.9 requires all Provisional Licensees to attend, listen to, or watch 15 hours of MCLE programming designated by the Board of Bar Examiners. The Board has designated the Professional Liability Fund's (PLF) Learning the Ropes program to fulfill this requirement.

The PLF offers an audio download under the CLE tab (scroll down to the Learning the Ropes entries). Applicants to the SPPE Program will receive an email from the Admissions Department with instructions to download the programs free of charge.

Learning the Ropes includes at least 15 hours of instruction. Provisional Licensees may select any 15 hours to meet the SPPE requirement and record those hours as program activities on their timesheets.

Licensees may choose to listen to all additional hours; however, the additional hours cannot be claimed as program activities or legal work. If required by an employer or Supervising Attorney, those extra hours may instead be logged as employer training.

The attached sheet provides a template for tracking compliance. Be sure to complete each session in full before marking it as complete. Once 15 hours have been logged, save the template as a PDF and upload it to the Application Portal. Use your Provisional License number (not your SPPE number) when identifying yourself on the log. A training video will be available to guide you through this process.

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Sessions – 2023 and 2024 Learning the Ropes	Hours	Check if Completed
Day 1 Main Session		
PLF Overview	0.50	
Introduction to Claims and Risk Management	1.00	
Regulation of Lawyer Conduct in Oregon	1.00	
Professionalism: Be the Person Your Dog Thinks You Are	1.00	
Civil Motion Practice	0.75	
Family Law	0.75	
Criminal Law	0.75	
ADR – Mandated and Voluntary	1.00	
Day 1 Breakout Sessions		
Estate Planning and Administration; Guardianships and Conservatorships	0.75	
Personal Injury	0.75	
Business Transactions	0.75	
Day 2 Main Session		
Essential Guide to Practice Management	1.50	
Solo Success: Launching Your Own Practice	1.00	
Solo Success: Staying the Course	1.00	
Pro Bono, Legal Aid, and Other Tools to Reach Justice for All	1.50	
Lawyer Well-Being	1.00	
Day 2 Breakout Sessions		
Success Tips for Lawyers Joining Firms (Part 1)	1.50	
Success Tips for Lawyers Joining Firms (Part II)	0.50	
Day 3 Main Session		
Courtroom Do's and Don'ts	1.00	
Tips, Traps, and Tools for Navigating Negotiations and Professional Relationships	0.50	
Lawyering for Clients with Diverse Needs	1.50	
Total Hours Completed (Must be at Least 15)		

Provisional License Number: _____

Date: _____