

## Rules of Procedure

*(As approved by the Supreme Court by order dated February 9, 1984 and as amended by Supreme Court orders dated April 18, 1984, May 31, 1984, July 16, 1984, July 27, 1984, November 1, 1984, June 25, 1985, July 8, 1985, July 22, 1985, November 29, 1985, January 2, 1986, January 24, 1986, March 20, 1986, September 10, 1986, June 30, 1987, September 24, 1987, October 1, 1987, November 10, 1987, November 24, 1987, December 10, 1987, January 5, 1988, February 22, 1988, February 23, 1988, July 8, 1988, March 13, 1989, March 31, 1989, June 1, 1989, March 20, 1990, October 1, 1990, January 10, 1991, April 4, 1991, July 22, 1991, August 2, 1991, January 17, 1992, December 22, 1992, June 29, 1993, December 13, 1993, December 28, 1993, October 10, 1994, May 15, 1995, November 6, 1995, December 14, 1995, September 30, 1996, June 5, 1997; August 19, 1997, effective October 4, 1997; October 3, 1997; July 10, 1998; November 30, 1999; February 5, 2001; June 28, 2001; September 6, 2001; June 17, 2003, effective July 1, 2003; July 9, 2003, effective August 1, 2003; June 17, 2003, effective, January 1, 2004; December 8, 2003, effective January 1, 2004; December 9, 2004, effective January 1, 2005; January 21, 2005; April 26, 2007; August 29, 2007; January 17, 2008; March 20, 2008; October 19, 2009; January 1, 2011; December 10, 2010, effective June 1, 2011; July 21, 2011; June 6, 2012; April 5, 2013; August 13, 2013, effective November 1, 2013; August 10, 2015; May 3, 2017, effective January 1, 2018; May 22, 2019, effective September 1, 2019; October 27, 2019, effective December 1, 2019; January 9, 2020, effective January 15, 2020.*

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Title 1 — General Provisions

**Rule 1.1 Definitions.**

In these rules, unless the context or subject matter requires otherwise:

- (a) “Adjudicator” means the Disciplinary Board statewide adjudicator, one or more of whom is appointed by the Supreme Court to chair all trial panels and any attorney appointed to serve in the Adjudicator’s role in a particular proceeding pursuant to BR 2.4(e)(14) or BR 2.4(f)(2).
- (b) “Applicant” means an applicant for reinstatement to the practice of law in Oregon.
- (c) “Attorney” means a person who has been admitted to the practice of law in Oregon.
- (d) “Bar” means Oregon State Bar created by the Bar Act.
- (e) “Bar Act” means ORS Chapter 9.
- (f) “Bar Counsel” means counsel appointed by the SPRB or the Board to represent the Bar.
- (g) “BBX” means Board of Bar Examiners appointed by the Supreme Court.
- (h) “Board” means Board of Governors of the Bar.
- (i) “Chief Executive Officer” means the chief administrative employee of the Bar.
- (j) “Client Assistance Office” means a department of the Bar that reviews and responds to inquiries from the public about the conduct of attorneys.
- (k) “Complainant” means the person who inquires about the conduct of an attorney through the Client Assistance Office.
- (l) “Contested Admission” means a proceeding in which the BBX is objecting to the admission of an applicant to the practice of law after a character review proceeding.

- (m) “Contested Reinstatement” means a proceeding in which the Bar is objecting to the reinstatement of an attorney or a former attorney to the practice of law.
- (n) “Disciplinary Board” means the board appointed by the Supreme Court to hear and decide disciplinary and contested reinstatement proceedings pursuant to these rules.
- (o) “Disciplinary Board Clerk” means the person or persons designated in General Counsel’s Office of the Bar to receive and maintain records of disciplinary and reinstatement proceedings on behalf of the Disciplinary Board.
- (p) “Disciplinary Counsel” means disciplinary counsel retained or employed by, and in the office of, the Bar and shall include such assistants as are from time to time employed by the Bar to assist disciplinary counsel.
- (q) “Disciplinary proceeding” means a proceeding in which the Bar is charging an attorney with misconduct in a formal complaint.
- (r) “Examiner” means a member of the BBX.
- (s) “Formal complaint” means the document that initiates a formal lawyer discipline proceeding alleging misconduct and violations of disciplinary rules or statutory provisions.
- (t) “General Counsel” means the General Counsel of the Bar.
- (u) “Grievance” means an instance of alleged misconduct by an attorney that may be investigated by Disciplinary Counsel.
- (v) “Inquiry” means a communication received by the Client Assistance Office pertaining to an attorney that may or may not allege professional misconduct.
- (w) “Misconduct” means any conduct which may or does subject an attorney to discipline under the Bar Act or the rules of professional conduct adopted by the Supreme Court.
- (x) “Respondent” means an attorney who is charged with misconduct by the Bar in a formal complaint or who is the subject of proceedings initiated pursuant to BR 3.1, BR 3.2, BR 3.3, BR 3.4, or BR 3.5.
- (y) “State Court Administrator” means the person who holds the office created pursuant to ORS 8.110.
- (z) “Supreme Court” and “court” mean the Oregon Supreme Court.
- (aa) “SPRB” means State Professional Responsibility Board appointed by the Supreme Court.
- (bb) “Trial Panel” means a three-member panel of the Disciplinary Board.
- (cc) “Unlawful Practice of Law Committee” means the committee appointed by the Supreme Court to carry out the committee’s functions on behalf of the Bar pursuant to ORS 9.164.

*(Rule 1.1 amended by Order dated November 10, 1987.)*

*(Rule 1.1(c) amended by Order dated February 23, 1988.)*

*(Rule 1.1(i) and (k) amended by Order dated July 22, 1991.)*

*(Rule 1.1(l) through (w) amended by Order dated June 17, 2003, effective July 1, 2003.)*

*(Rule 1.1(b) and (i) amended by Order dated October 19, 2009.)*

*(Former Rule 1.1(a), (p), and (r) deleted; former Rule 1.1(i), (j), (k), (l), (m), (n), (o), (q), (s), (t), (u), (v), and (w) redesignated as Rule 1.1(l), (m), (n), (o), (p), (q), (r), (s), (w), (y), (z), (aa), and (bb); Rule 1.1(q), (s), (z), and (aa) amended; Rule 1.1(a), (i), (j), (k), (x), and (cc) added by Order dated May 3, 2017, effective January 1, 2018.)*

*(Rule 1.1(a) amended by Order dated May 22, 2019, effective September 1, 2019.)*

**Rule 1.2 Authority.**

These “Rules of Procedure” are adopted by the Board and approved by the Supreme Court pursuant to ORS 9.005(8) and ORS 9.542, and govern exclusively the proceedings contemplated in these rules except to the extent that specific reference is made herein to other rules or statutes. These rules may be amended or repealed and new rules may be adopted by the Board at any regular meeting or at any special meeting called for that purpose. No amendment, repeal or new rule shall become effective until approved by the Supreme Court.

*(Rule 1.2 amended by Order dated June 5, 1997, effective July 1, 1997.)*

*(Rule 1.2 amended by Order dated May 3, 2017, effective January 1, 2018.)*

**Rule 1.3 Nature Of Proceedings.**

Disciplinary and contested reinstatement proceedings are neither civil nor criminal in nature but are sui generis, and are designed as the means to determine whether an attorney should be disciplined for misconduct, or whether an applicant’s conduct should preclude the applicant from being reinstated to membership in the Bar.

*(Rule 1.3 amended by Order dated October 19, 2009.)*

**Rule 1.4 Jurisdiction; Choice of Law.**

(a) Jurisdiction. An attorney admitted to the practice of law in Oregon, and any attorney specially admitted by a court or agency in Oregon for a particular case, is subject to the Bar Act and these rules, regardless of where the attorney’s conduct occurs. The Supreme Court’s jurisdiction over matters involving the practice of law by an attorney shall continue whether or not the attorney retains the authority to practice law in Oregon, and regardless of the residence of the attorney. An attorney may be subject to the disciplinary authority of both Oregon and another jurisdiction in which the attorney is admitted for the same conduct.

(b) Choice of Law. In any exercise of the disciplinary authority of Oregon, the rules of professional conduct to be applied shall be as follows:

(1) For conduct in connection with a proceeding in a court before which an attorney has been admitted to practice, either generally or for purposes of that proceeding, the rules to be applied shall be the rules of the jurisdiction in which the court sits, unless the rules of the court provide otherwise; and

(2) For any other conduct,

(A) If the attorney is licensed to practice only in Oregon, the rules to be applied shall be the Oregon Code of Professional Responsibility and the Bar Act; and

(B) If the attorney is licensed to practice in Oregon and another jurisdiction, the rules to be applied shall be the rules of the jurisdiction in which the attorney principally practices; provided, however, that if particular conduct clearly has its predominant effect in another jurisdiction in which the attorney is licensed to practice, the rules of that jurisdiction shall be applied to that conduct.

(c) Application. The provisions of BR 1.4 apply to conduct occurring on or before December 31, 2004. Conduct occurring on or after January 1, 2005, is governed by Rule of Professional Conduct 8.5.

*(Rule 1.4 amended by Order dated September 30, 1996.)*

*(Rule 1.4(c) added by Order dated April 26, 2007.)*

*(Rule 1.4(c) amended by Order dated May 3, 2017, effective January 1, 2018.)*

**Rule 1.5 Effective Date.**

(a) These rules apply to all disciplinary and contested reinstatement proceedings initiated by the service of a formal complaint or statement of objections on a respondent or an applicant on or after January 1, 1984.

(b) The provisions of BR 1.5(a) apply except to the extent that in the opinion of the Supreme Court their application in a particular matter or proceeding would not be feasible or would work an injustice. In that event, the former or current rule most consistent with the fair and expeditious resolution of the matter or proceeding under consideration shall be applied.

*(Rule 1.5(a) amended by Order dated July 22, 1991.)*

*(Rule 1.5(a) amended by Order dated June 17, 2003, effective July 1, 2003.)*

*(Rule 1.5(a) and (b) amended by Order dated May 3, 2017, effective January 1, 2018.)*

**Rule 1.6 Citation Of Rules.**

These Rules of Procedure may be referred to as Bar Rules and cited, for example, as BR 1.1(a).

**Rule 1.7 Bar Records.**

(a) Property of Bar. The records of the Bar and of its officers, governors, employees and committees, in contested admission, disciplinary and reinstatement proceedings are the property of the Bar.

(b) Public Records Status. Except as exempt or protected by law from disclosure, the records of the Bar relating to contested admission, disciplinary, and reinstatement proceedings are available for public inspection.

**Rule 1.8 Service Methods.**

(a) Except as provided in Rule 4.2 and Rule 8.9, any pleading or document required under these rules to be served on a respondent, applicant, or attorney shall be

(1) sent to the respondent, applicant, or attorney, or his or her attorney if the respondent, applicant, or attorney is represented, by first class mail addressed to the intended recipient at the recipient's last designated business or residence address on file with the Bar, or

(2) served on the respondent, applicant, or attorney by personal or office service as provided in ORCP 7 D(2)(a)-(c).

(b) Any pleading or document required under these rules to be served on the Bar shall be sent by first class mail addressed to Disciplinary Counsel at the Bar's business address or served by personal or office service as provided in ORCP 7 D(2)(a)-(c).

(c) A copy of any pleading or document served on Bar Disciplinary Counsel shall also be provided to Bar Counsel, if one has been appointed, by first class mail addressed to his or her last designated business address on file with the Bar or by personal or office service as provided in ORCP 7 D(2)(a)-(c).

(d) Service by mail shall be complete on deposit in the mail except as provided in BR 1.12.

(e) The parties may by mutual agreement serve any document other than the formal complaint and answer by email delivery to the email address identified in the Bar's membership records for the respondent, applicant, or attorney, or his or her attorney if represented.

*(Rule 1.8 amended by Order dated June 30, 1987.)*

*(Rule 1.8(a) amended by Order dated February 23, 1988.)*

*(Rule 1.8(a), (b) and (c) amended by Order dated June 17, 2003, effective July 1, 2003.)*

*(Rule 1.8(d) amended by Order dated April 26, 2007.)*

*(Rule 1.8(a) amended by Order dated August 12, 2013, effective November 1, 2013.)*

*(Rule 1.8(a), (b), (c) amended; Rule 1.8(e) added by Order dated May 3, 2017, effective January 1, 2018.)*

**Rule 1.9 Time.**

In computing any period of time prescribed or allowed by these rules, the day of the act, event or default from which the designated period of time begins to run shall not be included. The last day of the period so computed shall be included unless it is a Saturday or a legal holiday, in which event the period runs until the end of the next day that is not a Saturday or legal holiday. As used in this rule, "legal holiday" means legal holiday as defined in ORS 187.010 and ORS 187.020.

*(Rule 1.9 amended by Order dated May 3, 2017, effective January 1, 2018.)*

**Rule 1.10 Filing.**

(a) Any pleading or document to be filed with the Disciplinary Board Clerk shall be delivered in person to the Disciplinary Board Clerk, Oregon State Bar, 16037 S.W. Upper Boones Ferry Road, Tigard, Oregon 97224, or by mail to the Disciplinary Board Clerk, Oregon State Bar, P. O. Box 231935, Tigard, Oregon 97281-1935. Any pleading or document to be filed with the Supreme Court shall be delivered to the State Court Administrator, Appellate Courts Records Section, 1163 State Street, Salem, Oregon 97301-2563, consistently with the requirements of the Oregon Rules of Appellate Procedure, including Chapter 16 (filing and service by electronic means). Any pleading or document to be filed with the Adjudicator or a regional chair shall be delivered to the intended recipient at his or her last designated business or residence address on file with the Bar.

(b) Filing by mail is complete on deposit in the mail in the following circumstances: All pleadings or documents, including requests for review, required to be filed within a prescribed time, if mailed on or before the due date by first class mail through the United States Postal Service.

(c) If filing is not done as provided in subsection (b) of this rule, the filing is not timely unless the pleading or document is actually received by the intended recipient within the time fixed for filing.

(d) A copy of any pleading or document filed under these Rules must also be served by the party or attorney delivering it on other parties to the case. All service copies must include a certificate showing the date of filing. "Parties" for the purposes of this rule shall be the respondent or applicant, or his or her attorney if represented; Disciplinary Counsel; and Bar Counsel, if any.

(e) Proof of service shall appear on or be affixed to any pleading or document filed. Such proof shall be either an acknowledgement of service by the person served or be in the form of a statement of the date of personal delivery or deposit in the mail and the names and addresses of the persons served, certified by the person who has made service.

*(Rule 1.10 amended by Order dated June 30, 1987.)*

*(Rule 1.10(d) amended by Order dated February 23, 1988.)*

*(Rule 1.10(d) amended by Order dated February 5, 2001.)*

*(Rule 1.10(a), (b), (d) and (e) amended by Order dated June 17, 2003, effective July 1, 2003.)*

*(Rule 1.10(a) amended by Order dated April 26, 2007.)*

*(Rule 1.10(a) amended by Order dated March 20, 2008.)*

*(Rule 1.10(f) added by Order dated October 19, 2009.)*

*(Rule 1.10(a), (b), (c), (d) amended; Rule 1.10(f) deleted by Order dated May 3, 2017, effective January 1, 2018.)*

**Rule 1.11 Designation of Contact Information.**

(a) All attorneys must designate, on a form approved by the Bar, a current business address and telephone number, or in the absence thereof, a current residence address and telephone number. A post office address designation must be accompanied by a street address.



(b) All attorneys must also designate an e-mail address for receipt of bar notices and correspondence except (i) attorneys whose status is retired and (ii) attorneys for whom reasonable accommodation is required by applicable law.

(c) An attorney seeking an exemption from the e-mail address requirement in paragraph (b)(ii) must submit a written request to the Chief Executive Officer, whose decision on the request will be final.

(d) It is the duty of all attorneys promptly to notify the Bar in writing of any change in his or her contact information. A new designation is not effective until actually received by the Bar.

*(Rule 1.11 amended by Order dated April 18, 1984, effective June 1, 1984. Amended by Order dated June 30, 1987.)*

*(Rule 1.11(a) and (b) amended by Order dated August 23, 2010, effective January 1, 2011.)*

*(Rule 1.11(a) amended, (b) and (c) added and former (b) now (d) redesignated by Order dated July 21, 2011.)*

*(Rule 1.11(a), (b), (c), and (d) amended by Order dated May 3, 2017, effective January 1, 2018.)*

### **Rule 1.12 Service Of Bar Pleadings Or Documents on Out-of-State Attorney.**

(a) If an attorney, pursuant to BR 1.11, has designated an address that is not located within the State of Oregon, a formal complaint filed under BR 4.1 or a statement of objections filed under BR 8.9 may be:

(1) personally served upon the attorney; or

(2) served on the attorney by certified mail, return receipt requested, to the attorney's last designated address on file with the Bar, in which case service shall be complete on the date on which the attorney signs a receipt for the mailing.

(b) If service under either BR 1.12(a)(1) or BR 1.12(a)(2) is attempted but cannot be completed, a formal complaint or a statement of objections may be served on the attorney by first class mail to the attorney's last designated address on file with the Bar, in which case service shall be complete seven days after such mailing. Proof of such service by mail shall be by certificate showing the date of deposit in the mail.

(c) Service of all other pleadings or documents on an attorney who has designated an address that is not located within the State of Oregon shall comply with BR 1.8(a).

*(Rule 1.12 amended by Order dated April 18, 1984, effective June 1, 1984. Amended by Order dated June 30, 1987.)*

*(Rule 1.12 amended by Order dated April 26, 2007.)*

*(Rule 1.12(a) and (c) amended by Order dated May 3, 2017, effective January 1, 2018.)*

### **Rule 1.13 Electronic Signature and Submission.**

(a) For purposes of this rule, "Form" means only a form made available by the Bar on its website for electronic submission to the Bar through the Bar's website and "filer" means the attorney using the Form and self-identified in the completed Form.

(b) As to any Form obtainable or accessible only by means of a login, the use of a filer's login constitutes the signature of the filer for purposes of these rules and for any other purpose for which a signature is required. In lieu of a signature, the document shall include an electronic symbol intended to substitute for the signature, such as a scan of the filer's handwritten signature or a signature block that includes the typed name of the filer preceded by an "s" in the space where the signature would otherwise appear. Example of a signature block with "s/":

s/ Jane Q. Attorney  
 JANE Q. ATTORNEY  
 OSB # \_\_\_\_\_  
 Email address \_\_\_\_\_

(c) When a Form requires a signature under penalty of perjury, in addition to signing and submitting the Form electronically, the filer shall sign a printed version of the Form and retain the signed Form in its original paper form for no less 30 days.

(d) An attorney may submit a Form through the Bar's website at any time, except when the Bar's electronic filing system is temporarily unavailable.

(e) Filing a Form pursuant to this rule shall be deemed complete at the time of electronic submission.

*(Rule 1.13 added by Order dated May 3, 2017, effective January 1, 2018.)*

## Title 2 — Structure And Duties

### **Rule 2.1 Qualifications of Counsel.**

(a) Definition of Respondent. Notwithstanding BR 1.1(a), for the purposes of this rule, "respondent" means an attorney who is the subject of an allegation of misconduct that is under investigation by the Bar, or who has been charged with misconduct by the Bar in a formal complaint.

(b) Bar Counsel. Any attorney admitted to practice law at least three years in Oregon may serve as Bar Counsel unless the attorney:

- (1) currently represents any respondent or applicant;
- (2) is a current member of the Disciplinary Board or has a firm member currently serving on the Disciplinary Board;
- (3) served as a member of the Disciplinary Board at a time when the formal complaint against the respondent was filed.

(c) Counsel for Respondent. Any attorney admitted to practice law in Oregon may represent a respondent unless the attorney:

- (1) is a current member of the Board or the SPRB;
- (2) served as a member of the Board or the SPRB at a time when the allegations about which the respondent seeks representation were under investigation by the Bar or were authorized to be charged in a formal complaint;
- (3) currently is serving as Bar Counsel;
- (4) is a current member of the Disciplinary Board or has a firm member currently serving on the Disciplinary Board;
- (5) served as a member of the Disciplinary Board at a time when the formal complaint against the respondent was filed.

(d) Counsel for Applicant. Any attorney admitted to practice law in Oregon may represent an applicant unless the attorney:

- (1) is a current member of the Board, the BBX, or the SPRB;
- (2) served as a member of the Board, the BBX, or the SPRB at a time when the investigation of the reinstatement application was conducted by the Bar;
- (3) currently is serving as Bar Counsel;

(4) is a current member of the Disciplinary Board or has a firm member currently serving on the Disciplinary Board;

(5) served as a member of the Disciplinary Board at a time when the statement of objections against the applicant was filed.

(e) Vicarious Disqualification. The disqualifications contained in BR 2.1(b), (c), and (d) also apply to firm members of the disqualified attorney's firm.

(f) Exceptions to Vicarious Disqualification.

(1) Notwithstanding BR 2.1(b), (c), and (d), an attorney may serve as Bar Counsel or represent a respondent or applicant even though a firm member is currently serving on the Disciplinary Board, provided the firm member recuses himself or herself from participation as a trial panel member or regional chairperson in any matter in which a member of the firm is Bar Counsel or counsel for a respondent or applicant.

(2) Subject to the provisions of RPC 1.7, and notwithstanding the provisions of BR 2.1(b), (c), and (d), an attorney may serve as Bar Counsel or represent a respondent or applicant even though a firm member is currently serving as Bar Counsel or representing a respondent or applicant, provided firm members are not opposing counsel in the same proceeding.

(3) Notwithstanding BR 2.1(b), (c), and (d), an attorney in a Board member's firm may represent a respondent provided the Board member is screened from any form of participation or representation in the matter. To ensure such screening:

(A) The Board member shall prepare and file an affidavit with the Chief Executive Officer attesting that, during the period his or her firm is representing a respondent, the Board member will not participate in any manner in the matter or the representation and will not discuss the matter or representation with any other firm member;

(B) The Board member's firm shall also prepare and file an affidavit with the Chief Executive Officer attesting that all firm members are aware of the requirement that the Board member be screened from participation in or discussion of the matter or representation;

(C) The Board member and firm shall also prepare, at the request of the Chief Executive Officer, a compliance affidavit describing the Board member's and the firm's actual compliance with these undertakings;

(D) The affidavits required under subsections (A) and (B) of this rule shall be filed with the Chief Executive Officer no later than 14 days following the acceptance by a Board member's firm of a respondent as a client, or the date the Board member becomes a member of the Board.

(g) Investigators. Disciplinary Counsel may, from time to time, appoint a suitable person, or persons, to act as an investigator, or investigators, for the Bar with respect to grievances, allegations, or instances of alleged misconduct by attorneys, and matters of reinstatement of attorneys. Such investigator or investigators shall perform such duties in relation thereto as may be required by Disciplinary Counsel.

*(Rule 2.1(b) amended by Order dated May 31, 1984, July 27, 1984, nunc pro tunc May 31, 1984.)*

*(Rule 2.1 amended by Order dated June 30, 1987.)*

*(Rule 2.1 amended by Order dated October 1, 1990.)*

*(Rule 2.1(d) amended by Order dated November 6, 1995.)*

*(Rule 2.1 deleted and new Rule 2.1 added by Order dated October 3, 1997.)*

*(Rule 2.1(f)(2) amended by Order dated April 26, 2007.)*

*(Rule 2.1(d)(2), 2.1(f)(3), 2.1(f)(3)(A), and 2.1(f)(3)(D) amended by Order dated October 19, 2009.)*

*(Former Rule 2.1(c)(3) and 2.1(c)(4) deleted; former Rule 2.1(c)(5), 2.1(c)(6), and 2.1(c)(7) redesignated Rule 2.1(c)(3), 2.1(c)(4), and 2.1(c)(5); Rule 2.1(a), 2.1(b)(1), 2.1(b)(2), 2.1(b)(3), 2.1(c), 2.1(c)(2), 2.1(c)(3), 2.1(c)(4), 2.1(c)(5), 2.1(d)(4), 2.1(e), 2.1(f)(1), 2.1(f)(2), 2.1(f)(3), 2.1(f)(3)(A), 2.1(f)(3)(B), 2.1(f)(3)(C), and 2.1(f)(3)(D) amended; and Rule 2.1(g) added by Order dated May 3, 2017, effective January 1, 2018.)*

## **Rule 2.2 Disciplinary Counsel.**

(a) Appointment. Disciplinary Counsel is retained and employed by the Bar.

(b) Duties.

(1) Disciplinary Counsel shall review and investigate, as appropriate, allegations or instances of alleged misconduct on the part of attorneys, including grievances referred by the Client Assistance Office or the General Counsel and matters arising out of notifications from financial institutions that an instrument drawn against an attorney's Lawyer Trust Account has been dishonored. Disciplinary Counsel may initiate investigation of the conduct of an attorney in the absence of receipt of a grievance referred by the Client Assistance Office based upon reasonable belief that misconduct has occurred, that an attorney is disabled from continuing to practice law, or that an attorney has abandoned a law practice or died leaving no attorney who has undertaken the responsibility of either managing or winding down the law practice.

(2) Disciplinary Counsel has authority to issue and seek the enforcement of subpoenas to compel the attendance of witnesses, including the attorney being investigated, and the production of books, papers, documents, and other records pertaining to the matter under investigation. Subpoenas issued pursuant to this rule may be enforced by application to any circuit court. The circuit court shall determine what sanction to impose, if any, for noncompliance.

(3) For those grievances not dismissed pursuant to BR 2.6(b), Disciplinary Counsel may, in its discretion, offer diversion pursuant to BR 2.10.

(4) Disciplinary Counsel shall provide advice and counsel to the SPRB on the disposition of all grievances neither dismissed pursuant to BR 2.6(b) nor resolved by diversion pursuant to BR 2.10.

(5) Disciplinary Counsel shall seek, as appropriate, relief provided for in BR 3.1, 3.2, 3.3, 3.4, and 3.5.

(6) Disciplinary Counsel shall prosecute formal proceedings as directed by the SPRB, including any review or other proceeding before the Supreme Court.

(7) Disciplinary Counsel shall represent the Bar in all contested reinstatement proceedings.

(8) Disciplinary Counsel shall represent the Bar before the court in all contested admission proceedings.

*(Rule 2.2 amended by Order dated October 19, 2009.)*

*(Former Rule 2.2 deleted; current Rule 2.2 added by Order dated May 3, 2017, effective January 1, 2018.)*

*(Rule 2.2(b)(2) amended by Order dated May 22, 2019, effective September 1, 2019.)*

## **Rule 2.3 State Professional Responsibility Board.**

(a) Appointment. Members of the SPRB are nominated by the Board and appointed by the Supreme Court. The SPRB shall be composed of eight resident attorneys and two members of the public who are not attorneys. Two attorney members shall be from Board Region 5 and one attorney member shall be from each of the remaining Board regions located within the state of Oregon. The public members shall be at-large appointees. Members of the SPRB shall be appointed for terms of not more than four years and shall serve not more than four years consecutively. Members are eligible for reappointment to a nonconsecutive term not to exceed four years. Each year the Board shall nominate and the court shall appoint one attorney member of

the SPRB as chairperson. In the event the chairperson is unable to carry out any responsibility given to him or her by these rules, the chairperson may designate another attorney member of the SPRB to do so.

(b) Duties of SPRB. The SPRB shall supervise the investigation of grievances, allegations, or instances of alleged misconduct on the part of attorneys and act on such matters as it may deem appropriate. A grievance from a client or other aggrieved person shall not be a prerequisite to the investigation of alleged misconduct by attorneys or the institution of disciplinary proceedings against any attorney.

(c) Authority.

(1) The SPRB has the authority to dismiss grievances, allegations, or instances of alleged misconduct against attorneys; refer matters to Disciplinary Counsel for further investigation; issue admonitions for misconduct; refer attorneys to the State Lawyers Assistance Committee; direct Disciplinary Counsel to institute disciplinary proceedings against any attorney; or take other action within the discretion granted to the SPRB by these rules.

(2) The SPRB has the authority to adopt rules dealing with the handling of its affairs, subject to the Board's approval.

(d) Resignation and Replacement. The court may remove, at its discretion, or accept the resignation of, any officer or member of the SPRB and appoint a successor who shall serve the unexpired term of the member who is replaced.

*(Rule 2.3(b)(3) amended by Order dated April 4, 1991, effective April 15, 1991.)*

*(Rule 2.3(b)(1) amended by Order dated April 4, 1991, effective October 7, 1991. Amended by Order dated June 5, 1997, effective July 1, 1997. Amended by Order dated February 5, 2001.)*

*(Rule 2.3(b)(1) amended by Order dated June 17, 2003, effective July 1, 2003.)*

*(Rule 2.3(b)(3) amended by Order dated July 9, 2003, effective August 1, 2003.)*

*(Rule 2.3(a) amended by Order dated December 8, 2003, effective January 1, 2004.)*

*(Rule 2.3(b)(1) amended by Order dated August 23, 2010, effective January 1, 2011.)*

*(Former Rule 2.3(a)(1), 2.3(a)(2)(A), 2.3(a)(2)(B), 2.3(a)(2)(C), 2.3(a)(2)(D), 2.3(a)(2)(E), 2.3(a)(2)(F), 2.3(a)(3)(A), 2.3(a)(3)(B), 2.3(a)(3)(C), 2.3(b), 2.3(b)(3)(C), 2.3(b)(3)(D), and 2.3(b)(3)(E) deleted; former Rule 2.3(b)(1), 2.3(b)(2), 2.3(b)(3), 2.3(b)(3)(A), 2.3(b)(3)(B), and 2.3(c) redesignated as Rule 2.3(a), 2.3(b), 2.3(c), 2.3(c)(1), 2.3(c)(2), and 2.3(d) by Order dated May 3, 2017, effective January 1, 2018.)*

#### **Rule 2.4 Disciplinary Board.**

(a) Composition. The Supreme Court appoints members of the Disciplinary Board. The Disciplinary Board shall consist of the Adjudicator, 7 regional chairpersons, and 6 additional members for each Board region located within the state of Oregon, except for Region 1 which shall have 9 additional members, Region 5 which shall have 23 additional members, Region 4 which shall have 10 additional members, and Region 6 which shall have 11 additional members. The regional chairpersons shall be attorneys. Each regional panel shall contain 2 members who are not attorneys, except for Region 1 which shall have appointed to it 3 members who are not attorneys, Region 5 which shall have appointed to it 8 members who are not attorneys, and Region 4 and Region 6 which shall have appointed to it 4 members who are not attorneys. The remaining members of the Disciplinary Board, including the Adjudicator, shall be resident attorneys admitted to practice in Oregon for at least 3 years. Except for the Adjudicator, members of each regional panel shall either maintain their principal office within their respective region or maintain their residence therein. The members of each region shall constitute a regional panel. Trial panels shall consist of the Adjudicator, 1 additional attorney member, and 1 public member, except as provided in BR 2.4(f)(3).

(b) Term.

(1) The Adjudicator shall serve pursuant to appointment of the court. Disciplinary Board members other than the Adjudicator shall serve terms of 3 years and may be reappointed. Regional chairpersons shall serve in that capacity for terms of 1 year, subject to reappointment by the court.

(2) Notwithstanding BR 2.4(a) and 2.4(b)(1), the powers, jurisdiction and authority of Disciplinary Board members other than the Adjudicator shall continue beyond the expiration of their appointment or after their relocation to another region for the time required to complete the cases assigned to them during their term of appointment or prior to their relocation, and until a replacement appointment has been made by the court. The regional chairpersons shall serve until a replacement appointment has been made by the court.

(c) Resignation and Replacement. The court may remove, at its discretion, or accept the resignation of, any member of the Disciplinary Board and appoint a successor. Any person so appointed to serve in a position that has term shall serve the unexpired term of the member who is replaced.

(d) Disqualifications and Suspension of Service.

(1) The disqualifications contained in the Code of Judicial Conduct apply to members of the Disciplinary Board.

(2) The following individuals shall not serve on the Disciplinary Board:

(A) A member of the Board or the SPRB shall not serve on the Disciplinary Board during the member's term of office. This disqualification also precludes an attorney or public member from serving on the Disciplinary Board while any member of his or her firm is serving on the Board or the SPRB.

(B) No member of the Disciplinary Board shall sit on a trial panel with regard to a subject matter considered by the Board or the SPRB while he or she was a member thereof or with regard to subject matter considered by any member of his or her firm while a member of the Board or the SPRB.

(3) A member of the Disciplinary Board against whom charges of misconduct have been approved for filing by the SPRB is suspended from service on the Disciplinary Board until those charges have been resolved by final decision or order. If a Disciplinary Board member is suspended from the practice of law as a result of a final decision or order in a disciplinary proceeding, the member may not resume service on the Disciplinary Board until the member is once again authorized to practice law. For the purposes of this rule, charges of misconduct include authorization by the SPRB to file a formal complaint pursuant to BR 4.1, the determination by the SPRB to admonish an attorney pursuant to BR 2.6(c)(1)(B) or BR 2.6(d)(1)(B) which admonition is thereafter refused by the attorney, Disciplinary Counsel's notification to the court of a criminal conviction pursuant to BR 3.4(a), and Disciplinary Counsel's notification to the court of an attorney's discipline in another jurisdiction pursuant to BR 3.5(a).

(e) Duties of Adjudicator.

(1) The Adjudicator shall coordinate and supervise the activities of the Disciplinary Board.

(2) Unless disqualified after a challenge for cause pursuant to BR 2.4(g), the Adjudicator shall serve as trial panel chairperson for each trial panel adjudicating a formal proceeding, a contested reinstatement proceeding, or a proceeding brought pursuant to BR 3.5; and shall preside in every proceeding brought pursuant to BR 3.1 or 3.4. Upon the stipulation of the Bar and a respondent or applicant, the Adjudicator shall serve as the sole adjudicator in a disciplinary proceeding, a contested reinstatement proceeding, or a proceeding brought pursuant to BR 3.5 and shall have the same duties and authority under these rules as a three-member trial panel. In the event the Adjudicator is disqualified or otherwise unavailable to serve as trial panel chairperson, the regional chairperson shall appoint another attorney member of the Disciplinary Board to serve on the trial panel, with all the duties and responsibilities as the Adjudicator as to that proceeding from the date of appointment forward.

(3) The Adjudicator shall rule on all motions for default filed pursuant to BR 5.8.

(4) The Adjudicator shall determine the timeliness of and, as appropriate, grant or deny peremptory challenges and resolve all challenges for cause to the qualifications of all trial panel members other than the Adjudicator appointed pursuant to BR 2.4(e)(2), BR 2.4(e)(9), and BR 2.4(f).

(5) Upon receipt of written notice from the Disciplinary Board Clerk of a Supreme Court referral pursuant to BR 8.8, the Adjudicator shall appoint an attorney member and a public member from an appropriate region to serve on the trial panel with the Adjudicator. The Adjudicator shall give written notice to Disciplinary Counsel, Bar Counsel, and the applicant of such appointments and a copy of the notice shall be filed with the Disciplinary Board Clerk.

(6) The Adjudicator shall appoint an attorney member of the Disciplinary Board to conduct prehearing conferences as provided in BR 4.6.

(7) The Adjudicator may appoint Disciplinary Board members from any region to conduct prehearing conferences pursuant to BR 4.6, to participate with the Adjudicator in a show cause hearing pursuant to BR 6.2(d), to serve on trial panels to resolve matters submitted to the Disciplinary Board for consideration by the court, or when an insufficient number of members is available within a region for a particular proceeding.

(8) Upon receiving notice from the Disciplinary Board Clerk of a regional chairperson's appointment of an attorney member and a public member pursuant to BR 2.4(f)(1), and upon determining that either no timely challenge pursuant to BR 2.4(g) was filed or that a timely-filed challenge pursuant to BR 2.4(g) has either been denied or resulted in the appointment of a substitute member or members, the Adjudicator shall promptly establish the date and time of hearing pursuant to BR 5.4 and notify, in writing, the Disciplinary Board Clerk and the parties of the date and place of hearing. The Disciplinary Board Clerk shall provide to the trial panel members a copy of the formal complaint or statement of objections and, if one has been filed, the answer of the respondent or applicant.

(9) The Adjudicator shall rule on all questions of procedure and discovery, including such questions that may arise prior to the filing of a formal complaint, except as specifically provided elsewhere in these rules. The Adjudicator may convene the parties or their counsel before the hearing, to discuss the parties' respective estimates of time necessary to present evidence, the availability and scheduling of witnesses, the preparation of trial exhibits, and other issues that may facilitate an efficient hearing. The Adjudicator may thereafter issue an order regarding agreements or rulings made at such prehearing meeting.

(10) The Adjudicator shall convene the trial panel hearing, oversee the orderly conduct of the same and timely file with the Disciplinary Board Clerk the written opinion of the trial panel. In all trial panels in which the Adjudicator is a member of the majority, the Adjudicator shall author the trial panel opinion.

(11) In matters involving final decisions of the Disciplinary Board under BR 10.1, the Adjudicator shall review statements of costs and disbursements and objections thereto and shall fix the amount of actual and necessary costs and disbursements to be recovered by the prevailing party.

(12) The Adjudicator shall preside in all matters involving the filing of a petition for suspension pursuant to BR 7.1.

(13) Upon appointment by the court, the Adjudicator shall perform the duties of the court set forth in BR 3.2.

(14) In the event of the Adjudicator's unavailability to perform the functions set forth above, and upon written request made by General Counsel, the regional chairperson shall exercise the duties and responsibilities of the Adjudicator during the Adjudicator's unavailability. The regional chairperson's authority under this subsection shall cease upon order of the Adjudicator or the court. Unavailability for the purposes of this rule means the Adjudicator has taken a planned leave of more than 14 days, or is unavailable because of death or then existing physical or mental illness or infirmity.

(f) Duties of Regional Chairperson.

(1) Upon receipt of written notice from Disciplinary Counsel pursuant to BR 4.1(f) or written notice from the Adjudicator pursuant to BR 3.5(g) or 5.8(a), the regional chairperson shall appoint an attorney member and a public member to serve with the Adjudicator on the trial panel from the members of the regional panel. The regional chairperson shall give written notice to Disciplinary Counsel, Bar Counsel, and the respondent of such appointments, and a copy of the notice shall be filed with the Disciplinary Board Clerk. In the event a member is disqualified pursuant to BR 2.4(g) or becomes unavailable to serve, the regional chairperson shall appoint a replacement member, giving written notice of such appointment as is given of initial appointments.

(2) The regional chairperson shall rule on all challenges for cause to the Adjudicator or to any attorney appointed to the role of Adjudicator pursuant to this paragraph brought pursuant to BR 2.4(g). In the event the Adjudicator is disqualified for cause or is otherwise unavailable to chair a trial panel, the regional chairperson shall appoint an attorney member from within the region to serve in place of the Adjudicator who has all the duties and responsibilities of the Adjudicator in that proceeding. In the event no attorney member from within the region is available to serve in place of the Adjudicator, the regional chairperson shall so notify the Disciplinary Board Clerk, who will ask another regional chairperson to appoint an attorney member pursuant to the authority granted the Adjudicator in BR 2.4(e)(9). The attorney member so appointed shall have all the duties and responsibilities of the Adjudicator in that proceeding.

(3) The regional chairperson may serve on trial panels during his or her term of office.

(4) Upon written request from the General Counsel pursuant to BR 2.4(e)(14), the regional chairperson shall exercise the duties and responsibilities of the Adjudicator until such authority is terminated by order of the Adjudicator or the court.

(g) Challenges. The Bar and a respondent or applicant shall be entitled to one peremptory challenge of either the attorney member who is not the Adjudicator or the public member. A peremptory challenge shall be timely if filed in writing within ten days following that member's appointment to the trial panel with the Disciplinary Board Clerk. A challenge for cause as may arise under the Code of Judicial Conduct may be filed by the Bar, the respondent, or an applicant as to any member of the trial panel. A challenge for cause shall state the reason for the challenge and is timely if filed in writing within ten days following the date of the member's appointment to the trial panel or the date the trial panel member discloses to the parties information raising a disqualification issue, whichever is later. For purposes of this paragraph, the Adjudicator is deemed appointed to the trial panel on the same date that the regional chairperson appoints the other two members of the trial panel pursuant to BR 2.4(f)(1). The written ruling on a challenge shall be filed with the Disciplinary Board Clerk, who shall send copies of the ruling to all parties. The Bar and a respondent or applicant may waive a disqualification of a member in the same manner as in the case of a judge under the Code of Judicial Conduct.

(h) Duties of Trial Panel.

(1) Trial. The trial panel to which a disciplinary or contested reinstatement proceeding has been referred has a duty to promptly try the issues.

(2)

(A) Opinions. The trial panel shall issue a written opinion identifying the concurring members of the trial panel. A dissenting member shall be identified and may file a dissenting opinion attached to the majority opinion. The majority opinion shall include specific findings of fact, conclusions of law, and a disposition. In any matter in which the Adjudicator is not a member of the majority, the other attorney member shall author the trial panel opinion. The Adjudicator shall file the original opinion with the Disciplinary Board Clerk, and the Disciplinary Board Clerk shall send copies to the parties. The opinion shall be filed within 28 days after the conclusion of the hearing, the settlement of the



transcript if required under BR 5.3(e), or the filing of briefs if requested by the Adjudicator pursuant to BR 4.8, whichever is later.

(B) Extensions of Time to File Opinions. If the trial panel requires additional time to issue its opinion, the Adjudicator may so notify the parties, indicating the anticipated date by which an opinion shall be issued, not to exceed 90 days after the date originally due. If no opinion has been issued within 90 days after the date originally due, either party may file a motion with the Disciplinary Board, seeking issuance of an opinion. Upon the filing of such a motion, the Adjudicator shall enter an order establishing a date by which the opinion shall be issued, not to exceed 120 days after the date it was originally due. If no opinion has been issued by 120 days after the date originally due, either party may petition the court to enter an order compelling the Disciplinary Board to issue an opinion by a date certain.

(3) Record. The trial panel shall keep a record of all proceedings before it, including a transcript of the proceedings and exhibits offered and received, and shall promptly file the record with the Disciplinary Board Clerk, after the hearing concludes.

(4) Notice. The Disciplinary Board Clerk shall promptly notify the parties of receipt of the trial panel opinion.

(i) Publications.

(1) Disciplinary Counsel shall cause to be prepared, on a periodic basis, a reporter service containing the full text of all Disciplinary Board decisions not reviewed by the court.

(2) Disciplinary Counsel shall have printed in the Bar Bulletin, on a periodic basis, summaries of the court's disciplinary proceeding, contested admission, and contested reinstatement decisions, and summaries of all Disciplinary Board decisions not reviewed by the court.

*(Rule 2.4(a) amended by Order dated January 2, 1986, further amended by Order dated January 24, 1986 effective January 2, 1986, nun pro tunc.)*

*(Rule 2.4(d)(2) amended by Order dated September 10, 1986, effective September 10, 1986.)*

*(Rules 2.1, 2.6, 2.7 and 2.8 amended by Order dated June 30, 1987.)*

*(Rule 2.4(j) amended by Order dated October 1, 1987, effective October 1, 1987.)*

*(Rule 2.4(f)(1) amended by Order dated February 22, 1988.)*

*(Rule 2.4(d), (h) and (i) amended by Order dated February 23, 1988.)*

*(Rule 2.4(e) amended by Order dated March 13, 1989, effective April 1, 1989, corrected June 1, 1989.)*

*(Rule 2.4(i)(3) amended by Order dated March 20, 1990, effective April 2, 1990.)*

*(Rule 2.4(a) amended by Order dated January 10, 1991.)*

*(Rule 2.4(d), (e) and (i) amended by Order dated July 22, 1991.)*

*(Rule 2.4(b) amended by Order dated December 22, 1992.)*

*(Rule 2.4(a), (e) and (f) amended by Order dated December 13, 1993.)*

*(Rule 2.4(i)(3) amended by Order dated June 5, 1997, effective July 1, 1997.)*

*(Rule 2.4 (a) amended by Order dated July 10, 1998.)*

*(Rule 2.4(e), (f), (g), (h), (i) and (j) amended by Order dated February 5, 2001.)*

*(Rule 2.4(b)(2) and (i)(2)(a) and (b) amended by Order dated June 28, 2001.)*

*(Rule 2.4(b)(1) and (2);(e)(4); (f)(1); (g); (h); and (i)(2)(a) and (b), (3) and (4) amended by Order dated June 17, 2003, effective July 1, 2003.)*

*(Rule 2.4(d)(3) added by Order dated January 21, 2005.)*

*(Rule 2.4(b)(2) amended by Order dated April 26, 2007.)*

*(Rule 2.4(g) and 2.4(h) amended by Order dated October 19, 2009.)*

*(Rule 2.4(a) amended by Order dated August 23, 2010, effective January 1, 2011.)*

*(Rule 2.4(e)(8) added by Order dated August 12, 2013, effective November 1, 2013.)*

*(Former Rule 2.4(f)(3), 2.4(f)(5), and 2.4(h) deleted; former Rule 2.4(e)(3), 2.4(e)(4), 2.4(e)(5), 2.4(e)(6), 2.4(e)(7), 2.4(e)(8), 2.4(f)(4), 2.4(i), and 2.4(j) redesignated as Rule 2.4(e)(4), 2.4(e)(5), 2.4(e)(6), 2.4(e)(7), 2.4(e)(11), 2.4(e)(12), 2.4(f)(3), 2.4(h), and 2.4(i); Rule 2.4(a), 2.4(b)(1), 2.4(b)(2), 2.4(c), 2.4(d)(1), 2.4(d)(2)(A), 2.4(d)(2)(B), 2.4(d)(3), 2.4(e), 2.4(e)(1), 2.4(e)(2), 2.4(e)(4), 2.4(e)(5), 2.4(e)(6), 2.4(e)(7), 2.4(e)(11), 2.4(e)(12), 2.4(f)(1), 2.4(f)(2), 2.4(h)(1), 2.4(h)(2)(A),*

*2.4(h)(2)(B), 2.4(h)(3), 2.4(h)(4), 2.4(i)(1), and 2.4(i)(2) amended; Rule 2.4(e)(3), 2.4(e)(8), 2.4(e)(9), and 2.4(e)(10) added by Order dated May 3, 2017, effective January 1, 2018.)*  
*(Rule 2.4(e)(8) and 2.4(e)(9) amended; Rule 2.4(e)(13), 2.4(e)(14), and 2.4(f)(4) added by Order dated May 22, 2019, effective September 1, 2019.)*  
*(Rule 2.4(a) amended by Order dated October 27, 2019, effective December 1, 2019.)*  
*(Rule 2.4(a) amended by Order dated January 9, 2020, effective January 15, 2020.)*

### **Rule 2.5 Intake and Review of Inquiries and Complaints by Client Assistance Office.**

(a) Client Assistance Office. The Bar shall maintain a Client Assistance Office, separate from that of Disciplinary Counsel. The Client Assistance Office shall, to the extent possible and resources permitting, receive, review, and respond to all inquiries from the public concerning the conduct of attorneys and may refer inquirers to other resources. The Client Assistance Office will consider inquiries submitted in person, by telephone or by e-mail, but may require the complainant to submit the matter in writing before taking any action. The Client Assistance Office will determine the manner and extent of review required for the appropriate disposition of any inquiry.

(b) Disposition by Client Assistance Office.

(1) If the Client Assistance Office determines that, even if true, an inquiry does not allege misconduct, it shall dismiss the inquiry with written notice to the complainant and to the attorney named in the inquiry.

(2) If the Client Assistance Office determines, after reviewing the inquiry and any other information deemed relevant, that there is sufficient evidence to support a reasonable belief that misconduct may have occurred, the inquiry shall be referred to Disciplinary Counsel as a grievance. Otherwise, the inquiry shall be dismissed with written notice to the complainant and the attorney.

(3) The Client Assistance Office may, at the request of the complainant, contact the attorney and attempt to assist the parties in resolving the complainant's concerns, but the provision of such assistance does not preclude a referral to Disciplinary Counsel of any matter brought to the attention of the Client Assistance Office.

(c) Review by General Counsel. Any inquiry dismissed by the Client Assistance Office may be reviewed by General Counsel upon written request of the complainant. General Counsel may request additional information from the complainant or the attorney and, after review, shall either affirm the Client Assistance Office dismissal or refer the inquiry to Disciplinary Counsel as a grievance. General Counsel may affirm the dismissal by adopting the reasoning of the Client Assistance Office without additional discussion. The decision of General Counsel is final.

*(Rule 2.5 amended by Order dated January 17, 1992.)*

*(Rule 2.5(g) amended by Order dated October 10, 1994.)*

*(Rule 2.5(c), (f), (g), and (h) amended by Order dated June 5, 1997, effective July 1, 1997.)*

*(Rule 2.5(a), (b), (c), (d), (f), (h) and (i) amended by Order dated February 5, 2001.)*

*(Rule 2.5(a) and (b) added and former Rule 2.5(b) through (i) renumbered 2.6 by Order dated July 9, 2003, effective August 1, 2003.)*

*(Rule 2.5(a) and (b) amended and 2.5(c) added by Order dated August 29, 2007.)*

*(Rule 2.5(a), 2.5(b)(1), 2.5(b)(2), and 2.5(c) amended by Order dated May 3, 2017, effective January 1, 2018.)*

*(Rule 2.5(c) amended by Order dated May 22, 2019, effective September 1, 2019.)*

### **Rule 2.6 Investigations**

(a) Review of Grievance by Disciplinary Counsel.

(1) For grievances referred to Disciplinary Counsel by the Client Assistance Office pursuant to BR 2.5(a)(2), Disciplinary Counsel shall, within 14 days after receipt of the grievance, mail a copy of the grievance to the attorney, if the Client Assistance Office has not already done so, and notify the attorney that he or she

must respond to the grievance in writing to Disciplinary Counsel within 21 days of the date Disciplinary Counsel requests such a response. Disciplinary Counsel may grant an extension of time to respond for good cause shown upon the written request of the attorney. An attorney need not respond to the grievance if he or she provided a response to the Client Assistance Office and is notified by Disciplinary Counsel that further information from the attorney is not necessary.

(2) If the attorney fails to respond to Disciplinary Counsel or to provide records requested by Disciplinary Counsel within the time allowed, Disciplinary Counsel may file a petition with the Disciplinary Board to suspend the attorney from the practice of law, pursuant to the procedure set forth in BR 7.1. Notwithstanding the filing of a petition under this rule, Disciplinary Counsel may investigate the grievance.

(3) Disciplinary Counsel may, if appropriate, offer to enter into a diversion agreement with the attorney pursuant to BR 2.10. If Disciplinary Counsel chooses not to offer a diversion agreement to the attorney pursuant to BR 2.10 and does not dismiss the grievance pursuant to BR 2.6(b), Disciplinary Counsel shall refer the grievance to the SPRB at a scheduled meeting.

(b) Dismissal of Grievance by Disciplinary Counsel. If, after considering a grievance, the response of the attorney, and any additional information deemed relevant, Disciplinary Counsel determines that probable cause does not exist to believe misconduct has occurred, Disciplinary Counsel shall dismiss the grievance. Disciplinary Counsel shall notify the complainant and the attorney of the dismissal in writing. A complainant may contest in writing the action taken by Disciplinary Counsel in dismissing his or her grievance, in which case Disciplinary Counsel shall submit a report on the grievance to the SPRB at a scheduled meeting. The SPRB shall thereafter take such action as it deems appropriate.

(c) Review of Grievance by SPRB.

(1) The SPRB shall evaluate a grievance based on the report of Disciplinary Counsel to determine whether probable cause exists to believe misconduct has occurred. The SPRB shall either dismiss the grievance, admonish the attorney, direct Disciplinary Counsel to file a formal complaint by the Bar against the attorney, or take action within the discretion granted to the SPRB by these rules.

(A) If the SPRB determines that probable cause does not exist to believe misconduct has occurred, the SPRB shall dismiss the grievance and Disciplinary Counsel shall notify the complainant and the attorney of the dismissal in writing.

(B) If the SPRB determines that the attorney should be admonished, Disciplinary Counsel shall so notify the attorney within 14 days of the SPRB's meeting. If an attorney refuses to accept the admonition within the time specified by Disciplinary Counsel, Disciplinary Counsel shall file a formal complaint against the attorney on behalf of the bar. Disciplinary Counsel shall notify the complainant in writing of the admonition of the attorney.

(C) If the SPRB determines that the complaint should be investigated further, Disciplinary Counsel shall conduct the investigation and notify the complainant and the attorney in writing of such action.

(d) Reconsideration; Discretion to Rescind.

(1) An SPRB decision to dismiss a grievance or allegation of misconduct against an attorney shall not preclude reconsideration or further proceedings on such grievance or allegation, if evidence that is not available or submitted at the time of such dismissal justifies, in the judgment of not less than a majority of SPRB, such reconsideration or further proceedings.

(2) The SPRB may rescind a decision to file a formal complaint against an attorney only when, to the satisfaction of a majority of the entire SPRB, good cause exists. Good cause is:

(A) new evidence that would have clearly affected the SPRB's decision to file a formal complaint; or

(B) legal authority, not known to the SPRB at the time of its last consideration of the matter, that establishes that the SPRB's decision to file a formal complaint was incorrect.

(e) Approval of Filing of Formal Complaint.

(1) If the SPRB determines that a formal complaint should be filed against an attorney, or if an attorney rejects an admonition offered by the SPRB, Disciplinary Counsel may appoint Bar Counsel. Disciplinary Counsel shall notify the attorney and the complainant in writing of such action.

(2) Notwithstanding an SPRB determination that probable cause exists to believe misconduct has occurred, the SPRB shall have the discretion to direct that the Bar take no further action on a grievance or allegation of misconduct if one or more of the following circumstances exist:

(A) the attorney is no longer an active member of the Bar or is not engaged in the practice of law, and is required under BR 8.1 to demonstrate good moral character and general fitness to practice law before resuming active membership status or the practice of law in Oregon;

(B) other disciplinary proceedings are pending that are likely to result in the attorney's disbarment;

(C) other disciplinary charges are authorized or pending and the anticipated sanction, should the Bar prevail on those charges, is not likely to be affected by a finding of misconduct in the new matter or on an additional charge; or

(D) formal disciplinary proceedings are impractical in light of the circumstances or the likely outcome of the proceedings.

An exercise of discretion under this rule to take no further action on a grievance or allegation of misconduct shall not preclude further SPRB consideration or proceedings on such grievance or allegation in the future.

(3) Notwithstanding an SPRB determination that probable cause exists to believe misconduct has occurred, the SPRB shall have the discretion to dismiss a grievance or allegation of misconduct if the SPRB, considering the facts and circumstances as a whole, determines that dismissal would further the interests of justice and would not be harmful to the interests of clients or the public. Factors the SPRB may take into account in exercising that discretion include, but are not limited to:

(A) the attorney's mental state;

(B) whether the misconduct is an isolated event or part of a pattern of misconduct;

(C) the potential or actual injury caused by the attorney's misconduct;

(D) whether the attorney fully cooperated in the investigation of the misconduct; and

(E) whether the attorney previously was admonished or disciplined for misconduct.

Misconduct that adversely reflects on the attorney's honesty, trustworthiness, or fitness to practice law shall not be subject to dismissal under this rule.

(f) Investigation of Inquiries Involving Disciplinary Counsel, General Counsel, or other Bar agents. Inquiries that allege misconduct concerning Disciplinary Counsel or General Counsel of the Bar, or that Bar Counsel has engaged in misconduct while acting on the Bar's behalf, shall be referred to the chairperson of the SPRB within seven days of their receipt by the Bar.

(1) If the SPRB chairperson determines that probable cause does not exist to believe misconduct has occurred, the SPRB chairperson shall dismiss the inquiry and notify the parties of the dismissal in writing.

A complainant may contest the dismissal in writing, in which case the matter shall be submitted to the SPRB at a scheduled meeting. The SPRB shall thereafter take such action as it deems appropriate.

(2) If the SPRB chairperson determines the inquiry should be investigated, the SPRB chairperson may appoint an investigator of his or her choice to investigate the matter and to report on the matter directly to the SPRB. The same procedure shall, as far as practicable, apply to the investigation of such grievances as apply to members of the Bar generally.

*(Rule 2.6 amended and 2.6(g)(3) added by Order dated July 9, 2003, effective August 1, 2003.)*

*(Rule 2.6 amended by Order dated December 8, 2003, effective January 1, 2004.)*

*(Rule 2.6(g)(1) amended by Order dated March 20, 2008.)*

*(Rule 2.6(f)(2) amended by Order dated October 19, 2009.)*

*(Rule 2.6(a)(2) amended by Order dated August 12, 2013, effective November 1, 2013.)*

*(Former Rule 2.6(e), 2.6(f), and 2.6(g) redesignated as 2.6(d), 2.6(e), and 2.6(f); former Rule 2.6(d) deleted; Rule 2.6(a)(3), Rule 2.6(e)(2)(A), 2.6(e)(2)(B), 2.6(e)(2)(C), 2.6(e)(2)(D), 2.6(e)(3)(A), 2.6(e)(3)(B), 2.6(e)(3)(C), 2.6(e)(3)(D), and 2.6(e)(3)(E) added; and 2.6(a), 2.6(a)(1), 2.6(a)(2), 2.6(b), 2.6(c), 2.6(c)(1), 2.6(c)(1)(A), 2.6(c)(1)(B), 2.6(c)(1)(C), 2.6(d)(1), 2.6(d)(2), 2.6(d)(2)(A), 2.6(d)(2)(B), 2.6(e), 2.6(e)(1), 2.6(e)(2), 2.6(e)(2)(C), 2.6(e)(3), 2.6(e)(3)(D), 2.6(f), 2.6(f)(1), and 2.6(f)(2) amended by Order dated May 3, 2017, effective January 1, 2018.)*

### **Rule 2.7 Investigations Of Alleged Misconduct Other Than By Inquiry.**

Allegations or instances of alleged misconduct that are brought or come to the attention of the Bar other than through the receipt of a written inquiry shall be evaluated using the procedure specified in BR 2.6 except as that rule may be inapplicable due to the lack of a written grievance or a complainant with whom to communicate.

*(Rule amended and renumbered by Order dated July 9, 2003, effective August 1, 2003.)*

*(Rule 2.7 amended by Order dated May 3, 2017, effective January 1, 2018.)*

### **Rule 2.8 Proceedings Not To Stop On Compromise.**

Neither unwillingness nor neglect of the complainant to pursue a grievance or to participate as a witness, nor settlement, compromise or restitution of any civil claim, shall, in and of itself, justify any failure to undertake or complete the investigation or the formal resolution of a disciplinary or contested reinstatement matter or proceeding.

*(Rule 2.7 amended by Order dated July 22, 1991.)*

*(Rule renumbered by Order dated July 9, 2003, effective August 1, 2003.)*

*(Rule 2.8 amended by Order dated May 3, 2017, effective January 1, 2018.)*

### **Rule 2.9 Requests For Information And Assistance.**

The Bar may request a complainant or applicant to supply and disclose to the investigating authorities of the Bar all documentary and other evidence in his or her possession, and the names and addresses of witnesses relating to his or her inquiry, and may otherwise request the complainant to assist such investigating authorities in obtaining evidence in support of the facts surrounding his or her inquiry.

*(Rule renumbered by Order dated July 9, 2003, effective August 1, 2003.)*

*(Rule 2.9 amended by Order dated May 3, 2017, effective January 1, 2018.)*

### **Rule 2.10 Diversion.**

(a) Diversion Offered by Disciplinary Counsel. As an alternative to seeking authority from the SPRB to offer an attorney an admonition or to file a formal complaint, Disciplinary Counsel may offer to the attorney to divert a grievance on the condition that the attorney enter into a diversion agreement in which the attorney agrees to

participate in a remedial program as set forth in the agreement. An attorney does not have a right to have a grievance diverted under this rule.

(b) Diversion Eligibility. Disciplinary Counsel may consider diversion of a grievance if:

- (1) The misconduct does not involve the misappropriation of funds or property; fraud, dishonesty, deceit or misrepresentation; or the commission of a misdemeanor involving moral turpitude or a felony under Oregon law;
- (2) The misconduct appears to be the result of inadequate law office management, chemical dependency, a physical or mental health condition, negligence, or a lack of training, education or other similar circumstance; and
- (3) There appears to be a reasonable likelihood that the successful completion of a remedial program will prevent the recurrence of conduct by the attorney similar to that under consideration for diversion.

(c) Offer of Diversion.

- (1) If, after investigation, Disciplinary Counsel determines that an attorney may have committed misconduct and that the matter is appropriate for diversion under this rule, Disciplinary Counsel may offer a diversion agreement to the attorney. The attorney has 30 days from the date diversion is offered to accept and enter into the diversion agreement. Disciplinary Counsel may grant an extension of time to the attorney for good cause shown.
- (2) An attorney may decline to enter into a diversion agreement, in which case Disciplinary Counsel shall refer the grievance to the SPRB for review pursuant to Rule 2.6.

(d) Diversion Agreement.

- (1) A diversion agreement shall require the attorney to participate in a specified remedial program to address the apparent cause of the misconduct. Such a remedial program may include, but is not limited to: appointment of a diversion supervisor; assistance or training in law office management; chemical dependency treatment; counseling or peer support meetings; oversight by an experienced practicing attorney; voluntary limitation of areas of practice for the period of the diversion agreement; restitution; or a prescribed course of continuing legal education. The attorney shall pay the costs of a remedial program.
- (2) A diversion agreement shall require the attorney to stipulate to a set of facts concerning the complaint or allegation of misconduct being diverted and to agree that, in the event the attorney fails to comply with the terms of the diversion agreement, the stipulated facts shall be deemed true in any subsequent disciplinary proceeding.
- (3) A diversion agreement may be amended at any time by agreement between Disciplinary Counsel and the attorney. Disciplinary Counsel is not obligated to amend a diversion agreement to incorporate additional complaints or allegations of misconduct made against the attorney subsequent to the date of the original agreement.
- (4) The term of a diversion agreement shall be no more than 24 months following the date of the last amendment to the agreement.
- (5) In a diversion agreement, the attorney shall agree that a diversion supervisor, treatment provider or any other person to whom the attorney has been referred pursuant to the remedial program specified in the agreement shall report to Disciplinary Counsel any failure by the attorney to comply with the terms of the agreement.

(6) If a diversion agreement is entered into between Disciplinary Counsel and the attorney, Disciplinary Counsel shall so notify the complainant in writing.

(e) Compliance and Disposition.

(1) If it appears to Disciplinary Counsel that an attorney has failed to comply with the terms of a diversion agreement and Disciplinary Counsel determines that the allegation of noncompliance, if true, warrants the termination of the diversion agreement, Disciplinary Counsel shall provide the attorney an opportunity to be heard, through written submission, concerning the alleged noncompliance. Thereafter, Disciplinary Counsel shall determine whether to terminate the diversion agreement and, if so, shall refer the matter to the SPRB for review pursuant to BR 2.6.

(2) If an attorney fulfills the terms of a diversion agreement, Disciplinary Counsel thereafter shall dismiss the grievance with written notice to the complainant and the attorney. The dismissal of a grievance after diversion shall not be considered a prior disciplinary offense in any subsequent proceeding against the attorney.

(f) Public Records Status. The Bar shall treat records relating to a grievance diverted under this rule, a diversion agreement, or a remedial program as official records of the Bar, subject to the Oregon Public Records Law and also subject to any applicable exemption.

*(Rule 2.10 added by Order dated July 9, 2003, effective August 1, 2003.)*

*(Rule 2.10(a), 2.10(c)(2), and 2.10(d)(4) amended by Order dated October 19, 2009.)*

*(Rule 2.10(a), 2.10(b), 2.10(c)(1), 2.10(c)(2), 2.10(d)(1), 2.10(d)(2), 2.10(d)(3), 2.10(d)(6), 2.10(e)(1), 2.10(e)(2), and 2.10(f) amended by Order dated May 3, 2017, effective January 1, 2018.)*

### Title 3 — Special Proceedings

#### **Rule 3.1 Interlocutory Suspension During Pendency Of Disciplinary Proceedings.**

(a) Petition for Interlocutory Suspension. At any time after Disciplinary Counsel has determined probable cause exists that an attorney has engaged in misconduct, has evidence sufficient to establish a probable violation of one or more rules of professional conduct or the Bar Act, and reasonably believes that clients or others will suffer immediate and irreparable harm by the continued practice of law by the attorney, Disciplinary Counsel shall petition the Adjudicator for an order for interlocutory suspension of the attorney's license to practice law pending the outcome of the disciplinary proceeding.

(b) Contents of Petition; Notice to Answer; Service. A petition for the suspension of an attorney under this rule shall set forth the acts and violations of the rules of professional conduct or statutes submitted by the Bar, together with an explanation of why interlocutory suspension is warranted under BR 3.1(a). If a formal complaint has been filed against the attorney, a copy shall be attached. The petition may be supported by documents or affidavits. The notice to answer shall provide that an answer to the petition must be filed with the Disciplinary Board Clerk within 14 days of service and that, absent the timely filing of an answer with the Disciplinary Board Clerk, the relief sought can be obtained. Disciplinary Counsel shall file the petition with the Disciplinary Board Clerk and shall serve a copy, along with the notice of answer, on the attorney pursuant to BR 1.8.

(c) Answer by Attorney. The attorney shall file an answer to the Bar's petition with the Disciplinary Board Clerk within 14 days of service. The attorney shall mail a copy of the answer to Disciplinary Counsel and file proof of mailing with the Disciplinary Board Clerk.

(d) Default; Entry of Order. The failure of the attorney to answer the Bar's petition within the time provided in BR 3.1(c) constitutes a waiver of the attorney's right to contest the Bar's petition, and all factual allegations contained in the petition shall be deemed true. Not earlier than 14 days after service of the petition and in the absence of an answer filed by the attorney named in the petition, the Adjudicator shall review the sufficiency

of the petition. If the petition establishes a probable violation of one or more rules of professional conduct or the Bar Act, and a reasonable belief that clients or others will suffer immediate or irreparable harm by the continued practice of law by the attorney, the Adjudicator shall enter an appropriate interlocutory order suspending the attorney's license to practice law until further order of the Adjudicator or the Supreme Court. The Disciplinary Board Clerk shall send copies of the order to the parties.

(e) Answer filed; Setting hearing on interlocutory suspension. Upon the timely filing of the attorney's answer pursuant to BR 3.1(c), the Adjudicator shall hold a hearing on the Bar's petition not less than 30 days nor more than 60 days after the date the answer is filed. The Disciplinary Board Clerk shall promptly notify Disciplinary Counsel and the attorney named in the petition of the date, time, and location of the hearing. The hearing shall take place consistently with BR 5.3(a), (b), (c), and (d). At the hearing, the Bar must prove by clear and convincing evidence that one or more rules of professional conduct or provision of the Bar Act has been violated by the attorney named in the petition and that clients or others will suffer immediate or irreparable harm by the continued practice of law by the attorney. Proof that clients or others will suffer immediate or irreparable harm by the continued practice of law by the attorney may include, but is not limited to, establishing within the preceding 12-month period:

- (1) theft or conversion of funds held by the attorney in any fiduciary capacity, including but not limited to funds that should have been maintained in a lawyer trust account;
- (2) three or more instances of failure to appear in court on behalf of a client notwithstanding having notice of the setting; or
- (3) abandoning a practice with no provision of new location or contact information to 3 or more clients.

If the attorney, having been notified of the date, time, and location of the hearing, fails to appear, the Adjudicator may enter an order finding the attorney in default, deeming the allegations contained in the petition to be true, proceed on the basis of that default consistent with BR 3.1(d), and enter an appropriate order. The Disciplinary Board Clerk shall send copies of the order to the parties.

(f) Order of Adjudicator; Suspension; Restrictions on Trust Account; Notice to Clients; Custodian; Other Orders. The Adjudicator, upon the record pursuant to BR 3.1(d) or after the hearing provided in 3.1(e), shall enter an appropriate order. If the Adjudicator grants the Bar's petition and interlocutorily suspends the attorney's license to practice law, the order of suspension shall state an effective date. The suspension shall remain in effect until further order of the Adjudicator or the court. The Adjudicator may enter such other orders as appropriate to protect the interests of the suspended attorney, the suspended attorney's clients, and the public, including, but not limited to:

- (1) an order that, when served upon a financial institution, serves as an injunction prohibiting withdrawals from the attorney's trust account or accounts except in accordance with restrictions set forth in the Adjudicator's order.
- (2) an order directing the attorney to notify current clients and any affected courts of the attorney's suspension; and to take such steps as are necessary to deliver client property, withdraw from pending matters, and refund any unearned fees.
- (3) an order appointing another attorney as custodian to take possession of and inventory the files of the suspended attorney and take such further action as necessary to protect the interests of the suspended attorney's clients. Any attorney so appointed by the court shall not disclose any information contained in any file without the consent of the affected client, except as is necessary to carry out the order of the Adjudicator.

The Disciplinary Board Clerk shall send copies of the order to the parties.



(g) Costs and Expenses. The Adjudicator may direct that the costs and expenses associated with any proceeding under this rule be allowed to the prevailing party. The procedure for the recovery of such costs shall be governed by BR 10.7 as practicable.

(h) Duties of Attorney. An attorney suspended from practice under this rule shall comply with the requirements of BR 6.3(a) and (b). An attorney whose suspension under this rule exceeds 6 months must comply with BR 8.1 to be reinstated. An attorney whose suspension under this rule is 6 months or less must comply with BR 8.2 in order to be reinstated.

(i) Application of Other Rules. Except as specifically provided herein, Title 4, Title 5, and Title 6 of the Rules of Procedure do not apply to proceedings brought pursuant to BR 3.1.

(j) Accelerated Proceedings Following Interlocutory Suspension. When an attorney has been interlocutorily suspended by order entered pursuant to BR 3.1(f), the related formal complaint filed by the Bar shall thereafter proceed and be determined as an accelerated case, without unnecessary delay. The interlocutory suspension shall expire 45 days after date of entry, unless the SPRB authorizes the filing of a formal complaint against the attorney for one or more acts described in the petition as a basis for seeking the interlocutory petition. Unless extended by stipulation of the Bar and the attorney, and approved by the Adjudicator, the further order contemplated by BR 3.1(f) shall be entered not later than 270 days following the entry of the order of interlocutory suspension, subject to continuance for an additional period not to exceed 90 days upon motion filed by the Bar, served upon the attorney, and granted by the Adjudicator.

(k) Supreme Court Review. No later than 14 days after the entry of an order pursuant to BR 3.1(f), Disciplinary Counsel or the attorney who is the subject of an order entered pursuant to BR 3.1(f) may request the Supreme Court to review the Adjudicator's order, including conducting a *de novo* review on the record, on an expedited basis. Unless otherwise ordered by the court, an interlocutory order of suspension, if entered, shall remain in effect until the court issues its decision.

(l) Termination of Interlocutory Suspension. In the event the further order of the court contemplated by BR 3.1(f) is not entered within the time provided by BR 3.1(j), the order of interlocutory suspension shall automatically terminate without prejudice to any pending or further disciplinary proceeding against the attorney.

*(Rule 3.1(h) amended by letter dated December 10, 1987.)*

*(Rule 3.1 amended by Order dated February 23, 1988.)*

*(Rule 3.1(f) amended by Order dated March 13, 1989, effective April 1, 1989, corrected June 1, 1989.)*

*(Rule 3.1(a) and (g) amended by Order dated May 15, 1995.)*

*(Rule 3.1(g)(3) added and 3.1(h)-3.1(j) amended by Order dated October 19, 2009.)*

*(Former Rule 3.1(d), 3.1(f), 3.1(g) and 3.1(g)(1) deleted; former Rule 3.1(c), 3.1(e), 3.1(g)(2), 3.1(g)(3), 3.1(h), 3.1(i), and 3.1(j) redesignated 3.1(e), 3.1(f), 3.1(f)(1), 3.1(f)(3), 3.1(g), 3.1(j), and 3.1(l); Rule 3.1(c), 3.1(d), 3.1(e)(1), 3.1(e)(2), 3.1(e)(3), 3.1(f)(2), 3.1(h), 3.1(i), and 3.1(k) added; and Rule 3.1(a), 3.1(b), 3.1(e), 3.1(f), 3.1(f)(1), 3.1(f)(3), 3.1(g), 3.1(j), and 3.1(l) amended by Order dated May 3, 2017, effective January 1, 2018.)*

**Rule 3.2 Mental Incompetency Or Addiction—  
Involuntary Transfer To Inactive Membership Status.**

(a) Summary Transfer to Inactive Status.

(1) The Supreme Court may summarily order, upon ex parte application by the Bar, that an attorney be placed on inactive membership status until reinstated by the court if the attorney has been adjudged by a court of competent jurisdiction to be mentally ill or incapacitated.

(2) A copy of the order shall be personally served on the attorney in the same manner as provided by the Oregon Rules of Civil Procedure for service of summons and mailed to his or her guardian, conservator and attorney of record in any guardianship or conservatorship proceeding.

## (b) Petition by Bar.

(1) The Bar may petition the court to determine whether an attorney is disabled from continuing to practice law due to:

- (A) a personality disorder; or
- (B) mental infirmity or illness; or
- (C) diminished capacity; or
- (D) addiction to drugs, narcotics or intoxicants.

The Bar's petition shall be mailed to the attorney and to his or her guardian, conservator, and attorney of record in any guardianship or conservatorship proceeding.

(2)

(A) On the filing of such a petition, the court may take or direct such action as it deems necessary or proper to determine whether an attorney is disabled. Such action may include, but is not limited to, examination of such attorney by the qualified experts as the court shall designate.

(B) A copy of an order requiring an attorney to appear, for examination or otherwise, shall be mailed by the State Court Administrator to the attorney and to his or her guardian, conservator and attorney of record in any guardianship or conservatorship proceeding and to Disciplinary Counsel.

(C) In the event of a failure by the attorney to appear at the appointed time and place for examination, the court may place the attorney on inactive membership status until further order of the court.

(D) If, upon consideration of the reports of the designated experts or otherwise, the court finds that probable cause exists that the attorney is disabled under the criteria set forth in BR 3.2(b)(1) from continuing to practice law, the court may order the attorney to appear before the court or its designee to show cause why the attorney should not be placed by the court on inactive membership status until reinstated by the court. The State Court Administrator shall mail such a show cause order to the attorney and his or her guardian, conservator and attorney of record in any guardianship or conservatorship proceeding and to Disciplinary Counsel.

(E) After any show cause hearing as the court deems appropriate, if the court finds that the attorney is disabled from continuing to practice law, the court may order the attorney placed on inactive membership status. The State Court Administrator shall mail a copy of an order placing the attorney on inactive membership status to the attorney and his or her guardian, conservator, and attorney of record in any guardianship or conservatorship proceeding, and to Disciplinary Counsel.

(3) Any disciplinary investigation or proceeding pending against an attorney placed by the court on inactive membership status under this rule shall be suspended and held in abeyance until further order of the court.

## (c) Disability During Disciplinary Proceedings.

(1) The court may order that an attorney be placed on inactive membership status until reinstated by the court if, during the course of a disciplinary investigation or disciplinary proceeding, the attorney files a petition with the court, with notice to Disciplinary Counsel, alleging that he or she is disabled from understanding the nature of the proceeding against him or her, assisting and cooperating with his or her attorney, or from participating in his or her defense due to:

- (A) a personality disorder; or

- (B) mental infirmity or illness; or
- (C) diminished capacity; or
- (D) addiction to drugs, narcotics or intoxicants.

(2) The court shall take or direct such action as it deems necessary or proper as provided in BR 3.2(b) to determine if the attorney is disabled.

(3) The State Court Administrator shall mail a copy of the court's order to Disciplinary Counsel, Bar Counsel, and the attorney and his or her guardian, conservator, and attorney of record in any guardianship or conservatorship proceeding, and the attorney of record in the Bar's disciplinary proceeding.

(4) Any disciplinary investigation or proceeding against an attorney who the court places on inactive membership status under this rule shall be suspended and held in abeyance until further order by the court.

(5) If the court determines that the attorney is not disabled under the criteria set forth in BR 3.2(c)(1), it may take such action as it deems necessary or proper, including the issuance of an order that any disciplinary investigation or proceeding against the attorney that is pending or held in abeyance be continued or resumed.

(d) Appointment of Attorney. In any proceeding under this rule, the court may, on such notice as the court shall direct, appoint an attorney or attorneys to represent the attorney if he or she is without representation.

(e) Custodians. In any proceeding under this rule, the court may, on such notice as the court shall direct, appoint an attorney or attorneys to inventory the files of the attorney and to take such action as seems necessary to protect the interests of his or her clients. Any attorney so appointed by the court shall not disclose any information contained in any file without the consent of the affected client, except as is necessary to carry out the order of the court.

(f) Costs and Expenses. The court may direct that the costs and expenses associated with any proceeding under this rule be paid by the attorney or his or her estate, including compensation fixed by the court to be paid to any attorney or medical expert appointed under this rule. The court may order such hearings as it deems necessary or proper to determine the costs and expenses to be paid under this rule.

(g) Waiver of Privilege.

(1) Under this rule, an attorney's claim of disability in a disciplinary investigation or disciplinary proceeding, or the filing of an application for reinstatement as an active member by an attorney placed on inactive membership status under this rule for disability, shall be deemed a waiver of any privilege existing between the attorney and any doctor or hospital treating him or her during the period of the alleged disability.

(2) The attorney shall, in his or her claim of disability or in his or her application for reinstatement, disclose the name of every doctor or hospital by whom he or she has been treated during his or her disability or since his or her placement on inactive membership status and shall furnish written consent to divulge all such information and all such doctor and hospital records as the Bar or the court may request.

(h) Application of Other Rules.

(1) The Rules of Procedure that apply to the resolution of a formal complaint or statement of objections do not apply to transfers from active to inactive membership status under BR 3.2. The placement of an attorney on inactive membership status under BR 3.2 does not preclude the Bar from filing a formal complaint against the attorney. An attorney placed on inactive membership status under BR 3.2 must

comply with the applicable provisions of Title 8 of these rules to obtain reinstatement to active membership status.

(2)

(A) An attorney transferred to inactive status under this rule shall not practice law after the effective date of the transfer. This rule shall not preclude the attorney from providing information on the facts of a case and its status to a succeeding attorney, and such information shall be provided on request.

(B) An attorney transferred to inactive status under this rule shall immediately take all reasonable steps to avoid foreseeable prejudice to any client and to comply with all applicable laws and disciplinary rules.

(C) Notwithstanding BR 3.2(b)(3) and BR 3.2(c)(4), Disciplinary Counsel may petition the court to hold an attorney transferred to inactive status under this rule in contempt for failing to comply with the provisions of BR 3.2(h)(2)(i) and (ii). The court may order the attorney to appear and show cause, if any, why the attorney should not be held in contempt of court and sanctioned accordingly.

(i) At the direction of the court, the duties of the court set forth in this rule may be fulfilled by the Adjudicator. In such instances the duties of the State Court Administrator shall be performed by the Disciplinary Board Clerk.

*(Rule 3.2(h) amended by Order dated March 13, 1989, effective April 1, 1989, corrected June 1, 1989.)*

*(Former Rule 3.2(b)(1)(i), 3.2(b)(1)(ii), 3.2(b)(1)(iii), 3.2(b)(1)(iv), 3.2(c)(1)(i), 3.2(c)(1)(ii), 3.2(c)(1)(iii), 3.2(c)(1)(iv), (c)(4), 3.2(h)(2)(i), 3.2(h)(2)(ii), and 3.2(h)(2)(iii) redesignated as Rule 3.2(b)(1)(A), 3.2(b)(1)(B), 3.2(b)(1)(C), 3.2(b)(1)(D), 3.2(c)(1)(A), 3.2(c)(1)(B), 3.2(c)(1)(C), 3.2(c)(1)(D), 3.2(c)(5), 3.2(h)(2)(A), 3.2(h)(2)(B), and 3.2(h)(2)(C); Rule 3.2(c)(4) added; and Rule 3.2(a)(2), 3.2(b), 3.2(b)(1)(C), 3.2(b)(2)(A), 3.2(b)(2)(D), 3.2(b)(2)(E), 3.2(b)(3), 3.2(c)(1), 3.2(c)(1)(C), 3.2(c)(2), 3.2(c)(3), 3.2(c)(5), 3.2(g)(1), 3.2(g)(2), 3.2(h)(1), 3.2(h)(2)(A), 3.2(h)(2)(B), and 3.2(h)(2)(C) amended by Order dated May 3, 2017, effective January 1, 2018.)*

*(Rule 3.2(a)(2) amended and Rule 3.2(h)(2)(C)(i) added by Order dated May 22, 2019, effective September 1, 2019.)*

### **Rule 3.3 Allegations Of Criminal Conduct Involving Attorneys.**

(a) If the SPRB directs the filing of a formal complaint that alleges acts involving the possible commission of a crime that do not appear to have been the subject of a criminal prosecution, Disciplinary Counsel shall report the possible crime to the appropriate investigatory authority.

(b) On the filing of an accusatory instrument against an attorney for the commission of a misdemeanor that may involve moral turpitude or of a felony, Disciplinary Counsel shall determine whether a disciplinary investigation should be initiated against such attorney.

*(Rule 3.3 amended by Order dated March 31, 1989.)*

*(Rule 3.3(a) and 3.3(b) amended by Order dated May 3, 2017, effective January 1, 2018.)*

### **Rule 3.4 Conviction Of Attorneys.**

(a) Petition for Interlocutory Suspension; Notice to Answer. Upon learning that an attorney has been convicted in any jurisdiction of an offense that is a misdemeanor that may involve moral turpitude, a felony under the laws of this state, or a crime punishable by death or imprisonment under the laws of the United States and determining that immediate and irreparable harm to the attorney's clients or the public is likely to result if a suspension of the attorney's license to practice law is not ordered, Disciplinary Counsel shall petition the Disciplinary Board to interlocutorily suspend the attorney's license to practice law. The petition shall describe the conviction and explain the basis upon Disciplinary Counsel believes that immediate and irreparable harm to the attorney's clients or the public is likely to result if a suspension is not ordered. The petition shall include a copy of the documents that show the conviction and may be supported by documents or affidavits. A "conviction" for purposes of this rule shall be considered to have occurred upon entry of a plea of guilty or no

contest or upon entry of a finding or verdict of guilty. The notice to answer shall provide that an answer to the petition must be filed with the Disciplinary Board Clerk within 14 days of service and that, absent the timely filing of an answer with the Disciplinary Board Clerk, the relief sought can be obtained. Disciplinary Counsel shall file the petition with the Disciplinary Board Clerk and shall serve a copy, along with the notice to answer, on the attorney pursuant to BR 1.8.

(b) Answer by Attorney. The attorney shall file an answer to the Bar's petition with the Disciplinary Board Clerk within 14 days of service. The attorney shall mail a copy of the answer to Disciplinary Counsel and file proof of mailing with the Disciplinary Board Clerk.

(c) Default; Entry of Order. The failure of the attorney to answer the Bar's petition within the time provided in BR 3.4(b) constitutes a waiver of the attorney's right to contest the Bar's petition, and all factual allegations contained in the petition shall be deemed true. Not earlier than 14 days after service of the petition and in the absence of an answer filed by the attorney named in the petition, the Adjudicator shall review the sufficiency of the petition. If the petition establishes the attorney's conviction of a category of offense described in BR 3.4(a) and a reasonable belief that clients or others will suffer immediate or irreparable harm by the attorney's continued practice of law, the Adjudicator shall enter an appropriate interlocutory order suspending the attorney's license to practice law until further order of the Adjudicator or the Supreme Court. The Disciplinary Board Clerk shall send copies of the order to the parties.

(d) Answer filed; Setting hearing on interlocutory suspension. Upon the timely filing of the attorney's answer pursuant to BR 3.4(b), the Adjudicator shall hold a hearing on the Bar's petition not less than 30 days nor more than 60 days after the date the answer is filed. The Disciplinary Board Clerk shall promptly notify Disciplinary Counsel and the attorney of the date, time, and location of the hearing. The hearing shall take place consistently with BR 5.3(a), (b), (c), and (d). At the hearing, the Bar must prove by clear and convincing evidence that the attorney has been convicted of a category of offense described in BR 3.4(a) and that clients or others will suffer immediate or irreparable harm by the attorney's continued practice of law. Proof that clients or others will suffer immediate or irreparable harm by the attorney's continued practice of law may include, but is not limited to, establishing that a period of incarceration was imposed on the attorney as a result of the conviction. If the attorney, having been notified of the date, time, and location of the hearing, fails to appear, the Adjudicator may enter an order finding the attorney in default, deeming the allegations contained in the petition to be true, proceed on the basis of that default consistent with BR 3.4(c), and enter an appropriate order.

(e) Order of Adjudicator; Suspension; Restrictions on Trust Account; Notice to Clients; Custodian; Other Orders. The Adjudicator, upon the record pursuant to BR 3.4(c) or after the hearing provided in BR 3.4(d), shall enter an appropriate order. If the Adjudicator grants the Bar's petition and interlocutorily suspends the attorney's license to practice law, the order of suspension shall state an effective date. The suspension shall remain in effect until further order of the Adjudicator or the court. The Adjudicator may enter such other orders as appropriate to protect the interests of the suspended attorney, the suspended attorney's clients, and the public, including, but not limited to:

(1) an order that, when served upon a financial institution, serves as an injunction prohibiting withdrawals from the attorney's trust account or accounts except in accordance with restrictions set forth in the Adjudicator's order.

(2) an order directing the attorney to notify current clients and any affected courts of the attorney's suspension; and to take such steps as are necessary to deliver client property, withdraw from pending matters, and refund any unearned fees.

(3) an order appointing an attorney as custodian to take possession of and inventory the files of the suspended attorney and take such further action as necessary to protect the interests of the suspended attorney's clients. Any attorney so appointed by the Adjudicator shall not disclose any information

contained in any file without the consent of the affected client, except as is necessary to carry out the order of the Adjudicator.

The Disciplinary Board Clerk shall send copies of the order to the parties.

(f) Costs and Expenses. The Adjudicator may direct that the costs and expenses associated with any proceeding under this rule be allowed to the prevailing party. The procedure for the recovery of such costs shall be governed by BR 10.7 as practicable.

(g) Duties of Attorney. An attorney suspended from practice under this rule shall comply with the requirements of BR 6.3(a), (b), and (c). An attorney whose suspension under this rule exceeds 6 months must comply with BR 8.1 to be reinstated. An attorney whose suspension under this rule is 6 months or less must comply with BR 8.2 to be reinstated.

(h) Application of Other Rules. Except as specifically provided herein, Title 4, Title 5, and Title 6 of the Rules of Procedure do not apply to proceedings brought pursuant to BR 3.4.

(i) Supreme Court Review. No later than 14 days of the entry of an order pursuant to BR 3.4(e), Disciplinary Counsel or the attorney who is the subject of an order entered pursuant to BR 3.4(e) may request the Supreme Court to review the Adjudicator's order, including conducting a *de novo* review on the record, on an expedited basis. Unless otherwise ordered by the court, an interlocutory order of suspension, if entered, shall remain in effect until the court issues its decision.

(j) Independent Charges. Whether or not interlocutory suspension is sought pursuant to BR 3.4(a), the SPRB may direct Disciplinary Counsel to file a formal complaint against the attorney based upon the fact of the attorney's conviction or the underlying conduct.

(k) Relief From Suspension. If an attorney's conviction is reversed on appeal, and such reversal is not subject to further appeal or review, or the attorney has been granted a new trial and the order granting a new trial has become final, any suspension or discipline previously ordered based solely on the conviction shall be vacated upon the Disciplinary Board's receipt of the judgment of reversal or order granting the attorney a new trial. Reversal of the attorney's conviction on appeal or the granting of a new trial does not require the termination of any disciplinary proceeding based upon the same facts which gave rise to the conviction.

*(Rule 3.4(d) amended by Order dated March 13, 1989, effective April 1, 1989.)*

*(Rule 3.4(e) amended by Order dated February 5, 2001. Amended by Order dated June 17, 2003, effective July 1, 2003.)*

*(Rule 3.4(e) amended by Order dated October 19, 2009.)*

*(Former Rule 3.4(d), 3.4(e), 3.4(g), and 3.4(h) deleted; former Rule 3.4(f) and 3.4(i) redesignated as 3.4(j) and 3.4(k); Rule 3.4(d), 3.4(e), 3.4(f), 3.4(g), 3.4(h), and 3.4(i) added; Rule 3.4(a), 3.4(b), 3.4(c), 3.4(j), and 3.4(k) amended by Order dated May 3, 2017, effective January 1, 2018.)*

### **Rule 3.5 Reciprocal Discipline.**

(a) Petition; Notice to Answer. Upon learning that an attorney has been disciplined for misconduct in another jurisdiction not predicated upon a prior discipline of the attorney pursuant to these rules, Disciplinary Counsel shall file with the Disciplinary Board Clerk a petition seeking reciprocal discipline of the attorney. The petition shall include a copy of the judgment, order, or determination of discipline in the other jurisdiction; may be supported by other documents or affidavits; and shall contain a recommendation as to the imposition of discipline in Oregon, based on the discipline in the jurisdiction whose action is reported, and such other information as the Bar deems appropriate. A plea of no contest, a stipulation for discipline, or a resignation while formal charges are pending is considered a judgment or order of discipline for the purposes of this rule. If the Bar seeks imposition of a sanction greater than that imposed in the other jurisdiction, it shall state with specificity the sanction sought and provide applicable legal authority to support its position. The notice to answer shall provide that an answer to the petition must be filed with the Disciplinary Board Clerk within 21 days of service and that, absent the timely filing of an answer with the Disciplinary Board Clerk, the relief

sought can be obtained. Disciplinary Counsel shall file the petition with the Disciplinary Board Clerk and shall serve a copy, along with the notice to answer, on the attorney pursuant to BR 1.8.

(b) Order of Judgment; Sufficient Evidence of Misconduct; Rebuttable Presumption. A copy of the judgment, order, or determination of discipline shall be sufficient evidence for the purposes of this rule that the attorney committed the misconduct on which the other jurisdiction's discipline was based. There is a rebuttable presumption that the sanction to be imposed shall be equivalent, to the extent reasonably practicable, to the sanction imposed in the other jurisdiction.

(c) Answer of Attorney. The attorney has 21 days from service to file with the Disciplinary Board an answer addressing whether:

- (1) The procedure in the jurisdiction which disciplined the attorney was so lacking in notice or opportunity to be heard as to constitute a deprivation of due process;
- (2) The conduct for which the attorney was disciplined in the other jurisdiction is conduct that should subject the attorney to discipline in Oregon; and
- (3) The imposition of a sanction equivalent to the sanction imposed in the other jurisdiction would result in grave injustice or be offensive to public policy.

The attorney shall mail a copy of his or her answer to Disciplinary Counsel and file proof of mailing with the Disciplinary Board Clerk.

(d) Default; Hearing. If no answer is timely filed, the Adjudicator may proceed to the entry of an appropriate judgment based upon review of the record. If an answer is timely filed that asserts a defense pursuant to BR 3.5(c)(1), (2), or (3), the Adjudicator, in his or her discretion, based upon a review of the petition, answer, and any supporting documents filed by either the Bar or the attorney, may either determine on the basis of the record whether the attorney should be disciplined in Oregon for misconduct in another jurisdiction and if so, in what manner, or may determine that testimony will be taken solely on the issues set forth in the answer pertaining to BR 3.5(c)(1), (2), and (3). The Adjudicator shall enter an appropriate order. The Disciplinary Board Clerk shall send copies of the order to the parties. The Adjudicator's decision shall be subject to review by the Supreme Court, as authorized in Title 10 of these rules. On review by the court, the sanction imposed in the other jurisdiction may be a factor for consideration but does not operate as a rebuttable presumption.

(e) Burden of Proof. The attorney has the burden of proving in any hearing held pursuant to BR 3.5(f) that due process of law was not afforded the attorney in the other jurisdiction.

(f) Hearing by Trial Panel; Review by Supreme Court. If the Adjudicator decides to take testimony pursuant to BR 3.5(e), the Adjudicator shall request the regional chairperson to appoint an attorney member and a public member to serve on the trial panel. Upon receiving notice from the Disciplinary Board Clerk of a regional chairperson's appointment of an attorney member and a public member pursuant to BR 2.4(f)(1), and upon determining that either no timely challenge pursuant to BR 2.4(g) was filed or that a timely filed challenge pursuant to BR 2.4(g) has either been denied or resulted in the appointment of a substitute member or members, the Adjudicator shall promptly establish the date and place of the evidentiary hearing no less than 21 days and no more than 42 days thereafter. BR 5.1 and BR 5.3 apply to the evidentiary hearing. The trial panel shall make a decision concerning the issues submitted to it. The Disciplinary Board Clerk shall send copies of the order to the parties. The trial panel's decision shall be subject to review by the Supreme Court as authorized in Title 10 of these rules. On review by the court, the sanction imposed in the other jurisdiction may be a factor for consideration but does not operate as a rebuttable presumption.

(g) Application of Other Rules. Except as specifically provided herein, Title 4, Title 5, and Title 6 of the Rules of Procedure do not apply to proceedings brought pursuant to BR 3.5.

(h) Suspension or Disbarment. An attorney suspended or disbarred under this rule shall comply with the requirements of BR 6.3(a), (b), and (c).

(i) Reinstatement Rules Apply. The rules on reinstatement apply to attorneys suspended or disbarred pursuant to the procedure set forth in BR 3.5(d), (e), and (f).

(j) Independent Charges. Nothing in this rule precludes the Bar from filing a formal complaint against an attorney for misconduct in any jurisdiction.

*(Rule 3.5 amended by Order dated July 16, 1984, effective August 1, 1984.)*

*(Rule 3.5(h) amended by Order dated March 13, 1989, effective April 1, 1989.)*

*(Rule 3.5(e) amended by Order dated February 5, 2001. Amended by Order dated June 17, 2003, effective July 1, 2003.)*

*(Former Rule 3.5(d) deleted; former Rule 3.5(e), 3.5(f), and 3.5(g) redesignated 3.5(d), 3.5(e), and 3.5(f); Rule 3.5(c)(3) and 3.5(g) added; Rule 3.5(a), 3.5(b), 3.5(c), 3.5(c)(1), 3.5(c)(2), 3.5(d), 3.5(e), 3.5(f), 3.5(h), 3.5(i), and 3.5(j) amended by Order dated May 3, 2017, effective January 1, 2018.)*

*(Rule 3.5(e) amended by Order dated May 22, 2019, effective September 1, 2019.)*

### **Rule 3.6 Discipline By Consent.**

(a) Application. Any allegation of misconduct that is neither dismissed nor disposed of pursuant to BR 2.10 may be disposed of by a no contest plea, or by a stipulation for discipline, entered into at any time after the SPRB finds probable cause that misconduct has occurred.

(b) No Contest Plea. A plea of no contest to all causes or any cause of a formal complaint, or to allegations of misconduct if a formal complaint has not been filed, shall be verified by the respondent and shall include:

- (1) A statement that the respondent freely and voluntarily make the plea;
- (2) A statement that the respondent does not desire to defend against the formal complaint or any designated cause thereof, or against an allegation of misconduct not yet pled;
- (3) A statement that the respondent agrees to accept a designated form of discipline in exchange for the no contest plea; and
- (4) A statement of the respondent's prior record of reprimand, suspension or disbarment, or absence of such record.

(c) Stipulation for Discipline. A stipulation for discipline shall be verified by the respondent and shall include:

- (1) A statement that the respondent has freely and voluntarily entered into the stipulation;
- (2) A statement that explains the particular facts and violations to which the Bar and the respondent are stipulating;
- (3) A statement that the respondent agrees to accept a designated form of discipline in exchange for the stipulation; and
- (4) A statement of the respondent's prior record of reprimand, suspension or disbarment, or absence of such record.

(d) Approval of SPRB. Pleas of no contest and stipulations shall be approved as to form by Disciplinary Counsel and approved in substance by the chairperson of the SPRB or a member of the SPRB designated by the chairperson. If the plea or stipulation is acceptable to the respondent and the SPRB chairperson or designated member, and if the full term of the discipline agreed upon does not exceed a 6-month suspension, Disciplinary Counsel shall submit it to the Disciplinary Board Clerk for review by the Adjudicator, acting on behalf of the Disciplinary Board. Otherwise, Disciplinary Counsel shall file the stipulation with the State Court Administrator for review by the Supreme Court.



(e) Review by Adjudicator or Supreme Court. The Adjudicator or the court, as the case may be, shall review the plea or stipulation. If the Adjudicator approves the plea or stipulation, an order shall be issued so stating and filed with the Disciplinary Board Clerk, and the Clerk shall provide copies to Disciplinary Counsel and the respondent. If the court approves the plea or stipulation, an order shall be issued so stating. If the plea or stipulation is rejected by the Adjudicator or the court, it may not be used as evidence of misconduct against the respondent in the pending or in any subsequent disciplinary proceeding.

(f) Costs. In matters submitted under this rule that are resolved by a decision of the Disciplinary Board, the Bar may file a cost bill with the Disciplinary Board Clerk within 21 days of the filing of the decision of the Disciplinary Board. The Bar must serve a copy of the cost bill on the respondent pursuant to BR 1.8. To contest the Bar's statement of costs, the respondent must file an objection supported by a declaration under penalty of perjury with the Disciplinary Board Clerk within 7 days from the date of service. The respondent shall mail a copy of the objection to Disciplinary Counsel and file proof of mailing with the Disciplinary Board Clerk. If the matter is resolved by a decision of the court, the Bar's cost bill and the respondent's objections must be filed with the court within the same time period, accompanied by proof of service on the other party. The Adjudicator or the court, as the case may be, may fix the amount of the Bar's actual and necessary costs and disbursements incurred in the proceeding to be paid by the respondent.

(g) Supplementing Record. If the Adjudicator or the court concludes that facts are not set forth in sufficient detail to enable forming an opinion as to the propriety of the discipline agreed upon, the Adjudicator or the court may request that additional stipulated facts be submitted or may disapprove the plea or stipulation.

(h) Confidentiality. A plea or stipulation prepared for the Adjudicator or the court's consideration shall not be subject to public disclosure:

- (1) prior to Adjudicator or court approval of the plea or stipulation; or
- (2) if rejected by the Adjudicator or court.

*(Rule 3.6(d) and (e) amended by Order dated February 23, 1988.)*

*(Rule 3.6(d) amended by Order dated December 13, 1993. Amended by Order dated June 5, 1997, effective July 1, 1997.)*

*(Rule 3.6(a), (b), (d) and (e) amended by Order dated February 5, 2001.)*

*(Rule 3.6(d), (e) and (f) amended by Order dated June 17, 2003, effective July 1, 2003.)*

*(Former Rule 3.6(b)(i), 3.6(b)(ii), 3.6(b)(iii), 3.6(b)(iv), 3.6(c)(i), 3.6(c)(ii), 3.6(c)(iii), 3.6(c)(iv), and 3.6(h) redesignated as Rule 3.6(b)(1), 3.6(b)(2), 3.6(b)(3), 3.6(b)(4), 3.6(c)(1), 3.6(c)(2), 3.6(c)(3), 3.6(c)(4), 3.6(h)(1), and 3.6(h)(2); Rule 3.6(a), 3.6(b), 3.6(b)(1), 3.6(b)(2), 3.6(b)(3), 3.6(b)(4), 3.6(c), 3.6(c)(1), 3.6(c)(2), 3.6(c)(3), 3.6(c)(4), 3.6(d), 3.6(e), 3.6(f), 3.6(g), 3.6(h), 3.6(h)(1), and 3.6(h)(2) amended by Order dated May 3, 2017, effective January 1, 2018.)*

## Title 4 — Prehearing Procedure

### **Rule 4.1 Formal Complaint.**

(a) Designation of Counsel and Region. If the SPRB determines that probable cause exists to believe an attorney has engaged in misconduct and that formal proceedings are warranted, it shall refer the matter to Disciplinary Counsel with instructions to file a formal complaint against the attorney, who then becomes the respondent. Disciplinary Counsel, being so advised, may appoint Bar Counsel.

(b) Filing. Disciplinary Counsel shall prepare and file with the Disciplinary Board Clerk a formal complaint against the respondent on behalf of the Bar. The formal complaint shall be in substantially the form set forth in BR 13.1.

(c) Substance of Formal Complaint. A formal complaint shall be signed by Disciplinary Counsel, or his or her designee, and shall set forth succinctly the acts or omissions of the respondent, including the specific statutes or rules of professional conduct violated, so as to enable the respondent to know the nature of the charge or charges against the respondent. When more than one act or transaction is relied upon, the allegations shall be separately stated and numbered. The formal complaint need not be verified.

(d) Amendment of Formal Complaint. Disciplinary Counsel may amend the formal complaint on behalf of the Bar subject to the requirements of BR 4.4(b) as to any grievance the SPRB has instructed Disciplinary Counsel to file a formal complaint pursuant to BR 4.1(a) and BR 4.1(e).

(e) Consolidation of Charges and Proceedings. The Bar, at the SPRB's direction, may consolidate in a formal complaint two or more causes of complaint against the same attorney or attorneys, but shall file a separate formal complaint against each respondent. The findings and conclusions thereon may be either joint or separate, as the trial panel, in its discretion, may determine. The Bar, at the discretion of the SPRB, may also consolidate formal complaints against two or more attorneys for hearing before one trial panel.

(f) Appointment of Trial Panel. Within 30 days following respondent's timely filing of an answer pursuant to BR 4.3, Disciplinary Counsel shall file a request with the Disciplinary Board Clerk that the regional chairperson appoint an attorney and a public member to serve on the trial panel with the Adjudicator.

*(Rule 4.1(a) amended by Order dated January 5, 1988. Amended by Order dated June 5, 1997, effective July 1, 1997.)*

*(Rule 4.1(b) amended by Order dated February 23, 1988.)*

*(Rule 4.1(a) and (c) amended by Order dated February 5, 2001.)*

*(Rule 4.1(b) amended by Order dated June 17, 2003, effective July 1, 2003.)*

*(Former Rule 4.1(d) redesignated as Rule 4.1(e); Rule 4.1(a), 4.1(b), 4.1(c) and 4.1(e) amended; Rule 4.1(d) and 4.1(f) added by Order dated May 3, 2017, effective January 1, 2018.)*

#### **Rule 4.2 Service Of Formal Complaint.**

(a) Manner of Service of Formal Complaint. A copy of the formal complaint, accompanied by a notice to file an answer within 14 days, may be personally served on the respondent or as otherwise permitted by BR 1.12. The notice to answer shall be in substantially the form set forth in BR 13.2.

(b) Alternative Service of Formal Complaint. The Bar may request the Adjudicator to authorize the service of a formal complaint and notice to answer on the respondent pursuant to ORCP 7 D(6).

(c) Proof of Service of Complaint. Proof of personal service shall be made in the same manner as in a case pending in a circuit court.

(d) Service of Amended Formal Complaint. An amended formal complaint may be served by mail, provided the original formal complaint was served on the respondent in the manner provided by BR 4.2(a) or (b).

(e) Disregard of Error. Failure to comply with any provision of this rule or BR 1.12 shall not affect the validity of service if the respondent received actual notice of the substance and pendency of the disciplinary proceedings.

*(Rule 4.2 amended by Order dated June 30, 1987.)*

*(Rule 4.2(d) added by Order dated February 5, 2001.)*

*(Rule 4.2(a) amended by Order dated April 26, 2007.)*

*(Rule 4.2(a), 4.2(b), 4.2(d), and 4.2(e) amended by Order dated May 3, 2017, effective January 1, 2018.)*

#### **Rule 4.3 Answer.**

(a) Time to Answer. The respondent shall answer the formal complaint within 14 days of service of the formal complaint.

(b) Extensions. The respondent may, in writing, request an extension of time to file his or her answer from the Adjudicator. The request for extension must be received by the Adjudicator within the time the respondent is required to file an answer. The Adjudicator shall respond to the request in writing and shall file a copy of the response with the Disciplinary Board Clerk.

(c) Form of Answer. The respondent's answer shall be responsive to the formal complaint filed. General denials are not allowed. The answer shall be substantially in the form set forth in BR 13.3 and shall be supported by a declaration under penalty of perjury by the respondent. The original shall be filed with the Disciplinary Board Clerk with proof of service on Disciplinary Counsel.

*(Rule 4.3(b) and (c) amended by Order dated February 5, 2001.)*

*(Rule 4.3(b) and (d) amended by Order dated June 17, 2003, effective July 1, 2003.)*

*(Former Rule 4.3(c) deleted; former Rule 4.3(d) redesignated as Rule 4.3(c); Rule 4.3(a), 4.3(b), and 4.3(c) amended by Order dated May 3, 2017, effective January 1, 2018.)*

#### **Rule 4.4 Pleadings And Amendments.**

(a) Pleadings. The only permissible pleadings shall be a formal complaint and an answer, and amendments thereto, except for a motion to require a formal complaint to comply with BR 4.1(c) and an answer to comply with BR 4.3(c).

(b) Amendments.

(1) Disciplinary Counsel may amend a formal complaint at any time after filing, subject to any limitation that may be imposed by the Adjudicator as to timing or content in any prehearing order entered pursuant to BR 4.7, in amplification of the original charges, to add new charges, or to withdraw charges. If an amendment is made, the respondent shall file an answer to the amended formal complaint within 14 days of service. Upon request by respondent for good cause shown, the Adjudicator may give the respondent a reasonable time to procure evidence and to prepare to meet the matters raised by the amended formal complaint.

(2) The respondent may amend an answer at any time after filing, subject to any limitations that may be imposed by the Adjudicator as to timing or content in any prehearing order entered pursuant to BR 4.7. If an answer is amended, the Bar shall be given a reasonable time, set by the Adjudicator, to procure evidence and to prepare to meet the matters raised by the amended answer.

(c) Adjudicator Authority. Upon application of either the Bar or the respondent, the Adjudicator may extend the time for filing any pleading or for filing any document required or permitted to be submitted to the trial panel, except as otherwise provided in these rules.

*(Rule 4.4(b) amended by Order dated February 5, 2001.)*

*(Rule 4.4(b)(1) and 4.4(b)(2) amended; Rule 4.4(c) added by Order dated May 3, 2017, effective January 1, 2018.)*

*(Rule 4.4(a) and 4.4(b)(1) amended by Order dated May 22, 2019, effective September 1, 2019.)*

#### **Rule 4.5 Discovery.**

(a) General. Discovery in disciplinary proceedings is intended to promote identification of issues and a prompt and fair hearing on the charges. Discovery shall be conducted expeditiously by the parties, and shall be completed within 14 days prior to the date of hearing, unless the Adjudicator extends the time for good cause shown.

(b) Permitted Discovery.

(1) Requests for admission, requests for production of documents, and depositions may be utilized in disciplinary proceedings.

(2) The manner of taking depositions shall conform as nearly as practicable to the procedure set forth in the Oregon Rules of Civil Procedure. Subpoenas may be issued when necessary by the Adjudicator, Bar Counsel, Disciplinary Counsel, the respondent or his or her attorney of record. Depositions may be taken any time after service of the formal complaint.

(3) Transcripts of depositions in disciplinary proceedings shall comply with the Oregon Rules of Appellate Procedure as to form. A person who is deposed may request at the time of deposition to examine the person's transcribed testimony. In such case, the procedure set forth in the Oregon Rules of Civil Procedure shall be followed as practicable.

(4) The manner of making requests for the production of documents shall conform as nearly as practicable to the procedure set forth in the Oregon Rules of Civil Procedure. Requests for production may be served any time after service of the formal complaint with responses due within 21 days.

(5) The manner of making requests for admission shall conform as nearly as practicable to the procedure set forth in the Oregon Rules of Civil Procedure. Requests for admission may be served any time after service of the formal complaint with responses due within 21 days.

(c) Discovery Procedure. The Adjudicator shall resolve all discovery questions. Discovery motions, including motions for limitation of discovery, shall be in writing. All such motions, and any responses, shall be filed with the Disciplinary Board Clerk with proof of service on the other party. The Bar or the respondent has 7 days from the filing of a motion in which to file a response, unless the Adjudicator shortens the time for good cause shown. Upon expiration of the time for response, the Adjudicator shall promptly rule on the motion, with or without argument at the Adjudicator's discretion. Argument on any motion may be heard by conference telephone call. The Adjudicator shall file rulings on discovery motions with the Disciplinary Board Clerk, and the Clerk shall mail copies to the parties.

(d) Limitations on Discovery. In the exercise of his or her discretion, the Adjudicator shall impose such terms or limitations on the exercise of discovery as may appear necessary to prevent undue delay or expense in bringing the matter to hearing and to promote the interests of justice.

(e) Discovery Sanctions. For failure to provide discovery as required under BR 4.5, the Adjudicator may make such rulings as are just, including, but not limited to, the following:

(1) A ruling that the matters regarding which the ruling was made or any other designated fact are taken to be established for the purposes of the proceeding in accordance with the claim of the party obtaining the ruling; or

(2) A ruling refusing to allow the disobedient party to support or oppose designated claims or defenses, or prohibiting the disobedient party from introducing designated matters in evidence.

Any witness who testifies falsely, fails to appear when subpoenaed, or fails to produce any documents pursuant to subpoena is subject to the same orders and penalties to which a witness before a circuit court is subject. Subpoenas issued pursuant to this rule may be enforced by application of the Bar or the respondent to any circuit court. The circuit court shall determine what sanction to impose, if any, for noncompliance.

(f) Rulings Interlocutory. Discovery rulings are interlocutory.

*(Rule 4.5(c) amended by Order dated February 23, 1988. Rule 4.5(b) amended by Order April 4, 1991, effective April 15, 1991.)*

*(Rule 4.5(a) and (c) amended by Order dated February 5, 2001.)*

*(Rule 4.5(c) amended by Order dated June 17, 2003, effective July 1, 2003.)*

*(Rule 4.5(a), 4.5(b)(2), 4.5(b)(3), 4.5(c), 4.5(d), 4.5(e), 4.5(e)(1), and 4.5(e)(2) amended by Order dated May 3, 2017, effective January 1, 2018.)*

#### **Rule 4.6 Prehearing Issue Narrowing and Settlement Conference; Order.**

(a) Within 28 days of written notice that the Adjudicator has set the date and place of the trial panel hearing pursuant to BR 2.4(e)(8), either party may file with the Disciplinary Board Clerk a request for a single prehearing issue narrowing and settlement conference pursuant to this rule. Upon notification from the Disciplinary Board Clerk that a timely request for a BR 4.6 conference has been filed, the Adjudicator shall

appoint a member of the Disciplinary Board to serve as the presiding member and conduct the BR 4.6 conference. A conference shall be held no later than 21 days before the scheduled hearing date and shall not exceed one business day in length. The respondent, counsel for the respondent, if any, and Disciplinary Counsel must attend. The purpose of the conference is to narrow factual and legal issues in dispute for trial and to facilitate discussion regarding discipline by consent under BR 3.6, if appropriate. Except for those facts admitted and denied in the prehearing order, under BR 4.7, no oral or written statements or admissions made at or in connection with the prehearing conference shall be admitted as evidence in this or any subsequent Bar disciplinary proceeding. No member of the trial panel appointed in the proceeding shall conduct or participate in the prehearing conference.

(b) At the conclusion of the BR 4.6 conference, the presiding member shall enter an order setting forth agreed and disputed facts and elements of the violations alleged. In the absence of any agreement, the presiding member shall enter an order indicating that the BR 4.6 conference was held and that no agreements resulted. The presiding member shall file the order with the Disciplinary Board Clerk, with copies sent by the Disciplinary Board Clerk to the parties. Agreed facts shall be deemed admitted and need not be proven at the hearing before the trial panel.

*(Rule 4.6 added by Order dated December 13, 1993.)*

*(Rule 4.6 amended by Order dated November 6, 1995. amended by Order dated June 17, 2003, effective July 1, 2003.) (Former Rule 4.6 redesignated Rule 4.6(a); Rule 4.6(a) amended; and Rule 4.6(b) added by Order dated May 3, 2017, effective January 1, 2018.)*

#### **Rule 4.7 Pre-hearing Orders.**

(a) At any time after the Adjudicator has set the time and place of the trial panel hearing pursuant to BR 2.4(e)(8) the Adjudicator may schedule and convene a prehearing conference that may be conducted by telephone or in person and shall be attended by the respondent, respondent's counsel, if any, and Disciplinary Counsel, upon notice sent by the Disciplinary Board Clerk not less than 14 days prior to the scheduled date and time. Such prehearing conference is intended to facilitate the efficient conduct of the proceeding and may include discussing the parties' respective estimates of time necessary to present evidence, the availability and scheduling of witnesses, and the preparation of trial exhibits; and the scheduling of pleading amendment and discovery deadlines.

(b) At the conclusion of a prehearing conference, the Adjudicator shall enter an order setting forth all matters discussed and addressed, including any deadlines imposed. The Adjudicator shall file the order with the Disciplinary Board Clerk, and the Disciplinary Board Clerk shall send copies to the parties.

*(Rule 4.7 added by Order dated December 13, 1993.)*

*(Rule 4.7 amended by Order dated November 6, 1995. Amended by Order dated June 17, 2003, effective July 1, 2003.) (Former Rule 4.7 redesignated as Rule 4.7(b); Rule 4.7(a) added; and Rule 4.7(b) amended by Order dated May 3, 2017, effective January 1, 2018.)*

*(Rule 4.7(a) amended by Order dated May 22, 2019, effective September 1, 2019.)*

#### **Rule 4.8 Briefs.**

Briefs, if any, shall be filed with the Disciplinary Board Clerk with copies served on the trial panel no later than 7 days prior to the hearing. Where new or additional issues have arisen, the Adjudicator may grant 7 days additional time for the filing of briefs on those issues.

*(Rule 4.8 (former Rule 2.4(i)(2)) amended by Order dated February 5, 2001. Amended by Order dated June 17, 2003, effective July 1, 2003.)*

*(Rule 4.8 amended by Order dated May 3, 2017, effective January 1, 2018.)*

**Rule 4.9 Mediation**

(a) Mediation. The parties may employ the services of a mediator, other than a member of the Disciplinary Board, to determine the potential for, and to assist the parties in negotiating a settlement of issues in dispute. Mediation is voluntary; both parties must agree to participate in the mediation. The SPRB shall decide for the Bar whether to mediate.

(b) Time of Mediation. Mediation may occur at any time after the filing of the formal complaint, provided that the mediation shall not delay a hearing before a trial panel scheduled in accordance with BR 5.4. After a trial panel issues a written opinion in the proceeding pursuant to BR 2.4(i)(2), mediation may occur only if authorized by the Adjudicator.

(c) Discipline by Consent. A stipulation for discipline or no contest plea negotiated through mediation is subject to approval by the SPRB, and the Disciplinary Board or the Supreme Court, as the case may be, as set forth in BR 3.6, before it is effective.

(d) Costs. The expense of mediation shall be shared equally by the parties unless the parties agree otherwise.

(e) Confidentiality. Mediation communications, as defined in ORS 36.110, are confidential and may not be disclosed or admitted as evidence in subsequent adjudicatory proceedings, except as provided by ORS 36.226.

*(Rule 4.9 added by Order dated June 17, 2003, effective July 1, 2003.)*

*(Rule 4.9(a) and (e) amended by Order dated April 26, 2007.)*

*(Rule 4.9(a), 4.9(b) and 4.9(d) amended by Order dated May 3, 2017, effective January 1, 2018.)*

**Title 5 — Disciplinary Hearing Procedure****Rule 5.1 Evidence And Procedure.**

(a) Rules of Evidence. Trial panels may admit and give effect to evidence that possesses probative value commonly accepted by reasonably prudent persons in the conduct of their affairs. Incompetent, irrelevant, immaterial, and unduly repetitious evidence should be excluded at any hearing conducted pursuant to these rules.

(b) Harmless Error. No error in procedure, in admitting or excluding evidence, or in ruling on evidentiary or discovery questions shall invalidate a finding or decision unless upon a review of the record as a whole, a determination is made that a denial of a fair hearing to either the Bar or the respondent has occurred.

*(Rule 5.1(a) amended by Order dated February 23, 1988.)*

*(Rule 5.1(a) and 5.1(b) amended by Order dated May 3, 2017, effective January 1, 2018.)*

**Rule 5.2 Burden Of Proof.**

The Bar has the burden of establishing misconduct by clear and convincing evidence.

*(Rule 5.2 amended by Order dated May 3, 2017, effective January 1, 2018.)*

**Rule 5.3 Location Of Hearing; Subpoenas; Testimony.**

(a) Location. The trial panel hearing of any Disciplinary Proceeding in which the respondent maintains an office or residence in Oregon shall be held either in the county in which the respondent maintains his or her office for the practice of law or other business, in which he or she resides, or in which the misconduct is alleged to have occurred, at the Adjudicator's discretion. With the respondent's consent, the hearing may be held elsewhere. For any proceeding brought pursuant to these rules other than Title 4 in which the attorney the subject of the proceeding maintains an office or residence in Oregon, and for any proceeding brought

pursuant to these rules in which the attorney the subject of the proceeding does not maintain an office or residence in Oregon, the Adjudicator shall designate a location for the hearing.

(b) Subpoenas. The Chief Executive Officer, the Adjudicator, or regional chairpersons of the Disciplinary Board, Bar Counsel, Disciplinary Counsel and the attorney for the respondent, or the respondent, if appearing without an attorney, shall have the authority to issue subpoenas. Subpoenas shall be issued and served in accordance with the Oregon Rules of Civil Procedure in the same manner as in a case pending in a circuit court. Any witness who testifies falsely, fails to appear when subpoenaed, or fails to produce any documents pursuant to subpoena, is subject to the same orders and penalties to which a witness before a circuit court is subject. Subpoenas issued pursuant this rule may be enforced by application of either party to any circuit court. The circuit court shall determine what sanction to impose, if any, for noncompliance.

(c) Board Members as Witnesses. Current members of the Board of Governors shall not testify as witnesses in any Bar admission, discipline or reinstatement proceeding except pursuant to subpoena.

(d) Testimony. Witnesses shall testify under oath or affirmation administered by any member of the Disciplinary Board or by any person authorized by law to administer an oath.

(e) Transcript of Proceedings; Correction of Errors; Settlement Order. Every disciplinary hearing shall be transcribed and shall comply with the Oregon Rules of Appellate Procedure as to form. The transcription shall be certified by the person preparing it. The reporter shall give written notice to Disciplinary Counsel, Bar Counsel, and the respondent of the filing of the transcripts with the Disciplinary Board Clerk, who shall provide copies to the Adjudicator. Within 14 days after the transcript is filed, the Bar or the respondent may move the Adjudicator for an order to correct any errors appearing in the transcript, by filing a motion with the Disciplinary Board Clerk and serving the other party. Within 7 days the Bar or the respondent, as the case may be, may file a response to the motion with the Disciplinary Board Clerk, serving a copy on the other party. The Adjudicator shall thereafter either deny the motion or direct the making of such corrections as may be appropriate. Upon the denial of the motion or the making of such corrections, the Adjudicator shall file with the Disciplinary Board Clerk an order settling the transcript and the Disciplinary Board clerk shall send copies to the parties.

*(Rule 5.3(b) amended by Order dated April 4, 1991, effective April 15, 1991.)*

*(Rule 5.3(a) amended by Order dated July 22, 1991.)*

*(Rule 5.3 (c), (d), and (e) amended by Order dated June 5, 1997, effective July 1, 1997.)*

*(Rule 5.3(a) and (e) amended by Order dated February 5, 2001.)*

*(Rule 5.3(e) amended by Order dated June 17, 2003, effective July 1, 2003.)*

*(Rule 5.3(a) amended by Order dated April 26, 2007.)*

*(Rule 5.3(a), 5.3(b), and 5.3(e) amended by Order dated May 3, 2017, effective January 1, 2018.)*

#### **Rule 5.4 Hearing Date; Continuances.**

Except in matters of default pursuant to BR 5.8, the Adjudicator shall establish the hearing date, which shall not be less than 91 days nor more than 182 days following the date the Adjudicator notifies the parties of the date and time for hearing pursuant to BR 2.4(e)(8). The Adjudicator may grant continuances of the hearing date at any time prior to the hearing or upon a showing of compelling necessity therefor, the trial panel may grant continuances at the time of the hearing. In no event shall continuances exceed 56 days in the aggregate.

*(Rule 5.4 amended by Order dated October 10, 1994.)*

*(Rule 5.4 amended by Order dated February 5, 2001.)*

*(Rule 5.4 amended by Order dated May 3, 2017, effective January 1, 2018.)*

#### **Rule 5.5 Prior Record.**

(a) Defined. "Prior record" means any contested admission, disciplinary or reinstatement decision of the Disciplinary Board or the Supreme Court that has become final.

(b) Restrictions on Admissibility. At the fact-finding hearing in a disciplinary proceeding, a respondent's prior record or lack thereof shall not be admissible to prove the character of a respondent or to impeach his or her credibility.

*(Rule 5.5(a-b) amended by Order dated May 3, 2017, effective January 1, 2018.)*

#### **Rule 5.6 Evidence Of Prior Acts Of Misconduct.**

Evidence of prior acts of misconduct on the part of a respondent is admissible in a disciplinary proceeding for such purposes as proof of motive, opportunity, intent, preparation, plan, knowledge, identity, or absence of mistake or accident.

*(Rule 5.6 amended by Order dated May 3, 2017, effective January 1, 2018.)*

#### **Rule 5.7 Consideration Of Sanctions.**

Trial panels may receive evidence relating to the imposition of a sanction during a hearing, but are not to consider that evidence until after a determination is made that the respondent is in violation of a rule of professional conduct or statute. Only when the Adjudicator considers it appropriate because of the complexity of the case or the seriousness of the charge or charges, the trial panel may be reconvened to consider evidence in aggravation or mitigation of the misconduct found to have occurred.

*(Rule 5.7 amended by Order dated February 23, 1988.)*

*(Rule 5.7 amended by Order dated May 3, 2017, effective January 1, 2018.)*

#### **Rule 5.8 Default.**

(a) Failure to Answer or Appear. If a respondent fails to resign or file an answer to a formal complaint within the time allowed by these rules, or if a respondent fails to appear at a hearing set pursuant to BR 2.4(e)(8), the Adjudicator may file with the Disciplinary Board Clerk an order finding the respondent in default under this rule and, if so, shall request the regional chairperson to appoint an attorney member and a public member to serve on the trial panel. The Disciplinary Board Clerk shall send copies of the order of default to the parties. The trial panel shall thereafter deem the allegations in the formal complaint to be true and either issue its written opinion based on the formal complaint, or, in its sole discretion, after considering evidence or legal authority limited to the issue of sanction. Following entry of an order of default, the respondent is not entitled to further notice in the disciplinary proceeding under consideration, except as may be required by these rules or by statute. The trial panel shall not, absent good cause, continue or delay proceedings due to a respondent's failure to answer or appear.

(b) Setting Aside Default. At any time prior to a trial panel's issuing its written opinion, the trial panel may set aside an order of default upon a showing by the respondent that the respondent's failure to resign, answer, or appear timely was the result of mistake, inadvertence, surprise, or excusable neglect. If a trial panel has issued its opinion, a respondent must file any motion to set aside an order of default with the Supreme Court.

*(Rule 5.8 amended by Order dated June 29, 1993.)*

*(Rule 5.8(a) amended by Order dated February 5, 2001. Amended by Order dated June 17, 2003, effective July 1, 2003.)*

*(Rule 5.8(a) amended by Order dated October 19, 2009.)*

*(Rule 5.8(a) and 5.8(b) amended by Order dated May 3, 2017, effective January 1, 2018.)*

*(Rule 5.8(a) amended by Order dated May 22, 2019, effective September 1, 2019.)*

#### **Rule 5.9 Attorney Assistance Evidence.**

(a) Definition. For the purposes of this rule, an "attorney assistance program" is any treatment, counseling, training or remedial service, created under ORS 9.568 or otherwise, designed to provide assistance to



attorneys who are suffering from impairment or other circumstances which may adversely affect their professional competence or conduct, or to provide advice and training to attorneys in practice management.

(b) Use of Evidence by Respondent. Subject to the provisions of BR 5.1(a) and this rule, the respondent may offer evidence at a disciplinary hearing concerning the respondent's participation in or communication with an attorney assistance program. If the respondent fails to provide timely notice to Disciplinary Counsel as required under BR 5.9(c), the respondent may not offer evidence of the respondent's participation in or communication with an attorney assistance program at the hearing.

(c) Prior Notice. If the respondent intends to offer evidence at a hearing concerning the respondent's participation in or communication with an attorney assistance program, the respondent shall file with the Disciplinary Board Clerk, with proof of service on Disciplinary Counsel, written notice of such intent, not less than 63 days prior to the date the hearing is scheduled to commence. For good cause shown, the Adjudicator may permit the respondent to give the notice within a shorter period of time. The notice shall specify the identity of the attorney assistance program, the nature of the evidence that will be offered, the names of the service providers with whom the respondent dealt, and the names and addresses of witnesses the respondent intends to call to present the evidence. The notice shall also include the consent or waiver required by BR 5.9(d). The respondent shall provide a copy of the notice to the attorney assistance program.

(d) Discovery. In the event the respondent provides a notice to Disciplinary Counsel under BR 5.9(c), Disciplinary Counsel may conduct discovery concerning the respondent's participation in or communication with the attorney assistance program. The respondent shall provide any consent or waiver necessary to permit Disciplinary Counsel to obtain discovery from the attorney assistance program or its service providers at the time the respondent provides the notice required by BR 5.9(c). Questions regarding the permissible scope of discovery under this rule shall be resolved by the Adjudicator on motion pursuant to BR 4.5(c).

(e) Discovery not Public. Records and information obtained by Disciplinary Counsel through discovery under this rule are not be subject to public disclosure pursuant to BR 1.7(b), consistent with ORS 9.568(3), and may be disclosed by the parties only in the disciplinary proceeding.

(f) Use of Evidence by Bar. The Bar shall have the right to introduce evidence obtained through discovery under this rule only if the respondent introduces evidence of participation in or communication with an attorney assistance program.

(g) Enforcement. The Adjudicator may issue a protective order and impose sanctions to enforce this rule pursuant to BR 4.5(d) and (e).

*(Rule 5.9 added by Order dated November 30, 1999.)*

*(Rule 5.9(a) amended by Order dated February 5, 2001.)*

*(Rule 5.9(c) amended by Order dated June 17, 200, effective July 1, 2003.)*

*(Rule 5.9(b), 5.9(c), 5.9(d), 5.9(e), 5.9(f), and 5.9(g) amended by Order dated May 3, 2017, effective January 1, 2018.)*

## Title 6 — Sanctions And Other Remedies

### Rule 6.1 Sanctions.

(a) Disciplinary Proceedings. The dispositions or sanctions in disciplinary proceedings or matters brought pursuant to BR 3.4 or 3.5 are

- (1) dismissal of any charge or all charges;
- (2) public reprimand;
- (3) suspension for periods from 30 days to five years;

(4) a suspension for any period designated in BR 6.1(a)(3) which may be stayed in whole or in part on the condition that designated probationary terms are met; or

(5) disbarment.

In conjunction with a disposition or sanction referred to in this rule, a respondent may be required to make restitution of some or all of the money, property, or fees received by the respondent in the representation of a client, or reimbursement to the Client Security Fund.

(b) Contested Reinstatement Proceedings. In contested reinstatement cases a determination shall be made whether the applicant shall be

(1) denied reinstatement;

(2) reinstated conditionally, subject to probationary terms; or

(3) reinstated unconditionally.

(c) Time Period Before Application and Reapplication. The Supreme Court may require an applicant whose admission or reinstatement has been denied to wait a period of time designated by the court before reapplying for admission or reinstatement.

(d) Effect of Disbarment. An attorney disbarred as a result of a disciplinary proceeding commenced by formal complaint before January 1, 1996, may not apply for reinstatement until five years have elapsed from the effective date of his or her disbarment. An attorney disbarred as a result of a disciplinary proceeding commenced by formal complaint after December 31, 1995, shall never be eligible to apply and shall not be considered for admission under ORS 9.220 or reinstatement under Title 8 of these rules.

*(Rule 6.1(a) amended by Order dated May 31, 1984, effective July 1, 1984. Rule 6.1(d) amended by Order dated November 29, 1985, effective December 1, 1985. Rule 6.1(a) amended by Order dated December 14, 1995. Rule 6.1(d) amended by Order dated December 14, 1995. Rule 6.1(e) added by Order dated December 14, 1995. Rule 6.1(a) amended by Order dated June 5, 1997, effective July 1, 1997.)*

*(Rule 6.1(a) amended by Order dated February 5, 2001.)*

*(Rule 6.1(a)(iii) – 6.1(a)(v) and 6.1(b) – 6.1(d) amended by Order dated October 19, 2009.)*

*(Former Rule 6.1(a)(i), 6.1(a)(ii), 6.1(a)(iii), 6.1(a)(iv), 6.1(a)(v), 6.1(b)(i), 6.1(b)(ii), and 6.1(b)(iii) redesignated Rule 6.1(a)(1), 6.1(a)(2), 6.1(a)(3), 6.1(a)(4), 6.1(a)(5), 6.1(b)(1), 6.1(b)(2), and 6.1(b)(3); Rule 6.1(a), 6.1(a)(4), 6.1(c), and 6.1(d) amended by Order dated May 3, 2017, effective January 1, 2018.)*

## **Rule 6.2 Probation.**

(a) Authority in Disciplinary Proceedings. Upon determining that a respondent should be suspended, the trial panel may decide to stay execution of the suspension, in whole or in part, and place the respondent on probation for a period no longer than three years. The imposition of a probationary term shall not affect the criteria established by statute and these rules for Supreme Court review of trial panel decisions. Probation, if ordered, may be under such conditions as the trial panel or the court considers appropriate. Such conditions may include, but are not limited to, requiring alcohol or drug treatment; requiring medical care; requiring psychological or psychiatric care; requiring professional office practice or management counseling; and requiring periodic audits or reports. In any case where an attorney is placed on probation pursuant to this rule, the Adjudicator or the court may appoint a suitable person or persons to supervise the probation. Cooperation with any person so appointed shall be a condition of the probation.

(b) Authority in Contested Reinstatement Proceedings. Upon determining that an applicant should be readmitted to membership in the Oregon State Bar, the trial panel may decide to place the applicant on probation for a period no longer than three years. The probationary terms may include, but are not limited to, those provided in BR 6.2(a). The court may adopt, in whole or in part, the trial panel's decision regarding probation and enter an appropriate order upon a review of the proceeding. The court may appoint a suitable

person or persons to supervise the probation. Cooperation with any person so appointed shall be a condition of the probation. An attorney placed on probation pursuant to this rule may have his or her probation revoked for a violation of any probationary term by petition of Disciplinary Counsel in accordance with the procedures set forth in BR 6.2(d). An attorney whose probation is revoked shall be suspended from the practice of law until further order of the court.

(c) Disciplinary Board. In all cases where the trial panel determines that the respondent should be suspended and the determination is not reviewed by the court, thereby resulting in such determination becoming final, the decision that the respondent be placed on probation under the conditions specified in the trial panel's opinion shall be deemed adopted and made a part of the determination.

(d) Revocation Petition; Service; Trial Panel; Setting Hearing. Disciplinary Counsel may petition the Adjudicator or the court, as the case may be, to revoke the probation of any attorney for violation of any probationary term imposed by a trial panel or the court, serving the attorney with a copy of the petition pursuant to BR 1.8. The Adjudicator or the court, as the case may be, may order the attorney to appear and show cause why probation should not be revoked and the original sanction imposed; the court also may refer the matter to the Disciplinary Board for hearing. When revocation of a trial panel probation is sought or the court has referred the matter to the Disciplinary Board for hearing, the Adjudicator shall appoint trial panel members pursuant to BR 2.4(e)(7) to serve with the Adjudicator on a trial panel that will conduct the show cause hearing and, where applicable, report back to the court. The Disciplinary Board Clerk shall notify the attorney and Disciplinary Counsel in writing of the members to serve on the trial panel. BR 2.4(g) applies. After any timely filed challenges have been ruled upon and any substitute members have been appointed, the Adjudicator shall promptly enter an order that the attorney appear and show cause why probation should not be revoked and the original sanction imposed, and that establishes the date, place, and time of the show cause hearing, which must be held not less than 21 days later. The Disciplinary Board Clerk shall send the parties a copy of the show cause order. At the hearing, Disciplinary Counsel has the burden of proving by clear and convincing evidence that the attorney has violated a material term of probation. If the attorney, after being served with a copy of the petition and sent a copy of the show cause order, fails to appear at the hearing, the trial panel shall deem the allegations in the petition to be true and proceed to issue its written opinion based on the petition. If the revocation matter is within the jurisdiction of the Disciplinary Board, the trial panel's decision shall be filed with the Disciplinary Board Clerk, and the Disciplinary Board Clerk shall send copies to the parties. If the revocation matter is within the court's jurisdiction, the trial panel appointed to conduct the show cause hearing shall report back to the court, and the court shall thereafter rule on the petition. A petition for revocation of an attorney's probation shall not preclude the Bar from filing independent disciplinary charges based on the same conduct as alleged in the petition.

(e) Application of Other Rules. Except as specifically provided herein, Title 4 and Title 5 of the Rules of Procedure do not apply to proceedings brought pursuant to BR 6.2(d).

*(Rule 6.2(b) amended by Order dated July 22, 1991.)*

*(Rule 6.2(d) amended by Order dated February 5, 2001. Amended by Order dated June 17, 2003, effective July 1, 2003.)*

*(Rule 6.2(a), 6.2(b), 6.2(c), and 6.2(d) amended and Rule 6.2(e) added by Order dated May 3, 2017, effective January 1, 2018.)*

### **Rule 6.3 Duties Upon Disbarment Or Suspension.**

(a) Attorney to Discontinue Practice. A disbarred or suspended attorney shall not practice law after the effective date of disbarment or suspension. This rule shall not preclude a disbarred or suspended attorney from providing information on the facts of a case and its status to a succeeding attorney, and such information shall be provided on request.

(b) Responsibilities. It shall be the duty of a disbarred or suspended attorney to immediately take all reasonable steps to avoid foreseeable prejudice to any client and to comply with all applicable laws and disciplinary rules.

(c) Notice; Return of Client Property. When, as a result of the disbarment or suspension, any active client matter will be left for which no other active member of the Bar, with the consent of the client, has agreed to resume responsibility, the disbarred or suspended attorney shall give written notice of the cessation of practice to the affected clients, opposing parties, courts, agencies, and any other person or entity having reason to be informed of the cessation of practice. Such notice shall be given no later than 14 days after the effective date of the disbarment or suspension. In the case of a disbarment or a suspension of more than 60 days, client property pertaining to any active client matter shall be delivered to the client or an active member of the Bar designated by the client as substitute counsel.

(d) Contempt. Disciplinary Counsel may petition the Supreme Court to hold a disbarred or suspended attorney in contempt for failing to comply with the provisions of BR 6.3(a), (b), or (c). The court may order the attorney to appear and show cause, if any, why the attorney should not be held in contempt of court and sanctioned accordingly.

*(Rule 6.3 amended by Order dated March 13, 1989, effective April 1, 1989.)*

*(Former Rule 6.3(c) redesignated as Rule 6.3(d); Rule 6.3(c) added; and Rule 6.3(d) amended by Order dated May 3, 2017, effective January 1, 2018.)*

#### **Rule 6.4 Ethics School.**

(a) An attorney sanctioned under BR 6.1(a)(2), (a)(3) or (a)(i4) shall successfully complete a one-day course of study developed and offered by the Bar on the subjects of legal ethics, professional responsibility and law office management. Successful completion requires that the attorney attend in person the course offered by the Bar and pay the attendance fee established by the Bar.

(b) An attorney reprimanded under BR 6.1(a)(2) who does not successfully complete the course of study when the course is next offered by the Bar following the effective date of the reprimand may be suspended from the practice of law upon order of the Adjudicator, until the attorney successfully completes the course.

(c) An attorney suspended under BR 6.1(a)(iii) or (a)(iv) shall not be reinstated until the attorney successfully completes the course of study, unless the course is not offered before the attorney's term of suspension expires, in which case the attorney may be reinstated if otherwise eligible under applicable provisions of Title 8 of these Rules until the course is next offered by the Bar. If the attorney does not successfully complete the course when it is next offered, the attorney may be suspended from the practice of law upon order of the Adjudicator, until the attorney successfully completes the course.

(d) Notwithstanding the provisions of BR 6.4(b) and (c), an extension of time in which to complete the ethics school requirement may be granted by the Bar or the Adjudicator, as the case may be, for good cause shown.

*(Rule 6.4 added by Order dated December 10, 2010, effective June 1, 2011.)*

*(Rule 6.4(a), 6.4(b), 6.4(c), and 6.4(d) amended by Order dated May 3, 2017, effective January 1, 2018.)*

### **Title 7 — Suspension for Failure to Respond in a Disciplinary Investigation**

#### **Rule 7.1 Suspension for Failure to Respond to a Subpoena.**

(a) Petition for Suspension. When an attorney fails without good cause to timely respond to a request from Disciplinary Counsel for information or records, or fails to respond to a subpoena issued pursuant to BR 2.2(b)(2), Disciplinary Counsel may petition the Disciplinary Board for an order immediately suspending the attorney until such time as the attorney responds to the request or complies with the subpoena. A petition under this rule shall allege that the attorney has not responded to requests for information or records or has not complied with a subpoena, and has not asserted a good-faith objection to responding or complying. The petition shall be supported by a declaration setting forth the efforts undertaken by Disciplinary Counsel to obtain the attorney's response or compliance.

(b) Procedure. Disciplinary Counsel shall file a petition under this rule with the Disciplinary Board Clerk. The Adjudicator shall have the authority to act on the matter for the Disciplinary Board. A copy of the petition and declaration shall be served on the attorney as set forth in BR 1.8(a).

(c) Response. Within 7 business days after service of the petition, the attorney may file a response with the Disciplinary Board Clerk, setting forth facts showing that the attorney has responded to the requests or complied with the subpoena, or the reasons why the attorney has not responded or complied. The attorney shall serve a copy of the response upon Disciplinary Counsel pursuant to BR 1.8(b). Disciplinary Counsel may file a reply to any response with the Disciplinary Board Clerk within 2 business days after being served with a copy of the attorney's response and shall serve a copy of the reply on the attorney.

(d) Review by the Disciplinary Board. Upon review, the Adjudicator shall issue an order that either denies the petition or immediately suspends the attorney from the practice of law for an indefinite period. The Adjudicator shall file the order with the Disciplinary Board Clerk, who shall promptly send copies to Disciplinary Counsel and the attorney.

(e) Duties upon Suspension. An attorney suspended from practice under this rule shall comply with the requirements of BR 6.3(a) and (b).

(f) Independent Charges. Suspension of an attorney under this rule is not discipline. Suspension or reinstatement under this rule shall not prevent the SPRB from directing Disciplinary Counsel to file a formal complaint against an attorney alleging a violation of RPC 8.1(a)(2), arising from the failure to respond or comply as alleged in the petition for suspension filed under this rule.

(g) Reinstatement. Subject to BR 8.1(a)(8) and BR 8.2(a)(5), any attorney who has been a member of the Bar but suspended under BR 7.1 solely for failure to respond to requests for information or records or to respond to a subpoena shall be reinstated by the Chief Executive Officer to the membership status from which the person was suspended upon the filing of a Compliance Declaration with Disciplinary Counsel as set forth in BR 13.10.

*(Rule 7.1 amended by Order dated November 1, 1984, effective December 1, 1984. Amended by Order dated September 24, 1987, effective October 1, 1987. Rule 7.1 amended by Order dated October 1, 1990. Title 7 amended by Order dated July 22, 1991.)*

*(Rule 7.1 deleted by Order dated October 19, 2009.)*

*(Rule 7.1 added by Order dated August 12, 2013, effective November 1, 2013.)*

*(Rule 7.1(a), 7.1(b), 7.1(c), 7.1(d), 7.1(f), and 7.1(g) amended by Order dated May 3, 2017, effective January 1, 2018.)*

*(Rule 7.1(a) and 7.1(g) amended by Order dated May 22, 2019, effective September 1, 2019.)*

## Title 8 — Reinstatement

### **Rule 8.1 Reinstatement — Formal Application Required.**

(a) Applicants. Any person who has been a member of the Bar, but who has

(1) resigned under Form A of these rules prior to December 1, 2019, more than five years prior to the date of application for reinstatement and who has not been a member of the Bar during such period; or

(2) resigned under Form B of these rules prior to January 1, 1996; or

(3) been disbarred as a result of a disciplinary proceeding commenced by formal complaint before January 1, 1996; or

(4) been suspended for misconduct for a period of more than 6 months; or

(5) been suspended for misconduct for a period of 6 months or less but has remained in a suspended status for a period of more than 6 months prior to the date of application for reinstatement; or

(6) been enrolled voluntarily as an inactive or retired member for more than 5 years; or

(7) been involuntarily transferred to an inactive membership status; or

(8) been suspended for any reason and has remained in that status more than 5 years,

and who desires to be reinstated as an active member or to resume the practice of law in Oregon shall be reinstated as an active member of the Bar only upon formal application and compliance with the Rules of Procedure in effect at the time of such application. Applicants for reinstatement under this rule must file a completed application with the Bar on a form prepared by the Bar for that purpose. The applicant shall attest that the applicant did not engage in the practice of law except where authorized to do so during the period of the applicant's inactive or retired status, suspension, disbarment, or resignation. A reinstatement to inactive status is not allowed under this rule. An applicant who has been suspended for a period exceeding 6 months may not apply for reinstatement any earlier than 3 months before the earliest possible expiration of the period specified in the opinion or order imposing suspension.

(b) Required Showing; Effect of Noncooperation.

(1) Each applicant under this rule must show that the applicant has good moral character and general fitness to practice law; that the applicant has reformed since engaging in earlier misconduct, if any; and that the resumption of the practice of law in Oregon by the applicant will not be detrimental to the administration of justice or the public interest. Reformation may be established by evidence, such as: (i) character evidence from people who know and have had the opportunity to observe the applicant; (ii) evidence of the applicant's participation in activities for the public good; (iii) evidence of the applicant's forthrightness in acknowledging earlier wrongdoing; (iv) evidence of the applicant's adequate resolution of any previous substance abuse problem; and (v) evidence of the applicant's willingness to pay restitution to those people harmed by the applicant's earlier conduct. In determining whether the evidence is sufficient to establish reformation, the Supreme Court must be satisfied that the applicant has reformed in light of the earlier misconduct.

(2) Each applicant has a duty to cooperate and comply with requests from the Bar in its efforts to assess the applicant's good moral character and general fitness to practice law, including responding to a lawful demand for information; the execution of releases necessary to obtain information and records from third parties whose records reasonably bear upon character and fitness; and reporting promptly any changes, additions or corrections to information provided in the application.

(3) The Chief Executive Officer may refer to the Board any applicant who, during the pendency of a reinstatement application, engages in conduct that would violate RPC 8.1(a) if done by an attorney, with a recommendation that the Board determine that the applicant has not made the showing required by BR 8.1(b) and recommend to the Supreme Court that the application be denied. No applicant shall resume the practice of law in Oregon or active membership status unless all the requirements of this rule are met.

(c) Learning and Ability. In addition to the showing required in BR 8.1(b), each applicant under this rule who has remained in a suspended or resigned status for more than 3 years or has been enrolled voluntarily or involuntarily as an inactive or retired member for more than 5 years must show that the applicant has the requisite learning and ability to practice law in Oregon. The Bar may recommend and the Supreme Court may require as a condition precedent to reinstatement that the applicant take and pass the bar examination administered by the BBX, or successfully complete a prescribed course of continuing legal education. Factors to be considered in determining an applicant's learning and ability include, but are not limited to: the length of time since the applicant was an active member of the Bar; whether and when the applicant has practiced law in Oregon; whether the applicant practiced law in any jurisdiction during the period of the applicant's suspension, resignation, inactive, or retired status in Oregon; and whether the applicant has participated in continuing legal education activities during the period of suspension, inactive, or retired status in Oregon.

(d) Fees. In addition to the payments required in BR 8.6, an applicant under this rule shall pay an application fee of \$500 at the time the application for reinstatement is filed.

(e) Review by Chief Executive Officer; Referral of Application to Board. Notice of and requests for comment on applications filed under BR 8.1 shall be published on the Bar's website for a period of 30 days. If, after review of an application filed under BR 8.1 and any information gathered in the investigation of the application, the Chief Executive Officer determines that the applicant has made the showing required by BR 8.1(b), the Chief Executive Officer shall recommend to the Supreme Court, as provided in BR 8.7, that the application be granted, conditionally or unconditionally. If the Chief Executive Officer is unable to determine from a review of an application and any information gathered in the investigation of the application that the applicant has made the showing required by BR 8.1(b), the Chief Executive Officer shall refer the application to the Board for consideration, with notice to the applicant.

(f) Board Consideration of Application. If, after a referral from the Chief Executive Officer, the Board determines from its review of the application and any information gathered in the investigation of the application that the applicant has made the showing required by BR 8.1(b), the Board shall recommend to the Supreme Court, as provided in BR 8.7, that the application be granted, conditionally or unconditionally. If the Board determines that the applicant has not made the showing required by BR 8.1(b), the Board shall recommend to the court that the application be denied.

(g) If either the Chief Executive Officer or the Board recommend to the Supreme Court, under paragraph (e) or (f) of this rule, that the application be granted conditionally or unconditionally, then the court must determine whether the applicant has satisfied the burden of proof set out in BR 8.12. If the court determines that the applicant has not satisfied the burden of proof, the court may deny the application or it may remand to the Chief Executive Officer or the Board, or take any other action that it deems appropriate.

*(Rule 8.1(c) and (f) amended by Order dated May 31, 1984, effective July 1, 1984.)*

*(Rule 8.1(c) amended by Order dated July 27, 1984 nun pro tunc May 31, 1984.)*

*(Rule 8.1 amended by Order dated March 13, 1989, effective April 1, 1989, corrected June 1, 1989.)*

*(Rule 8.1(a) and (c) amended by Order dated March 20, 1990, effective April 2, 1990.)*

*(Rule 8.1(a), (c), and (d) amended by Order dated December 14, 1995.)*

*(Rule 8.1(a) amended by Order dated February 5, 2001.)*

*(Rule 8.1(d) amended by Order dated October 19, 2009.)*

*(Rule 8.1(c) amended and Rule 8.1(e) and (f) added by Order dated April 5, 2013.)*

*(Rule 8.1(a)(i), 8.1(a)(ii), 8.1(a)(iii), 8.1(a)(iv), 8.1(a)(v), 8.1(a)(vi), 8.1(a)(vii), and 8.1(a)(viii) redesignated as Rule 8.1(a)(1), 8.1(a)(2), 8.1(a)(3), 8.1(a)(4), 8.1(a)(5), 8.1(a)(6), 8.1(a)(7), and 8.1(a)(8); Rule 8.1(a), 8.1(a)(4), 8.1(a)(5), 8.1(a)(6), 8.1(a)(7), 8.1(a)(8), 8.1(b), 8.1(c), 8.1(d), 8.1(e), and 8.1(f) amended by Order dated May 3, 2017, effective January 1, 2018.)*

*(Rule 8.1(a)(1) amended by Order dated May 22, 2019, effective September 1, 2019.)*

*(Rule 8.1(b) amended and redesignated BR 8.1(b)(1), 8.1(b)(2), and 8.1(b)(3) and Rule 8.1(g) added by Order dated October 27, 2019, effective December 1, 2019.)*

## **Rule 8.2 Reinstatement — Informal Application Required.**

(a) Applicants. Any person who has been a member of the Bar, but who has

- (1) resigned under Form A of these rules prior to December 1, 2019, and 5 years or less prior to the date of application for reinstatement, and who has not been a member of the Bar during such period; or
- (2) been enrolled voluntarily as an inactive or retired member for 5 years or less prior to the date of application for reinstatement; or
- (3) been suspended for failure to pay the Professional Liability Fund assessment, Client Security Fund assessment, or membership fees or penalties and has remained in that status more than 6 months but not in excess of 5 years prior to the date of application for reinstatement; or

(4) been suspended for failure to file with the Bar a certificate disclosing lawyer trust accounts and has remained in that status more than 6 months but not in excess of 5 years prior to the date of application for reinstatement; or

(5) been suspended under BR 7.1 and has remained in that status more than 6 months but not in excess of 5 years prior to the date of application for reinstatement; or

(6) has been suspended solely for failure to pay the Professional Liability Fund assessment, Client Security Fund assessment, or membership fees or penalties and has remained in that status more than 6 months prior to the date of application for reinstatement and seeks reinstatement to inactive or retired status; or

(7) has been suspended solely for failure to file with the Bar a certificate disclosing lawyer trust accounts and has remained in that status more than 6 months prior to the date of application for reinstatement and seeks reinstatement to inactive or retired status,

may be reinstated by the Chief Executive Officer by filing an informal application for reinstatement with the Bar and compliance with the Rules of Procedure in effect at the time of such application. The informal application for reinstatement shall be on a form prepared by the Bar for such purpose. The applicant shall attest that the applicant did not engage in the practice of law except where authorized to do so during the period of the applicant's inactive or retired status, suspension, or resignation. No applicant shall resume the practice of law in Oregon, or active, inactive, or retired membership status, unless all the requirements of this rule are met.

(b) Required Showing. Each applicant under this rule must show that the applicant has good moral character and general fitness to practice law, and that the applicant's resumption of the practice of law in Oregon will not be detrimental to the administration of justice or the public interest. Each applicant has a duty to cooperate and comply with requests from the Bar in its efforts to assess the applicant's good moral character and general fitness to practice law, including responding to a lawful demand for information; the execution of releases necessary to obtain information and records from third parties whose records reasonably bear upon character and fitness; and reporting promptly any changes, additions or corrections to information provided in the application. The Chief Executive Officer may refer to the Board any applicant who, during the pendency of a reinstatement application, engages in conduct that would violate RPC 8.1(a) if done by an attorney, with a recommendation that the Board determine that the applicant has not made the showing required by BR 8.1(b) and recommend to the Supreme Court that the application be denied. No applicant shall resume the practice of law in Oregon or active membership status unless all the requirements of this rule are met.

(c) Fees. In addition to the payments required in BR 8.6, an applicant under this rule shall pay an application fee of \$250 at the time the application for reinstatement is filed.

(d) Exceptions. Any applicant otherwise qualified to file for reinstatement under this rule but who

(1) during the period of the member's suspension, resignation, inactive, or retired status has been convicted in any jurisdiction of an offense that is a misdemeanor involving moral turpitude or a felony under the laws of this state, or is punishable by death or imprisonment under the laws of the United States; or

(2) during the period of the member's suspension, resignation, inactive, or retired status, has been suspended for professional misconduct for more than six months or has been disbarred by any court other than the Supreme Court; or

(3) has engaged in conduct that raises issues of possible violation of the Bar Act, former Code of Professional Responsibility, or Rules of Professional Conduct;

shall be required to seek reinstatement under BR 8.1. Any applicant required to apply for reinstatement under BR 8.1 because of this rule shall pay all fees, assessments and penalties due and delinquent at the time of the



applicant's resignation, suspension or transfer to inactive status, and an application fee of \$500 to the Bar at the time the application for reinstatement is filed, together with any payments due under BR 8.6.

(e) Referral of Application to Board. If the Chief Executive Officer is unable to determine from a review of an informal application and any information gathered in the investigation of the application that the applicant for reinstatement has made the showing required by BR 8.2(b), the Chief Executive Officer shall refer the application to the Board for consideration, with notice to the applicant.

(f) Board Consideration of Application. If, after a referral from the Chief Executive Officer, the Board determines from its review of the informal application and any information gathered in the investigation of the application that the applicant for reinstatement has made the showing required by BR 8.2(b), the Board shall reinstate the applicant. If the Board determines that the applicant has not made the showing required by BR 8.2(b), the Board shall deny the application for reinstatement. The Board also may determine that an application filed under BR 8.2 be granted conditionally. The Board shall file an adverse recommendation or a recommendation of conditional reinstatement with the Supreme Court under BR 8.7.

(g) Suspension of Application. If the Chief Executive Officer or the Board, as the case may be, determines that additional information is required from an applicant regarding conduct during the period of suspension, resignation, inactive, or retired status, the Chief Executive Officer or the Board, as the case may be, may direct Disciplinary Counsel to secure additional information concerning the applicant's conduct and defer consideration of the application for reinstatement.

*(Rule 8.2(b) amended by Order dated May 31, 1984, effective July 1, 1984.)*

*(Rule 8.2 amended by Order dated March 13, 1989, effective April 1, 1989.)*

*(Rule 8.2 (a) and (b) amended by Order dated March 20, 1990, effective April 2, 1990.)*

*(Rule 8.2(a) amended by Order dated December 28, 1993.)*

*(Rule 8.2(a) amended by Order dated December 14, 1995.)*

*(Rule 8.2 amended by Order dated December 9, 2004, effective January 1, 2005.)*

*(Rule 8.2(d)(iii) amended by Order dated April 26, 2007.)*

*(Rule 8.2(c) and 8.2(d) amended by Order dated October 19, 2009.)*

*(Rule 8.2(a)(iv) added by Order dated June 6, 2012.)*

*(Rule 8.2(a)(v) added by Order dated August 12, 2013, effective November 1, 2013.)*

*(Rule 8.2(a)(i), 8.2(a)(ii), 8.2(a)(iii), 8.2(a)(iv), 8.2(a)(v), 8.2(d)(i), 8.2(d)(ii), and 8.2(d)(iii) redesignated as Rule 8.2(a)(1), 8.2(a)(2), 8.2(a)(3), 8.2(a)(4), 8.2(a)(5), 8.2(d)(1), 8.2(d)(2), and 8.2(d)(3); Rule 8.2(a), 8.2(a)(1), 8.2(a)(2), 8.2(a)(3), 8.2(a)(4), 8.2(a)(5), 8.2(b), 8.2(c), 8.2(d)(1), 8.2(d)(2), 8.2(d)(3), 8.2(e), 8.2(f), and 8.2(g) amended by Order dated May 3, 2017, effective January 1, 2018.)*

*(Rule 8.2(a), 8.2(a)(1), and 8.2(d)(1) amended and Rule 8.2(a)(6) and 8.2(a)(7) added by Order dated May 22, 2019, effective September 1, 2019.)*

### **Rule 8.3 Reinstatement — Compliance Affidavit.**

(a) Applicants. Subject to the provisions of BR 8.1(a)(5), any person who has been a member of the Bar but who has been suspended for misconduct for a period of six months or less shall be reinstated upon the filing of a Compliance Declaration with Disciplinary Counsel as set forth in BR 13.9, unless the court or Disciplinary Board in any suspension order or decision shall have directed otherwise.

(b) Fees. In addition to the payments required in BR 8.6, an applicant under this rule shall pay an application fee of \$250 at the time the application for reinstatement is filed.

*(Rule 8.3 established by Order dated March 13, 1989, effective April 1, 1989.)*

*(Rule 8.3(a) amended by Order dated December 28, 1993.)*

*(Rule 8.3(b) amended by Order dated October 19, 2009.)*

*(Rule 8.3(a) and 8.3(b) amended by Order dated May 3, 2017, effective January 1, 2018.)*

**Rule 8.4 Reinstatement — Financial or Trust Account Certification Matters.**

(a) Applicants. Any person who has been a member of the Bar but suspended solely for failure to pay the Professional Liability Fund assessment, Client Security Fund assessment or annual membership fees or penalties, or suspended solely for failure to file a certificate disclosing lawyer trust accounts, may be reinstated by the Chief Executive Officer to the membership status from which the person was suspended within six months from the date of the applicant's suspension, upon:

- (1) payment to the Bar of all applicable assessments, fees and penalties owed by the member to the Bar, and
- (2) in the case of a suspension for failure to pay membership fees or penalties or the Client Security Fund assessment, payment of a reinstatement fee of \$100; or
- (3) in the case of a suspension for failure to pay the Professional Liability Fund assessment, payment of a reinstatement fee of \$100; or
- (4) in the case of suspensions for failure to pay both membership fees or penalties or the Client Security Fund assessment, and the Professional Liability Fund assessment, payment of a reinstatement fee of \$200; or
- (5) in the case of suspension for failure to file a lawyer trust account certificate, filing such a certificate with the Bar and payment of a reinstatement fee of \$100.

An applicant under this rule must, in conjunction with the payment of all required sums, submit a written statement to the Chief Executive Officer indicating compliance with this rule before reinstatement will be authorized. The written statement shall be on a form prepared by the Bar for that purpose. The applicant shall attest such the applicant did not engage in the practice of law except where authorized to do so during the period of the applicant's suspension.

(b) Exceptions. Any applicant otherwise qualified to file for reinstatement under this rule but who, during the period of the member's suspension, has been suspended for misconduct for more than six months or been disbarred by any court other than the Supreme Court, must seek reinstatement under BR 8.1. Any applicant required to apply for reinstatement under BR 8.1 pursuant to this rule shall pay all fees, assessments and penalties due and delinquent at the time of the applicant's suspension and an application fee of \$500 to the Bar at the time the application for reinstatement is filed, together with any payments due under BR 8.6.

*(Rule 8.4 (former BR 8.3) amended by Order dated March 13, 1989, effective April 1, 1989.)*

*(Rule 8.4(a)(ii) – 8.4(a)(iv) and 8.4(b) amended by Order dated October 19, 2009.)*

*(Rule 8.4(a) amended by Order dated June 6, 2012.)*

*(Rule 8.4(a)(i), 8.4(a)(ii), 8.4(a)(iii), 8.4(a)(iv), and 8.4(a)(v) redesignated as Rule 8.4(a)(1), 8.4(a)(2), 8.4(a)(3), 8.4(a)(4), and 8.4(a)(5); Rule 8.4(a) and 8.4(b) amended by Order dated May 3, 2017, effective January 1, 2018.)*

**Rule 8.5 Reinstatement — Noncompliance With Minimum Continuing Legal Education, New Lawyer Mentoring Program or Ethics School Requirements.**

(a) Applicants. Subject to the provisions of BR 8.1(a)(viii), any person who has been a member of the Bar but suspended solely for failure to comply with the requirements of the Minimum Continuing Legal Education Rules, the New Lawyer Mentoring Program, or the Ethics School established by BR 6.4 may seek reinstatement at any time subsequent to the date of the applicant's suspension by meeting the following conditions:

- (1) Completing the requirements that led to the suspension;
- (2) Filing a written statement with the Chief Executive Officer, on a form prepared by the Bar for that purpose, which indicates compliance with this rule and the applicable MCLE, NLMP or Ethics School Rule.

The applicant shall attest that the applicant did not engage in the practice of law except where authorized to do so during the period of the applicant's suspension; and

(3) Submitting a reinstatement fee of \$100 at the time of filing the written statement.

(b) Referral to Supreme Court. Upon compliance with the requirements of this rule, the Chief Executive Officer shall submit a recommendation to the court with a copy to the applicant. No reinstatement is effective until approved by the court.

(c) Exception. Reinstatement under this rule shall have no effect upon any member's status under any other proceeding under these Rules of Procedure.

*(Rule 8.4 established by Order dated November 24, 1987, effective January 1, 1988.)*

*(Rule 8.5 (former BR 8.4) amended by Order dated March 13, 1989, effective April 1, 1989.)*

*(Rule 8.5(a) amended by Order dated December 14, 1995.)*

*(Rule 8.5(a) amended by Order dated October 19, 2009.)*

*(Rule 8.5(a) amended by Order dated June 6, 2012.)*

*(Rule 8.5(a)(i), 8.5(a)(ii), and 8.5(a)(iii) redesignated as Rule 8.5(a)(1), 8.5(a)(2), and 8.5(3); Rule 8.5(a), 8.5(a)(2), 8.5(a)(3), and 8.5(b) amended by Order dated May 3, 2017, effective January 1, 2018.)*

### **Rule 8.6 Other Obligations Upon Application.**

(a) Financial Obligations. Each applicant under BR 8.1 through 8.5 shall pay to the Bar, at the time the application for reinstatement is filed, all past due assessments, fees, and penalties owed to the Bar for prior years, and the membership fee and Client Security Fund assessment for the year in which the application for reinstatement is filed, less any active or inactive membership fees or Client Security Fund assessment paid by the applicant previously for the year of application. Each applicant under BR 8.1(a)(1) and BR 8.1(a)(8), shall also pay to the Bar, at the time of application, an amount equal to \$100 for each year the applicant remained suspended or resigned, and for which no membership fee has been paid. Each applicant under BR 8.2(a)(1), BR 8.2(a)(3), or (4) shall also pay to the Bar, at the time of application, an amount equal to \$100 for each year the applicant remained suspended or resigned and for which no membership fee has been paid. Each applicant shall also pay, upon reinstatement, any applicable assessment to the Professional Liability Fund.

(b) Judgment for Costs; Client Security Fund Claim. Each applicant shall also pay to the Bar, at the time of application:

(1) any unpaid judgment for costs and disbursements assessed in a disciplinary or contested reinstatement proceeding; and

(2) an amount equal to any claim paid by the Client Security Fund due to the applicant's conduct, plus accrued interest thereon.

(c) Refunds. In the event an application for reinstatement is denied, the Bar shall refund to the applicant the membership fees and assessments paid for the year the application was filed, less the membership fees and assessments that applied during any temporary reinstatement under BR 8.7.

(d) Adjustments. In the event an application for reinstatement is filed in one year and not acted upon until the following year, the applicant shall pay to the Bar, prior to reinstatement, any increase in membership fees or assessments since the date of application. If a decrease in membership fees and assessments has occurred, the Bar shall refund the decrease to the applicant.

*(Rule 8.6(a) and (b) amended by Order dated December 14, 1995.)*

*(Rule 8.6(a), (b) and (c) amended by Order dated February 5, 2001.)*

*(Rule 8.6(a) amended by Order dated June 6, 2012.)*

*(Rule 8.6(a) amended by Order dated August 10, 2015.)*

*(Rule 8.6(b)(i) and 8.6(a)(ii) redesignated as Rule 8.6(b)(1) and 8.6(b)(2); Rule 8.6(a) amended by Order dated May 3, 2017, effective January 1, 2018.)*  
*(Rule 8.6(a) amended by Order dated May 22, 2019, effective September 1, 2019.)*

### **Rule 8.7 Board Investigation And Recommendation.**

(a) Investigation and Recommendation. On the filing of an application for reinstatement under BR 8.1 and BR 8.2, Disciplinary Counsel shall make such investigation as it deems proper and report to the Chief Executive Officer or the Board, as the case may be. For applications filed under BR 8.1, the Chief Executive Officer or the Board, as the case may be, shall recommend to the Supreme Court that the application be granted, conditionally or unconditionally, or denied, and shall mail a copy of its recommendation to the applicant. For applications denied by the Board or recommended for conditional reinstatement under BR 8.2(f), the Board shall file its recommendation with the court and mail a copy of the recommendation to the applicant.

(b) Temporary Reinstatements. Except as provided herein, upon making a determination that the applicant is of good moral character and generally fit to practice law, the Chief Executive Officer or the Board may temporarily reinstate an applicant pending receipt of all investigatory materials. A temporary reinstatement shall not exceed a period of four months unless authorized by the court. An applicant who seeks reinstatement following a suspension or disbarment for professional misconduct, or an involuntary transfer to inactive status, shall not be temporarily reinstated pursuant to this rule.

*(Rule 8.7 amended by Order dated December 28, 1993.)*  
*(Rule 8.7(a) amended by Order dated December 9, 2004, effective January 1, 2005.)*  
*(Rule 8.7(a) and (b) amended by Order dated April 5, 2013.)*  
*(Rule 8.7(a) and 8.7(b) amended by Order dated May 3, 2017, effective January 1, 2018.)*

### **Rule 8.8 Petition To Review Adverse Recommendation.**

(a) Not later than 28 days after the Bar files an adverse recommendation regarding the applicant with the Supreme Court, an applicant who desires to contest the Bar's recommendation shall file with the State Court Administrator a petition stating in substance that the applicant desires to have the case reviewed by the court, serving a copy on Disciplinary Counsel. The State Court Administrator shall give written notice of such a referral to the Disciplinary Board Clerk, Disciplinary Counsel, and the applicant. The applicant's resignation, disbarment, suspension, inactive, or retired membership status shall remain in effect until the court's final disposition of the petition.

(b) If the court considers it appropriate, it may refer the petition to the Disciplinary Board to inquire into the applicant's moral character and general fitness to practice law. If the court determines that the applicant has not satisfied the burden of proof set out in BR 8.12, the court may deny the application or it may remand to the Board, or take any other action that it deems appropriate.

*(Rule 8.8 amended by Order dated June 17, 2003, effective July 1, 2003.)*  
*(Rule 8.8 amended by Order dated April 5, 2013.)*  
*(Rule 8.8 amended by Order dated May 3, 2017, effective January 1, 2018.)*  
*(Rule 8.8 amended and redesignated as Rule 8.8(a) and 8.8(b) by Order dated October 27, 2019, effective December 1, 2019.)*

### **Rule 8.9 Procedure On Referral By Supreme Court.**

On receipt of notice of a referral to the Disciplinary Board under BR 8.8, Disciplinary Counsel may appoint Bar Counsel to represent the Bar. Disciplinary Counsel or Bar Counsel shall prepare and file with the Disciplinary Board Clerk, with proof of service on the applicant, a statement of objections. The statement of objections shall be substantially in the form set forth in BR 13.5.

*(Rule 8.9 amended by Order dated February 5, 2001. Amended by Order dated June 17, 2003, effective July 1, 2003.)*  
*(Rule 8.9 amended by Order dated May 3, 2017, effective January 1, 2018.)*

**Rule 8.10 Answer To Statement Of Objections.**

The applicant shall answer the statement of objections within 14 days after service of the statement and notice to answer upon the applicant. The answer shall be responsive to the objections filed. General denials are not allowed. The answer shall be substantially in the form set forth in BR 13.3 and shall be filed with the Disciplinary Board Clerk, with proof of service on Disciplinary Counsel. After the answer is filed or upon the expiration of the time allowed in the event the applicant fails to answer, the matter shall proceed to hearing.

*(Rule 8.10 amended by Order dated July 17, 2003, effective July 1, 2003.)*

*(Rule 8.10 amended by Order dated May 3, 2017, effective January 1, 2018.)*

**Rule 8.11 Hearing Procedure.**

Titles 4, 5, and 10 apply as far as practicable to reinstatement proceedings referred by the Supreme Court to the Disciplinary Board for hearing.

*(Rule 8.11 amended by Order dated May 3, 2017, effective January 1, 2018.)*

**Rule 8.12 Burden Of Proof.**

An applicant has the burden of proving the elements of the applicable standard by clear and convincing evidence.

*(Rule 8.12 amended by Order dated May 3, 2017, effective January 1, 2018.)*

*(Rule 8.12 amended by Order dated October 27, 2019, effective December 1, 2019.)*

**Rule 8.13 Burden Of Producing Evidence.**

While an applicant for reinstatement has the ultimate burden of proof to establish good moral character and general fitness to practice law, the Bar shall initially have the burden of producing evidence in support of its position that the applicant should not be readmitted to the practice of law.

**Rule 8.14 Reinstatement and Transfer--Active Pro Bono.**

(a) Reinstatement from Inactive Status. An applicant who has been enrolled voluntarily as an inactive member and who has not engaged in any of the conduct described in BR 8.2(d) may be reinstated by the Chief Executive Officer to Active Pro Bono status. The Chief Executive Officer may deny the application of such an applicant for reinstatement for the reasons set forth in BR 8.2(d), in which case the applicant may be reinstated only upon successful compliance with all of the provisions of BR 8.2. The application for reinstatement to Active Pro Bono status shall be on a form prepared by the Bar for such purpose. No fee is required.

(b) Transfer to Regular Active Status. An applicant who has been on Active Pro Bono status for a period of 5 years or less and who desires to be eligible to practice law without restriction may be transferred to regular active status by the Chief Executive Officer in the manner provided in and subject to the requirements of BR 8.2. An applicant who has been on Active Pro Bono status for a period of more than 5 years may be transferred to regular active status only upon formal application pursuant to BR 8.1.

*(Rules 8.5 - 8.11 amended by Order dated November 24, 1987, effective January 1, 1988.)*

*(Rules 8.6 - 8.13 amended by Order dated March 13, 1989, effective April 1, 1989.)*

*(Rule 8.14 added by Order dated September 6, 2001, effective September 6, 2001.)*

*(Rule 8.14(a) and (b) amended by Order dated October 19, 2009.)*

*(Rule 8.14(a) and 8.14(b) amended by Order dated May 3, 2017, effective January 1, 2018.)*

## Title 9 — Resignation

### **Rule 9.1 Resignation.**

An attorney may resign membership in the Bar by filing with Disciplinary Counsel a resignation that shall be effective only on acceptance by the Supreme Court. If no inquiries or grievances involving the attorney are under investigation by the Bar, no disciplinary proceedings are pending against the attorney, the attorney is not suspended, disbarred, or on probation pursuant to BR 6.1 or BR 6.2, and the attorney is not charged in any jurisdiction with an offense that is a misdemeanor that may involve moral turpitude, a felony under the laws of this state, or a crime punishable by death or imprisonment under the laws of the United States, the resignation must be on the form set forth in BR 13.6. In all other circumstances, the resignation must be on the form set forth in BR 13.7.

*(Rule 9.1 amended by Order dated February 5, 2001.)*

*(Rule 9.1 amended by Order dated May 3, 2017, effective January 1, 2018.)*

*(Rule 9.1 amended by Order date May 22, 2019, effective September 1, 2019.)*

### **Rule 9.2 Acceptance Of Resignation.**

Disciplinary Counsel shall promptly forward the resignation to the State Court Administrator for submission to the Supreme Court. Upon acceptance of the resignation by the court, the name of the resigning attorney shall be stricken from the roll of attorneys; and he or she shall no longer be entitled to the rights or privileges of an attorney, but shall remain subject to the jurisdiction of the court with respect to matters occurring while he or she was an attorney. Unless otherwise ordered by the court, any pending investigation of charges, allegations, or instances of alleged misconduct by the resigning attorney shall, on the acceptance by the court of his or her resignation, be closed, as shall any pending disciplinary proceeding against the attorney.

*(Rule 9.2 amended by Order dated February 5, 2001.)*

*(Rule 9.2 amended by Order dated May 3, 2017, effective January 1, 2018.)*

### **Rule 9.3 Duties Upon Resignation.**

(a) Attorney to Discontinue Practice. An attorney who has resigned membership in the Oregon State Bar shall not practice law after the effective date of the resignation. This rule shall not preclude an attorney who has resigned from providing information on the facts of a case and its status to a succeeding attorney, and such information shall be provided on request.

(b) Responsibilities. It shall be the duty of an attorney who has resigned to immediately take all reasonable steps to avoid foreseeable prejudice to any client and to comply with all applicable laws and disciplinary rules.

(c) Notice. When, as a result of an attorney's resignation, an active client matter will be left for which no other active member of the Bar, with the consent of the client, has agreed to resume responsibility, the resigned attorney shall give written notice of the cessation of practice to the affected clients, opposing parties, courts, agencies, and any other person or entity having reason to be informed of the cessation of practice. Such notice shall be given no later than 14 days after the effective date of the resignation. Client property pertaining to any active client matter shall be delivered to the client or an active member of the Bar designated by the client as substitute counsel no later than 21 days after the effective date of the resignation.

(d) Contempt. Disciplinary Counsel may petition the Supreme Court to hold an attorney who has resigned in contempt for failing to comply with the provisions of BR 9.3(a), (b), or (c). The court may order the attorney to appear and show cause, if any, why the attorney should not be held in contempt of court and sanctioned accordingly.

*(Rule 9.3 amended by Order dated March 13, 1989, effective April 1, 1989.)*

*(Former Rule 9.3(c) redesignated as Rule 9.3(d); Rule 9.3(c) added; and Rule 9.3(d) amended by Order dated May 3, 2017, effective January 1, 2018.)*  
*(Rule 9.3(d) amended by Order dated May 22, 2019, effective September 1, 2019.)*

**Rule 9.4 Effect of Form B Resignation.**

An attorney who has resigned membership in the Bar under Form B of these rules after December 31, 1995, shall never be eligible to apply for reinstatement under Title 8 of these rules and shall not be considered for admission under OR 9.220 or on any basis under the Rules for Admission of Attorneys.

*(Rule 9.4 added by Order dated December 14, 1995.)*  
*(Rule 9.4 amended by Order dated May 3, 2017, effective January 1, 2018.)*

**Rule 9.5 Effect of Form A Resignation after November 30, 2019.**

An attorney who has resigned membership in the Bar under Form A of these rules after November 30, 2019, shall never be eligible to apply for reinstatement under Title 8 of these rules, but may be considered for admission under ORS 9.220 or any basis under the Rules for Admission of Attorneys.

*(Rule 9.5 repealed by Order dated January 17, 2008.)*  
*(Rule 9.5 added by Order dated May 22, 2019, effective September 1, 2019.)*

**Title 10 — Review By Supreme Court**

**Rule 10.1 Disciplinary Proceedings.**

Upon the conclusion of a disciplinary hearing, the Adjudicator, pursuant to BR 1.8, shall file the trial panel's written opinion with the Disciplinary Board Clerk, and the Disciplinary Board Clerk shall send copies to Disciplinary Counsel, Bar Counsel, and the respondent. The Bar or the respondent may seek review of the matter by the Supreme Court; otherwise, the decision of the trial panel shall be final on the 31st day following the notice of receipt of the trial panel opinion by the Disciplinary Board Clerk, pursuant to BR 2.4(h)(4).

*(Rule 10.1 amended by Order dated July 8, 1988.)*  
*(Rule 10.1 amended by Order dated August 2, 1991.)*  
*(Rule 10.1 amended by Order dated August 19, 1997, effective October 4, 1997.)*  
*(Rule 10.1 amended by Order dated February 5, 2001.)*  
*(Rule 10.1 amended by Order dated June 17, 2003, effective July 1, 2003.)*  
*(Rule 10.1 amended by Order dated June 17, 2003, effective January 1, 2004.)*  
*(Rule 10.1 amended by Order dated May 3, 2017, effective January 1, 2018.)*  
*(Rule 10.1 amended by Order dated May 22, 2019, effective September 1, 2019.)*

**Rule 10.2 Request for Review.**

Within 30 days after the Disciplinary Board Clerk has acknowledged, as required by BR 2.4(h)(4), receipt of a trial panel opinion, the Bar or the respondent may file with the Disciplinary Board Clerk and the State Court Administrator a request for review as set forth in BR 13.8. A copy of the request for review shall be served on the opposing party.

*(Rule 10.2 amended by Order dated July 22, 1991.)*  
*(Rule 10.2 amended by Order dated February 5, 2001.)*  
*(Rule 10.2 amended by Order dated June 17, 2003, effective July 1, 2003.)*  
*(Rule 10.2 amended by Order dated October 19, 2009.)*  
*(Rule 10.2 amended by Order dated May 3, 2017, effective January 1, 2018.)*  
*(Rule 10.2 amended by Order dated May 22, 2019, effective September 1, 2019.)*

**Rule 10.3 Contested Reinstatement Proceeding.**

Upon the conclusion of a contested reinstatement hearing, the trial panel shall file its written opinion with the Disciplinary Board Clerk and the State Court Administrator, and serve copies on Disciplinary Counsel and the applicant. Each such reinstatement matter shall be reviewed by the Supreme Court.

*(Rule 10.3 amended by Order dated July 8, 1988.)*

*(Rule 10.3 amended by Order dated August 19, 1997, effective October 4, 1997.)*

*(Rule 10.3 amended by Order dated February 5, 2001.)*

*(Rule 10.3 corrected by Order dated June 28, 2001.)*

*(Rule 10.3 amended by Order dated June 17, 2003, effective July 1, 2003.)*

*(Rule 10.3 amended by Order dated June 17, 2003, effective January 1, 2004.)*

*(Rule 10.3 amended by Order dated May 3, 2017, effective January 1, 2018.)*

**Rule 10.4 Filing In Supreme Court.**

(a) Record. Disciplinary Counsel shall file the record of a proceeding with the State Court Administrator upon the receipt by Disciplinary Counsel of:

- (1) a request for review timely filed pursuant to BR 10.2; or
- (2) a trial panel opinion in any contested reinstatement proceeding.

The record shall include a copy of the trial panel's opinion. Upon receipt of the record, the matter shall be reviewed by the court as provided in BR 10.5.

*(Rule 10.4(a)(i) amended by Order dated July 22, 1991.)*

*(Rule 10.4 amended by Order dated June 29, 1993.)*

*(Rule 10.4(a)(ii) and (b) amended by Order dated August 19, 1997, effective October 4, 1997.)*

*(Rule 10.4 amended by Order dated June 17, 2003, effective January 1, 2004.)*

*(Former Rule 10.4(a)(i) and 10.4(a)(ii) redesignated as Rule 10.4(a)(1) and 10.4(a)(2); Rule 10.4(a), 10.4(a)(1), and 10.4(a)(2) amended by Order dated May 3, 2017, effective January 1, 2018.)*

**Rule 10.5 Procedure In Supreme Court.**

(a) Briefs. No later than 28 days after the Supreme Court's written notice to Disciplinary Counsel and the respondent or applicant of receipt of the record, the party who requested review or the applicant, as the case may be, must file an opening brief. The brief must include a request for relief asking the court to adopt, modify, or reject, in whole or in part, the decision of the trial panel. Otherwise, the format of the opening brief and the timing and format of any answering or reply briefs shall be governed by the applicable Oregon Rules of Appellate Procedure. The failure of the Bar or a respondent or applicant to file a brief does not prevent the opposing litigant from filing a brief. Answering briefs are not limited to issues addressed in petitions or opening briefs, and may urge the adoption, modification, or rejection in whole or in part of any decision of the trial panel.

(b) Oral Argument. The Oregon Rules of Appellate Procedure relating to oral argument apply in disciplinary and contested reinstatement proceedings.

*(Rule 10.5(b) and (c) amended by Order dated July 22, 1991.)*

*(Rule 10.5(b), 10.5(c), and 10.5(d) amended by Order dated October 19, 2009.)*

*(Former Rule 10.5(a) and 10.5(b) deleted; former Rule 10.5(c) and 10.5(d) redesignated as Rule 10.5(a) and 10.5(b); Rule 10.5(a) and 10.5(b) amended by Order dated May 3, 2017, effective January 1, 2018.)*

**Rule 10.6 Nature Of Review.**

The Supreme Court shall consider each matter de novo upon the record and may adopt, modify, or reject the decision of the trial panel in whole or in part and thereupon enter an appropriate order. If the court's order



adopts the decision of the trial panel without opinion, the opinion of the trial panel shall stand as a statement of the decision of the court in the matter but not as the opinion of the court.

*(Rule 10.6 amended by Order dated July 22, 1991.)*

*(Rule 10.6 amended by Order dated October 19, 2009.)*

*(Rule 10.6 amended by Order dated May 3, 2017, effective January 1, 2018.)*

### **Rule 10.7 Costs And Disbursements.**

(a) Costs and Disbursements. “Costs and disbursements” are actual and necessary (1) service, filing and witness fees; (2) expenses of reproducing any document used as evidence at a hearing, including perpetuation depositions or other depositions admitted into evidence; (3) expenses of the hearing transcript, including the cost of a copy of the transcript if a copy has been provided by the Bar to a respondent or an applicant without charge; and (4) the expense of preparation of an appellate brief in accordance with ORAP 13.05. Lawyer fees are not recoverable costs and disbursements, either at the hearing or on review. Prevailing party fees are not recoverable by any party.

(b) Allowance of Costs and Disbursements. In any discipline or contested reinstatement proceeding, costs and disbursements as permitted in BR 10.7(a) may be allowed to the prevailing party by the Disciplinary Board or the Supreme Court. A respondent or applicant prevails when the charges against the respondent are dismissed in their entirety or the applicant is unconditionally reinstated to the practice of law in Oregon. The Bar shall be considered to have prevailed in all other cases.

(c) Recovery After Offer of Settlement. A respondent may, at any time up to 14 days prior to hearing, serve upon Disciplinary Counsel an offer to enter into a stipulation for discipline or no contest plea under BR 3.6. In the event the SPRB rejects such an offer, and the matter proceeds to hearing and results in a final decision of the Disciplinary Board or the court imposing a sanction no greater than that to which the respondent was willing to plead no contest or stipulate based on the charges the respondent was willing to concede or admit, the Bar shall not recover, and the respondent shall recover, actual and necessary costs and disbursements as permitted in BR 10.7(a) incurred after the date the SPRB rejected the respondent’s offer.

(d) Procedure for Recovery and Collection. The procedure set forth in the Oregon Rules of Appellate Procedure regarding the filing of cost bills and objections thereto shall apply, except that, in matters involving final decisions of the Disciplinary Board, cost bills and objections thereto shall be resolved by the Adjudicator. The cost bill and objections thereto shall be filed with the Disciplinary Board Clerk, with proof of service on the other party, and shall not be due until 21 days after the date a trial panel’s decision is deemed final under BR 10.1. The procedure for entry of judgments for costs and disbursements as judgment liens shall be as provided in ORS 9.536.

*(Rule 10.7 amended by Order dated June 25, 1985, effective July 15, 1985; amended by further Orders dated July 8, 1985 and July 22, 1985; amended by Order dated March 13, 1989, effective April 1, 1989. Rule 10.7 (a) amended by Order dated October 1, 1990; amended by Order dated June 28, 2001.)*

*(Rule 10.7(d) amended by Order dated June 17, 2003, effective July 1, 2003.)*

*(Rule 10.7(a) and (d) amended by Order dated April 26, 2007.)*

*(Rule 10.7(b) amended by Order dated October 19, 2009.)*

*(Rule 10.7(a), 10.7(b), 10.7(c), and 10.7(d) amended by Order dated May 3, 2017, effective January 1, 2018.)*

## **Title 11 — Time Requirements**

### **Rule 11.1 Failure To Meet Time Requirements.**

The failure of any person or body to meet any time limitation or requirement in these rules shall not be grounds for the dismissal of any charge or objection, unless a showing is made that the delay substantially prejudiced the ability of the respondent or applicant to receive a fair hearing.

*(Rule 11.1 amended by Order dated May 3, 2017, effective January 1, 2018.)*

**Title 12 — Unlawful Practice of Law Committee**

**Rule 12.1 Appointment.**

The Supreme Court may appoint as many members as it deems necessary to carry out the Unlawful Practice of Law Committee’s functions. At least two members of the Unlawful Practice of Law Committee must be members of the general public, and no more than one-quarter of the Unlawful Practice of Law Committee members may be lawyers engaged in the private practice of law.

**Rule 12.2 Investigative Authority.**

Pursuant to ORS 9.164, the Unlawful Practice of Law Committee shall investigate on behalf of the Bar complaints of the unlawful practice of law. For purposes of this rule, “unlawful practice of law” means (1) the practice of law in Oregon, as defined by the Supreme Court, by a person who is not an active member of the Bar and is not otherwise authorized by law to practice law in Oregon; or (2) holding oneself out, in any manner, as authorized to practice law in Oregon when not authorized to practice law in Oregon.

**Rule 12.3 Public Outreach and Education.**

(a) The Unlawful Practice of Law Committee may engage in public outreach to educate the public about the potential harm caused by the unlawful practice of law. The Unlawful Practice of Law Committee may cooperate in its education efforts with federal, state, and local agencies tasked with preventing consumer fraud.

(b) The Unlawful Practice of Law Committee may write informal opinions on questions relating to what activities may constitute the practice of law. Opinions must be approved by the Board before publication. The published opinions are not binding, but are intended only to provide general guidance to lawyers and members of the public about activities that Supreme Court precedent and Oregon law indicate may constitute the unlawful practice of law.

**Rule 12.4 Enforcement.**

The Bar may petition the Supreme Court to hold a disbarred attorney or an attorney whose resignation pursuant to BR 9.1 has been accepted by the court in contempt for engaging in the unlawful practice of law. The court may order the disbarred or resigned attorney to appear and show cause, if any, why the disbarred or resigned attorney should not be held in contempt of court and sanctioned accordingly.

*(Former Title 12 redesignated as Title 13; Title 12, Rule 12.1, 12.2, 12.3, and 12.4 added by Order dated May 3, 2017, effective January 1, 2018.)*

*(Rule 12.4 amended by Order dated May 22, 2019, effective September 1, 2019.)*

**Title 13 — Forms**

**Rule 13.1 Formal Complaint.**

A formal complaint in a disciplinary proceeding shall be in substantially the following form:

**IN THE SUPREME COURT  
OF THE STATE OF OREGON**

In Re: \_\_\_\_\_ ) No. \_\_\_\_\_  
 )

Complaint as to the conduct of	)	FORMAL
_____ Respondent	)	COMPLAINT

For its first cause of complaint, the Oregon State Bar alleges:

**1.**

The Oregon State Bar was created and exists by virtue of the laws of the State of Oregon and is, and at all times mentioned herein was, authorized to carry out the provisions of ORS Chapter 9, relating to discipline of attorneys.

**2.**

The Respondent, \_\_\_\_\_, is, and at all times mentioned herein was, an attorney at law, duly admitted by the Supreme Court of the State of Oregon to practice law in Oregon and a member of the Oregon State Bar, having his [her] office and place of business in the County of \_\_\_\_\_, State of \_\_\_\_\_.

**3. et seq.**

(State with certainty and particularity the actions of the Respondent alleged to be in violation of the disciplinary rules or statutes, including time, place and transaction, if necessary.)

**4. (or next number)**

The aforesaid conduct of the Respondent violated the following standard[s] of professional conduct established by law and by the Oregon State Bar: (insert applicable disciplinary rules and statutes).

AND, for its second cause of complaint against said Respondent, the Oregon State Bar alleges:

**5. (or next number)**

Incorporates by reference as fully set forth herein Paragraphs \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_ of its first cause of complaint.

**6. (or next number)**

(State with certainty and particularity the actions of the Respondent alleged to be in violation of the disciplinary rules or statutes, including time, place and transaction, if necessary.)

**7. (or next number)**

The aforesaid conduct of the Respondent violated the following standard[s] of professional conduct established by law and by the Oregon State Bar: (insert applicable disciplinary rules and statutes).

AND, for its third cause of complaint against said Respondent, the Oregon State Bar alleges:

**8. (or next number)**

Incorporates by reference as fully set forth herein Paragraphs \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_ of its first cause of complaint and Paragraphs \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_ of its second cause of complaint.

**9. (or next number)**

(State with certainty and particularity the actions of the Respondent alleged to be in violation of the disciplinary rules or statutes, including time, place and transaction, if necessary.)

**10. (or next number)**

The aforesaid conduct of the Respondent violated the following standard[s] of professional conduct established by law and by the Oregon State Bar: (insert applicable disciplinary rules and statutes).

WHEREFORE, the Oregon State Bar demands that the Respondent make answer to this complaint; that a hearing be set concerning the charges made herein; that the matters alleged herein be fully, properly and legally determined; and pursuant thereto, such action be taken as may be just and proper under the circumstances.

DATED this \_\_\_ day of \_\_\_, 20\_\_.

OREGON STATE BAR

By:

Disciplinary Counsel

*(Rule 12.1 amended by Order dated February 5, 2001.)*

*(Former Rule 12.1 redesignated as Rule 13.1; Rule 13.1 amended by Order dated May 3, 2017, effective January 1, 2018.)*

**Rule 13.2 Notice to Answer.**

A copy of the formal complaint (statement of objections), accompanied by a notice to answer it within a designated time, shall be served on the respondent (applicant). Such notice shall be in substantially the following form:

**(Heading as in complaint/statement of objections)****NOTICE TO ANSWER**

You are hereby notified that a formal complaint against you (statement of objections to your reinstatement) has been filed by the Oregon State Bar, a copy of which formal complaint (statement of objections) is attached hereto and served upon you herewith. You are further notified that you may file with the Disciplinary Board Clerk, with a service copy to Disciplinary Counsel, your verified answer within fourteen (14) days from the date of service of this notice upon you. In case of your default in so answering, the formal complaint (statement of objections) shall be heard and such further proceedings had as the law and the facts shall warrant.

(The following paragraph shall be used in a disciplinary proceeding only:)

You are further notified that an attorney accused of misconduct may, in lieu of filing an answer, elect to file with Disciplinary Counsel of the Oregon State Bar, a written resignation from membership in the Oregon State Bar. Such a resignation must comply with BR 9.1 and be in the form set forth in BR 12.7. You should consult an attorney of your choice for further information about resignation.

The address of the Oregon State Bar is 16037 S.W. Upper Boones Ferry Road, Tigard, Oregon 97224, or by mail at P. O. Box 231935, Tigard, Oregon 97281-1935.

DATED this \_\_\_ day of \_\_\_, 20\_\_.

OREGON STATE BAR

By:

Disciplinary Counsel

*(Rule 12.2 amended by Order dated February 5, 2001.)*

*(Rule 12.2 amended by Order dated April 26, 2007.)*

*(Rule 12.2 amended by Order dated March 20, 2008.)*

*(Rule 12.2 amended by Order dated October 19, 2009.)*

*(Former Rule 12.2 redesignated as Rule 13.2; Rule 13.2 amended by Order dated May 3, 2017, effective January 1, 2018.)*

**Rule 13.3 Answer.**

The answer of the respondent (applicant) shall be in substantially the following form:

**(Heading as in complaint/statement of objections)****ANSWER**

\_\_\_\_\_, (name of respondent (applicant)), whose residence address is \_\_\_\_\_, in the County of \_\_\_\_\_, State of Oregon, and who maintains his [her] principal office for the practice of law or other business at \_\_\_\_\_, in the County of \_\_\_\_\_, State of Oregon, answers the formal complaint (statement of objections) in the above-entitled matter as follows:

**1.**

Admits the following matters charged in the formal complaint (statement of objections) as follows:

**2.**

Denies the following matters charged in the formal complaint (statement of objections) as follows:

**3.**

Explains or justifies the following matters charged in the formal complaint (statement of objections).

**4.**

Sets forth new matter and other defenses not previously stated, as follows:

**5.**

WHEREFORE, the accused (applicant) prays that the formal complaint (statement of objections) be dismissed.

DATED this \_\_\_ day of \_\_\_, 20\_\_.

RESPONDENT (APPLICANT)  
Attorney for Respondent (Applicant)

I hereby declare that the above statement is true to the best of my knowledge and belief, and that I understand it is made for use as evidence in the trial panel hearing and is subject to penalty for perjury.

RESPONDENT (APPLICANT)

*(Former Rule 12.3 redesignated as Rule 13.3; Rule 13.3 amended by Order dated May 3, 2017, effective January 1, 2018.)*

**Rule 13.4 [Reserved for expansion]**

*(Rule 12.4 repealed by Order dated July 22, 1991.)*

*(Former Rule 12.4 redesignated as Rule 13.4 by Order dated May 3, 2017, effective January 1, 2018.)*

**Rule 13.5 Statement Of Objections To Reinstatement.**

In a contested reinstatement proceeding, the statement of objections shall be in substantially the following form:

**IN THE SUPREME COURT  
OF THE STATE OF OREGON**

In The Matter Of The	)	
Application of	)	STATEMENT
_____	)	OF
For Reinstatement as	)	OBJECTIONS
an Active Member	)	TO
of the Oregon State Bar	)	REINSTATEMENT

The Oregon State Bar objects to the qualifications of the Applicant for reinstatement on the ground and for the reason that the Applicant has not shown, to the satisfaction of the Board of Governors, that he [she] has the good moral character or general fitness required for readmission to practice law in Oregon, that his [her] readmission to practice law in Oregon will be neither detrimental to the integrity and standing of the Bar or the administration of justice, nor subversive to the public interest, or that he [she] is, in all respects, able and qualified, by good moral character and otherwise, to accept the obligations and faithfully perform the duties of an attorney in Oregon, in one or more of the following particulars:

**1.**

The Applicant does not possess good moral character or general fitness to practice law, in that the Applicant, \_\_\_\_\_ (state the facts of the matter)

**2.**

(Same)

**3.**

(Same)

WHEREFORE, the Oregon State Bar requests that the recommendation of the Board of Governors to the Supreme Court of the State of Oregon in this matter be approved and adopted by the Court and that the application of the Applicant for reinstatement as an active member of the Oregon State Bar be denied.

DATED this \_\_\_ day of \_\_\_, 20\_\_.

OREGON STATE BAR  
By:  
Disciplinary Counsel

*(Rule 12.5 amended by Order dated February 5, 2001.)  
(Rule 12.5 amended by Order dated October 19, 2009.)  
(Former Rule 12.5 redesignated as Rule 13.5 by Order dated May 3, 2017, effective January 1, 2018.)*

**Rule 13.6 Form A Resignation.**

**IN THE SUPREME COURT  
OF THE STATE OF OREGON**

In Re:	)	FORM A
(Name)	)	RESIGNATION

I, \_\_\_\_\_, declare that my residence address is \_\_\_\_\_ (No. and Street), \_\_\_\_\_ (City), \_\_\_\_\_

(State), \_\_\_\_\_ (Zip Code), and that I hereby tender my resignation from membership in the Oregon State Bar and respectfully request and consent to my removal from the roster of those admitted to practice before the courts of this state and from membership in the Oregon State Bar.

I hereby certify that I am not charged in any jurisdiction with an offense that is a misdemeanor that may involve moral turpitude, a felony under the laws of this state, or a crime punishable by death or imprisonment under the laws of the United States.

I hereby certify that all client files and client records in my possession pertaining to active or current clients have been or will be placed promptly in the custody of \_\_\_\_\_, a resident Oregon attorney, whose principal office address is \_\_\_\_\_, who has agreed to serve as custodian to take possession of the files and take such further action as necessary to protect the interests of the clients, and that all such clients have been or will be promptly notified accordingly, and that the following arrangements have been made with regard to client files and records pertaining to inactive or former clients, if any:

---

OR

I hereby certify that all client files and client records pertaining to active or current clients have been or will be placed promptly in the custody of the Professional Liability Fund, which has agreed to take possession of the files and take such further action as necessary to protect the interests of the clients, and that such clients have been or will be promptly notified accordingly, and that the following arrangements have been made with regard to client files and records pertaining to inactive or former clients, if any:

---

OR

I hereby certify that I have no client files or client records pertaining to active or current clients and that the following arrangements have been made with regard to client files and records pertaining to inactive or former clients, if any:

---

I agree to perform the duties of a resigned attorney set forth in BR 9.3 and that I may be held in contempt of court if I do not.

DATED at \_\_, this \_\_ day of \_\_, 20\_\_.

I HEREBY DECLARE THAT THE ABOVE STATEMENT IS TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND THAT I UNDERSTAND IT IS MADE FOR USE AS EVIDENCE IN COURT AND IS SUBJECT TO PENALTY FOR PERJURY.

(Signature of Member)

I, \_\_\_\_\_, Chief Executive Officer of the Oregon State Bar, do hereby certify that there are no inquiries or grievances involving the above-name attorney under investigation by the Bar, no disciplinary proceedings are pending against the attorney, and the attorney is not suspended, disbarred, or on probation pursuant to BR 6.1 and BR 6.2.

DATED this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

OREGON STATE BAR

By: \_\_\_\_\_  
Chief Executive Officer

*(Former Rule 12.6 redesignated as Rule 13.6; Rule 13.6 amended by Order dated May 3, 2017, effective January 1, 2018.)  
(Rule 13.6 amended by Order dated May 22, 2019, effective September 1, 2019.)*

**Rule 13.7 Form B Resignation.**

**IN THE SUPREME COURT  
OF THE STATE OF OREGON**

In Re: )  
(Name) ) FORM B  
RESIGNATION

State of )  
County of ) ss

I, \_\_\_\_\_, being duly sworn on oath, depose and say that my principal office for the practice of law or other business is located at \_\_\_\_\_ (Building No. and Name, if any, or Box No.), \_\_\_\_\_ (Street address, if any), \_\_\_\_\_ (City), \_\_\_\_\_ (State), \_\_\_\_\_ (Zip Code); that my residence address is \_\_\_\_\_ (No. and Street), \_\_\_\_\_ (City), \_\_\_\_\_ (State), \_\_\_\_\_ (Zip Code), and that I hereby tender my resignation from membership in the Oregon State Bar and request and consent to my removal from the roster of those admitted to practice before the courts of this state and from membership in the Oregon State Bar.

I am aware that there is pending against me a formal complaint concerning alleged misconduct and/or that complaints, allegations or instances of alleged misconduct by me are under investigation by the Oregon State Bar and that such complaints, allegations and/or instances include:

(List of formal complaints, proceedings or investigations pending.)

I do not desire to contest or defend against the above-described complaints, allegations or instances of alleged misconduct. I am aware of the rules of the Supreme Court and of the bylaws and rules of procedure of the Oregon State Bar with respect to admission, discipline, resignation and reinstatement of members of the Oregon State Bar. I understand that any future application by me for reinstatement as a member of the Oregon State Bar is currently barred by BR 9.4, but that should such an application ever be permitted in the future, it will be treated as an application by one who has been disbarred for misconduct, and that, on such application, I shall not be entitled to a reconsideration or reexamination of the facts, complaints, allegations or instances of alleged misconduct upon which this resignation is predicated. I understand that, on its filing in this court, this resignation and any supporting documents, including those containing the complaints, allegations or instances of alleged misconduct, will become public records of this court, open for inspection by anyone requesting to see them.

This resignation is freely and voluntarily made; and I am not being, and have not been, subjected to coercion or duress. I am fully aware of all the foregoing and any other implications of my resignation.

I hereby certify that all client files and client records in my possession pertaining to active or current clients have been or will be placed promptly in the custody of \_\_\_\_\_, a resident Oregon attorney, whose principal office address is \_\_\_\_\_, who has agreed to serve as custodian to take possession of the files and take such further action as necessary to protect the interests of the clients, and that all such clients have been or will be promptly notified accordingly, and that the following arrangements have been made with regard to client files and records pertaining to inactive or former clients, if any:



OR

I hereby certify that all client files and client records pertaining to active or current clients have been or will be placed promptly in the custody of the Professional Liability Fund, which has agreed to take possession of the files and take such further action as necessary to protect the interests of the clients, and that such clients have been or will be promptly notified accordingly, and that the following arrangements have been made with regard to client files and records pertaining to inactive or former clients, if any:

OR

I hereby certify that I have no client files or client records pertaining to active or current clients and that the following arrangements have been made with regard to client files and records pertaining to inactive or former clients, if any:

I agree to perform the duties of a resigned attorney set forth in BR 9.3 and that I may be held in contempt of court if I do not.

DATED at \_\_, this \_\_ day of \_\_, 20\_\_.

(Signature of Attorney)

Subscribed and sworn to before me this \_\_ day of \_\_, 20\_\_.

Notary Public for Oregon  
My Commission Expires:

*(Rule 12.7 amended by Order dated June 5, 1997, effective July 1, 1997).  
(Rule 12.7 amended by Order dated February 5, 2001.)  
(Former Rule 12.7 redesignated as Rule 13.7 by Order dated May 3, 2017, effective January 1, 2018.)  
(Rule 13.7 amended by Order dated May 22, 2019, effective September 1, 2019.)*

**Rule 13.8 Request For Review.**

A request for review pursuant to BR 10.3 shall be in substantially the following form.

**IN THE SUPREME COURT  
OF THE STATE OF OREGON**

In Re: )  
 ) No. \_\_\_\_\_  
Complaint as to the )  
Conduct of \_\_\_\_\_ ) REQUEST FOR  
Respondent ) REVIEW

[The Respondent/The Oregon State Bar] hereby requests the Supreme Court to review the decision of the Disciplinary Board trial panel rendered on [date] in the above matter.

DATED this \_\_ day of \_\_, 20\_\_.

[signature of respondent or counsel]

*(Former Rule 12.8 redesignated as Rule 13.8; Rule 13.8 amended by Order dated May 3, 2017, effective January 1, 2018.)*

**Rule 13.9 Compliance Declaration.**

A compliance declaration filed under BR 8.3 shall be in substantially the following form:

**COMPLIANCE DECLARATION**

In re: Application of

\_\_\_\_\_

(Name of attorney)

\_\_\_\_\_

(Bar number)

For reinstatement as an active/inactive (circle one) member of the OSB.

1. Full name \_\_\_\_\_ Date of Birth \_\_\_\_\_

2. Residence address \_\_\_\_\_ Telephone \_\_\_\_\_

3. I hereby attest that during my period of suspension from the practice of law from \_\_\_\_\_ to \_\_\_\_\_, (insert dates) I did not at any time engage in the practice of law except where authorized to do so.

4. I also hereby attest that I complied as directed with the following terms of probation: (circle applicable items)

a. abstinence from consumption of alcohol and mind-altering chemicals/drugs, except as prescribed by a physician

b. attendance at Alcoholics Anonymous meetings

c. cooperation with Chemical Dependency Program

d. cooperation with State Lawyers Assistance Committee

e. psychiatric/psychological counseling

f. passed Multi-State Professional Responsibility exam

g. attended law office management counseling and/or programs

h. other - (please specify) \_\_\_\_\_

i. none required

I HEREBY DECLARE THAT THE ABOVE STATEMENT IS TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND THAT I UNDERSTAND IT IS MADE FOR USE AS EVIDENCE IN COURT AND IS SUBJECT TO PENALTY FOR PERJURY.

(Name)

*(Rule 12.9 established by Order dated March 13, 1989, effective April 1, 1989.)*

*(Rule 12.9 amended by Order dated February 5, 2001.)*

*(Former Rule 12.9 redesignated as Rule 13.9; Rule 13.9 amended by Order dated May 3, 2017, effective January 1, 2018.)*

*(Rule 13.9 amended by Order dated May 22, 2019, effective September 1, 2019.)*

**Rule 13.10 Compliance Declaration.**

A compliance declaration filed under BR 7.1(g) shall be in substantially the following form:

**COMPLIANCE DECLARATION**

In re: Reinstatement of

\_\_\_\_\_

(Name of attorney)

\_\_\_\_\_

(Bar number)

For reinstatement as an active/inactive (circle one) member of the OSB.

1. Full name \_\_\_\_\_ Date of Birth \_\_\_\_\_

2. Residence address \_\_\_\_\_ Telephone \_\_\_\_\_

3. I hereby attest that during my period of suspension from the practice of law from \_\_\_\_\_ to \_\_\_\_\_, (insert dates)

I did not at any time engage in the practice of law except where authorized to do so.

OR

I engaged in the practice of law under the circumstances described on the attached [attach an explanation of activities relating to the practice of law during suspension].

4. I also hereby attest that I responded to the requests for information or records by Disciplinary Counsel and have complied with any subpoenas issued by Disciplinary Counsel, or provided good cause for not complying to the request.

I HEREBY DECLARE THAT THE ABOVE STATEMENT IS TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND THAT I UNDERSTAND IT IS MADE FOR USE AS EVIDENCE IN COURT AND IS SUBJECT TO PENALTY FOR PERJURY.

(Name)

*(Rule 12.10 established by Order dated August 12, 2013, effective November 1, 2013.)*

*(Former Rule 12.10 redesignated as Rule 13.10; Rule 13.10 amended by Order dated May 3, 2017, effective January 1, 2018.)*

*(Rule 13.10 amended by Order dated May 22, 2019, effective September 1, 2019.)*