



**OSB Board of Governors Meetings
Ground Rules**

Adopted April 17, 2020

1. Listen respectfully. Do not interrupt. Seek first to understand, then to be understood. Be curious.
2. Assume good intent. We are all doing the best we can. Seek to meet people where they are.
3. Say what is true for you. Speak from "I" perspective.
4. Attack the problem, not the person.
5. No swearing.
6. Be mindful of and attempt to balance introvert and extrovert sensibilities. Give yourself and others time to process and permission to not make sense.
7. Participate. Each person has a perspective that is valuable to the decision-making process. Seek to share your perspective in the way that works for you. If you have not spoken in a while, the chair may check in with you to make room for your voice.
8. Let others participate. Monitor the space you are occupying in the discussion. The chair may defer calling on you if you have already spoken so that other voices and perspectives can be shared.
9. Be present. Recognize that your multi-tasking may interfere with your attentive presence and be a distraction to others. Limit outside work to the extent possible. At the same time, do not police the activity of others.
10. Come prepared.
11. Stay on topic.
12. Speak up if someone is not following the ground rules, bylaws, BOG responsibilities.
13. Be on time, start on time, end on time.