

# 2024 Summer Stipend Employer Catalog

## **Employer:** Albies, Stark & Guerriero

**Eligible Stipend(s):** Clerkship Stipend

**Address:** 1500 SW First Ave, Suite 1000 Portland, OR 97205

**Phone:** 503.308.4771

**Contact person/ E-mail Address:** Ashlee Albies, ashlee@albiesstark.com

**Type of Legal Work:** Albies, Stark, and Guerriero is a five attorney and two paralegal law firm specializing in employment, union-side labor, and civil rights litigation. The law clerk will likely primarily handle intakes, but there will also be opportunities for legal research and writing, and investigation opportunities as well. Experience with or willingness to learn and practice trauma informed interviewing, tremendous patience, and compassion required. Because may be a mostly remote position, having space to work and maintain confidentiality is important (if this is not possible, we can explore other options).

**Application Details:** Resume, cover letter, at least 2 references

**Application Deadline:** rolling but preferably but we usually hire by April

## **Employer:** AmicusPoint Law LLC

**Eligible Stipend(s):** Business Law Stipend/ Clerkship

**Address:** 9600 SW Oak St. Suite 325 Tigard, OR 97223

**Phone:** 971-813-1290

**Contact person/ E-mail Address:** Samuel Hernandez,

samuel.hernandez@amicuspoint.com

**Type of Legal Work:** Our firm focuses on employment litigation. 80% plaintiff's side and 20 % defense side. We also do commercial litigation and some general business work, such as contract drafting and entity formation.

**Application Details:** Resume and cover letter.

**Application Deadline:** March 29, 2024

## **Employer: As Your Counsel**

**Eligible Stipend(s):** Business Law Stipend

**Address:** 9443 N Tioga Ave Portland, OR 97203 (but internship will likely be remote)

**Phone:** 5033081482

**Contact person/ E-mail Address:** Sunny Kakwani, sk@asyourcounsel.com

**Type of Legal Work:** Real Estate Business Administration and Coordination; Hands-on learning and professional development in support of larger projects (Drafts (from templates) and manages client contracts including, without limitation, client service agreements, independent contractor agreements, lease agreements, property agreements, and purchase agreements).

**Application Details:** Resume, Writing Sample, Statement of Interest

**Application Deadline:** Rolling

## **Employer: Brophy Schmor LLP**

**Eligible Stipend(s):** Clerkship Stipend/Business stipend

**Address:** 201 WEST MAIN ST STE 5

**Phone:** 5417727123

**Contact person/ E-mail Address:** Jennifer Nicholls, [jnicholls@brophylegal.com](mailto:jnicholls@brophylegal.com)

**Type of Legal Work:** Business/transactional work; litigation; estate planning; probate - law clerks typically complete projects in all of our practice areas, attend client meetings and court proceedings. We work with law clerks to identify areas of interest and/or goals (e.g., developing a writing sample or observing a specific type of proceeding) and tailor the experience accordingly.

**Application Details:** Resume and cover letter

**Application Deadline:** Rolling

## **Employer: Center for Food Safety**

**Eligible Stipend(s):** Clerkship Stipend

**Address:** 2009 NE Alberta St. Suite 207 Portland, OR 97211

**Phone:** 415-826-2770

**Contact person/ E-mail Address:** Russell Howze, [clerkships@centerforfoodsafety.org](mailto:clerkships@centerforfoodsafety.org)

**Type of Legal Work:** Center for Food Safety (CFS) is a nonprofit public interest and environmental advocacy organization that works to empower people, support farmers, and protect the environment from harmful industrial agriculture. CFS also works to promote and protect truly sustainable forms of food production, like organic and ecological farming. CFS represents over one million farmer and consumer members nationwide. CFS works to achieve its goals through litigation, legislation, scientific reports, public education, grassroots campaigns, market pressure, and media outreach. CFS's legal team manages an active docket of impact litigation and high-profile cases on issues related to genetic engineering, factory farms, aquaculture, food safety, food labeling, pollinators and pesticides, soil and climate, and organic integrity. Learn more at [centerforfoodsafety.org](http://centerforfoodsafety.org). CFS is seeking motivated law clerks interested in doing meaningful litigation and policy work on behalf of the public and the environment. Clerks' responsibilities vary each year but typically include performing legal research, drafting pleadings, attending hearings, drafting comments and petitions to administrative agencies, and supporting attorneys in litigation. Clerks are also expected

to do minor administrative tasks as needed. Law clerks work closely with attorneys and staff to gain practical litigation and policy experience in a small nonprofit setting. A stipend of \$6,800 for the Portland office and \$8,500 for the San Francisco office is available, but candidates are encouraged to apply for any outside stipends or funding. CFS will cover the difference between any funding received and its own stipend amount. The position may also be taken for academic credit. Qualifications: Clerks must have completed at least one year of law school and be available to work for a total of 10 weeks over the summer. Demonstrated commitment to practicing public interest law related to food, agriculture, or the environment is a plus. Relevant coursework in administrative and environmental law are strongly preferred but not required.

**Application Details:** Email a cover letter, resume, writing sample, and references to [clerkships@centerforfoodsafety.org](mailto:clerkships@centerforfoodsafety.org). In your cover letter, please indicate which office you prefer (San Francisco, Portland, or no preference), and as part of CFS's commitment to equity, diversity, and inclusion, please indicate how you would contribute to a culture of inclusion while at CFS. Please indicate "Summer 2024 Clerkship" in the subject line of your email. Applications will be considered on a rolling basis and interested applicants are encouraged to apply early.

**Application Deadline:** 5/31/2024

## **Employer: Creighton & Rose, PC**

**Eligible Stipend(s):** Clerkship Stipend

**Address:** 735 SW First Ave, Ste 300 Portland, OR 97204

**Phone:** 503 221 1792

**Contact person/ E-mail Address:** Beth Creighton, [Beth@civilrightspdx.com](mailto:Beth@civilrightspdx.com)

**Type of Legal Work:** Our firm represents individuals whose rights have been violated in the employment context or have had their civil rights violated. Work includes gathering information from those seeking legal representation, drafting demands, BOLI complaints, civil complaints, discovery, legal research and writing. Dependent upon the work flow, there will be opportunities to sit in on depositions, hearings and trials.

**Application Details:** Resume, cover letter and writing sample

**Application Deadline:** Rolling

## **Employer:** Elkhorn Public Defender

**Eligible Stipend(s):** Public Fellowship

**Address:** 252 B Street W Vale, OR 97918

**Phone:** 541-545-5750; option 1 (Grant Co. Office)

**Contact person/ E-mail Address:** Kathleen Dunn, kd@strawberrylaw.com

**Type of Legal Work:** We are the largest public defense provider in Eastern Oregon, providing representation to indigent Oregonians. Law clerks can expect to learn the ins and outs of client-centered criminal defense, including: client interviewing, file management/notation, case investigation, hiring experts, research/motion writing, and oral argument in courts.

**Application Details:** Please send a resume and cover letter, along with a recent writing sample. Please have references available upon request.

**Application Deadline:** Applications will be considered and offers will be made on a rolling basis. We also accept interns for remote work.

## **Employer:** Elkhorn Public Defender

**Eligible Stipend(s):** Public Fellowship

**Address:** 2043 Main Street Baker City, OR 97814

**Phone:** 541-545-5750; option 1 (Grant Co. Office)

**Contact person/ E-mail Address:** Kathleen Dunn, kd@strawberrylaw.com

**Type of Legal Work:** We are the largest public defense provider in Eastern Oregon, providing representation to indigent Oregonians. Law clerks can expect to learn the ins and outs of client-centered criminal defense, including: client interviewing, file management/notation, case investigation, hiring experts, research/motion writing, and oral argument in courts.

**Application Details:** Please send a resume and cover letter, along with a recent writing sample. Please have references available upon request.

**Application Deadline:** Applications will be considered and offers will be made on a rolling basis. We also accept interns for remote work.

## **Employer: Elkhorn Public Defender**

**Eligible Stipend(s):** Public Fellowship

**Address:** 103 Hwy 82, Unit A Enterprise, OR. 97828

**Phone:** 541-545-5750; option 1 (Grant Co. Office)

**Contact person/ E-mail Address:** Kati Dunn, kd.elkhorn@gmail.com

**Type of Legal Work:** We are the largest public defense provider in Eastern Oregon, providing representation to indigent Oregonians. Law clerks can expect to learn the ins and outs of client-centered criminal defense, including: client interviewing, file management/notation, case investigation, hiring experts, research/motion writing, and oral argument in courts.

**Application Details:** Please send a resume and cover letter, along with a recent writing sample. Please have references available upon request.

**Application Deadline:** Applications will be considered and offers will be made on a rolling basis. We also accept interns for remote work.

## **Employer: Environmental Law Alliance Worldwide (ELAW)**

**Eligible Stipend(s):** Public Fellowship

**Address:** 1412 Pearl Street Eugene, OR 97401

**Phone:** 541-687-8454 x 103

**Contact person/ E-mail Address:** Jennifer Gleason, jen@elaw.org

**Type of Legal Work:** ELAW is an international NGO registered in Oregon that supports

a network of public interest environmental lawyers and scientists who use the law to protect the environment and human rights. ELAW provides legal and scientific resources to grassroots advocates in approximately 80 countries. Legal interns assist the Staff Attorneys in responding to requests for assistance. These requests generate both short and long-term assignments on a wide range of legal topics, including climate change, plastic pollution, natural resource extraction, and marine protection. Interns typically conduct legal research, write memos, assist with drafting briefs or other legal analyses, and help identify model laws and regulations. ELAW Staff Attorneys work with interns and oversee all projects.

**Application Details:** Resume, cover letter, list of three references

**Application Deadline:** ELAW hires summer law interns during the preceding fall, but we will review applications from successful public fellowship recipients when we receive them.

## **Employer:** Hala J. Gores, P.C, Injury Law Center

**Eligible Stipend(s):** Clerkship Stipend

**Address:** 1332 SW Custer Drive Portland, Oregon 97219

**Phone:** 503-307-9339

**Contact person/ E-mail Address:** Hala Gores, hala@goreslaw.com

**Type of Legal Work:** For over 33 years, I have represented individuals in personal injury cases and families in wrongful death cases. We are seeking a summer law clerk who is interested in working on every aspect of a personal injury case from initial intake to settlement, arbitration or trial.

**Application Details:** Resume, letter of interest, references and writing sample.

**Application Deadline:** Flexible

## **Employer:** Johnson McCall LLP

**Eligible Stipend(s):** Clerkship Stipend

**Address:** 200 SW Market Street, Suite 950 Portland, Oregon

97201

**Phone:** 5034719901

**Contact person/ E-mail Address:** Kristen Mccall, [kristen@johnsonmccall.com](mailto:kristen@johnsonmccall.com)

**Type of Legal Work:** Civil plaintiff's personal injury: sexual & child abuse, elder abuse and neglect, premises liability, and motor vehicle collisions. Includes legal research, legal writing, advocacy, depositions, preparation for oral argument, mediation in a collaborative team environment of 4 lawyers and 2 legal assistants.

**Application Details:** Resume, cover letter, references

**Application Deadline:** May 1, 2024

## **Employer: Jordan Ramis PC**

**Eligible Stipend(s):** Environmental and Natural Resource Stipend

**Address:** 1211 SW Fifth Ave 27th Floor Portland, Oregon

97204

**Phone:** 541.797.2019

**Contact person/ E-mail Address:** Peter Hicks, [peter.hicks@jordanramis.com](mailto:peter.hicks@jordanramis.com)

**Type of Legal Work:** Environmental, business and corporate law, real estate, land use, employment, debtor/creditor, bankruptcy and litigation

**Application Details:** Resume, cover letter, writing sample

**Application Deadline:** May 15, 2024



## **Employer: Kafoury & McDougal**

**Eligible Stipend(s):** Clerkship Stipend

**Address:** 411 SW 2nd, Suite 200 Portland, OR 97214

**Phone:** 15032242647

**Contact person/ E-mail Address:** Greg Kafoury, kafoury@kafourymcdougal.com

**Type of Legal Work:** Type of Legal Work: personal injury & civil litigation Anticipated work: general assistance

**Application Details:** yes: resume/ cover letter/ references

**Application Deadline:** The sooner the better.

## **Employer: Law Offices of Melissa B. Jaffe, PC**

**Eligible Stipend(s):** Business Law Stipend

**Address:** 7327 SW Barnes Rd #325 Portland, OR 97225

**Phone:** 503.780.6565

**Contact person/ E-mail Address:** Melissa Jaffe, Melissa@mbjaffelaw.com

**Type of Legal Work:** Entity formation & document creation

**Application Details:** Resume Cover letter 3 professional references

**Application Deadline:** 3/1/2024

## **Employer: Legal Aid Services of Oregon**

**Eligible Stipend(s):** Public Fellowship

**Address:** Legal Aid Services of Oregon Central Administrative

Office 520 SW Sixth Avenue, Suite 1130 Portland, OR 97204

**Phone:** 503 471 1179

**Contact person/ E-mail Address:** Meghan Collins, [meghan.collins@lasoregon.org](mailto:meghan.collins@lasoregon.org)

**Type of Legal Work:** Our eight regional offices serve the general low-income population and two specialized statewide programs serve farmworkers and provide representation on Native American issues. The highest-priority legal needs include family law issues relating to domestic violence; access to safe, affordable housing; access to health care; protection of income; and access to social safety-net programs such as those for the elderly and people with disabilities. Clerkships in the regional offices (including Albany, Pendleton, Portland, and Roseburg) will have an emphasis on domestic violence, family law, housing, and/or public benefits, all within a framework of providing trauma-informed care. Law clerks will work on many aspects of client services including trauma-informed intake, outreach, legal research and writing, conducting client interviews, and representing clients in hearings. LASO also offers the following additional clerkship opportunities: Farmworker Program clerkships are available in Woodburn and Hillsboro. Statewide Tax Clinic clerkships are available in Portland. For the full Farmworker Program and Statewide Tax Clinic clerkship descriptions, please visit LASO's employment page: <https://lasoregon.org/employment/>.

**Application Details:** To apply, submit a resume and cover letter, which includes your response to the supplemental question below. Please also note if you are bilingual in Spanish and/or another language and describe your level of competency. Submit a copy of your application materials to all offices in which you are interested in working: Albany: [albanyjobs@lasoregon.org](mailto:albanyjobs@lasoregon.org) Attn: Alivia Stretch, Regional Director Pendleton: [pendletonjobs@lasoregon.org](mailto:pendletonjobs@lasoregon.org) Attn: Martha Klein Izenon, Regional Director Portland: [projobs@lasoregon.org](mailto:projobs@lasoregon.org) Attn: Emily Brown Sitnick, Regional Director Roseburg: [rosejobs@lasoregon.org](mailto:rosejobs@lasoregon.org) Attn: Joan Marie Michelsen, Regional Director If you require reasonable accommodation for a disability during the application/hiring process, please contact Meghan Collins, Director of Administration, at [Meghan.Collins@lasoregon.org](mailto:Meghan.Collins@lasoregon.org). Supplemental question Please provide a written response to the following question and submit it as part of your application materials. Limit response to 500 words. LASO is committed to achieving justice for the low-income communities of Oregon. Our client communities include people of color, farmworkers, LGBTQ+ people, immigrants, seniors, people with lived experiences of homelessness, veterans, people with disabilities, and people from other underrepresented groups. It is essential to our mission that we also work to create an inclusive and respectful workplace environment in which differences are acknowledged and valued. How do you think your personal background or experiences, professional

or otherwise, have prepared you to: (1) serve our diverse client communities effectively, (2) work effectively with colleagues from backgrounds different than your own, (3) acknowledge the systemic barriers that our clients face, and (4) contribute to our efforts to achieve racial justice? Feel free to provide examples and apply various aspects of your life and personal experiences in your response.

**Application Deadline:** Rolling

## **Employer:** Legal Aid Services of Oregon Statewide Tax Clinic

**Eligible Stipend(s):** Tax Law Stipend

**Address:** 520 SE 6th Ave., Ste. 700 Portland, OR 97204

**Phone:** 503-471-1147

**Contact person/ E-mail Address:** Shannon Garcia, [taxjobs@lasoregon.org](mailto:taxjobs@lasoregon.org)

**Type of Legal Work:** Tax Controversy work. Tax Clinics ensure the fairness and integrity of the tax system for taxpayers who are low-income and/or with limited English Proficiency by: 1) Providing pro bono representation on their behalf in tax disputes with the IRS; 2) Providing education to taxpayers about their rights and responsibilities; and 3) Identifying and advocating for issues that impact these taxpayers. Daily work includes but is not limited to: Conducting new client intake, case work for existing clients, and creating tax-related education materials. Case work generally includes research, writing, client contact, court proceedings, negotiating and strategy sessions, and requires developing caseload management skills. Law student clerks are expected to maintain a case load of 10-15 cases throughout the term.

**Application Details:** Please provide a cover letter and resume, a description of your proficiency to read/ speak/ write in a language other than English, and a supplemental statement that addresses the following: LASO is committed to achieving justice for the low-income communities of Oregon. Our client communities include people of color, farmworkers, LGBTQ+ people, immigrants, seniors, people with lived experiences of homelessness, veterans, people with disabilities, and people from other underrepresented groups. It is essential to our mission that we also work to create an inclusive and respectful workplace environment in which differences are acknowledged and valued. How do you think your personal background or experiences, professional

or otherwise, have prepared you to: (1) serve our diverse client communities effectively, (2) work effectively with colleagues from backgrounds different than your own, (3) acknowledge the systemic barriers that our clients face, and (4) contribute to our efforts to achieve racial justice? Feel free to provide examples and apply various aspects of your life and personal experiences in your response.

**Application Deadline:** Ongoing. We accept clerk placements year-round

## **Employer: Multnomah County Circuit Court**

**Eligible Stipend(s):** Clerkship Stipend

**Address:** 1200 SW 1st Ave Portland Oregon 97204

**Phone:** 9712740584

**Contact person/ E-mail Address:** Erika Schmid, erika.a.schmid@ojd.state.or.us

**Type of Legal Work:** Judicial Intern / Externships

**Application Details:** Resume and Cover Letter

**Application Deadline:** Rolling

## **Employer: National Crime Victim Law Institute**

**Eligible Stipend(s):** Clerkship Stipend

**Address:** 1130 SW Morrison St # 240, Portland, OR 97205

**Phone:** 503-768-6957

**Contact person/ E-mail Address:** Julieanna Elegant, jelegant@lclark.edu

**Type of Legal Work:** Assisting NCVLI staff attorneys with legal research and writing of legal memoranda or amicus briefs on emerging victims' rights issues in state, federal, military and tribal courts as well as in administrative proceedings (e.g., campus proceedings). Writing case law summaries to update NCVLI staff attorneys on the state of victim law and for inclusion in educational/informational materials published by NCVLI.

Drafting legal information sheets providing an overview of the national landscape of common crime victims' rights for a variety of audiences. Assisting with various trainings including the facilitation of NCVLI's annual Crime Victim Law Conference, June 5-7, 2023 in Portland, Oregon.

**Application Details:** To Apply: Please submit a cover letter, resume, and writing sample of no more than 5 pages by email to NCVLI at [ncvli@lclark.edu](mailto:ncvli@lclark.edu).

**Application Deadline:** Open until filled

## **Employer: Northwest Workers' Justice Project**

**Eligible Stipend(s):** Public Fellowship

**Address:** 310 SW 4th Ave, Suite 320, Portland OR 97204

**Phone:** 503-525-8454

**Contact person/ E-mail Address:** Corinna Spencer-Scheurich, [corinna@nwjp.org](mailto:corinna@nwjp.org)

**Type of Legal Work:** NWJP is a non-profit litigation and legislative advocacy group dedicated to supporting workers and their organizations. We work to defend the employment rights of low-wage, contingent and immigrant workers, with a focus on the Pacific Northwest. NWJP summer law clerks will have the opportunity to work on a variety of issues related to advocacy for low-wage workers' rights. Students participate in nearly all aspects of our legal practice. Legal research and writing issues may include: wage and hour law, employment discrimination, civil procedure, contracts, construction law, class actions, labor law and family and medical leave law. Students assist in drafting litigation documents and help prepare for hearings, arbitrations and mediations. Students will interview potential clients and work directly with workers on their cases, particularly students that speak Spanish.

**Application Details:** Please provide a resume, cover letter and writing sample.

**Application Deadline:** Summer positions are filled on a rolling basis, with the goal of filling them by March 1st

## **Employer: Oregon Judicial Department- Multnomah County Circuit Court**

**Eligible Stipend(s):** Public Fellowship

**Address:** 1200 SW 1st Ave. Portland, OR 97204

**Phone:** 971-2740508

**Contact person/ E-mail Address:** Andrew Phillips, Andrew.R.N.Phillips@ojd.state.or.us

**Type of Legal Work:** The Multnomah Circuit Court is the largest Judicial District in the State of Oregon and is responsible for approximately 500,000 new case filings and over 3 million document filings each year including felony, misdemeanor, domestic relations, juvenile, probate, and civil cases. The Circuit Court has over 320 staff, including 14 hearings referees, and 38 elected judges working in four courtroom facilities in Multnomah County. Students would observe court proceedings, research, and write bench memoranda for Judges, and otherwise assist Judicial Staff while getting a front row seat to the daily activity of Oregon's largest state trial court.

**Application Details:** Resume, Cover Letter, and References please

**Application Deadline:** 5/19/2024

## **Employer: Oregon Law Center**

**Eligible Stipend(s):** Clerkship Stipend

**Address:** 522 SW Fifth Ave #812 Portland, OR 97209

**Phone:** 503-998-2133

**Contact person/ E-mail Address:** Ed Johnson, ejohnson@oregonlawcenter.org

**Type of Legal Work:** Civil litigation on behalf of low-income Oregonians -- housing, homelessness, employment, immigration, domestic violence, health law, public benefits.

**Application Details:** resume and cover letter

**Application Deadline:** Rolling, but positions are usually filled by February.

## **Employer:** Oregon Supreme Court, Oregon Court of Appeals, Appellate Commissioner's Office

**Eligible Stipend(s):** Public Fellowship

**Address:** 1163 State Street, Salem, OR 97301-2563

**Phone:** Mechele Surgeon: 503-986-5706/ Kim Payne 503-986-5886

**Contact person/ E-mail Address:** Mechele Surgeon (Supreme Court) Kim Payne (Court of Appeals), [mechele.surgeon@ojd.state.or.us](mailto:mechele.surgeon@ojd.state.or.us) (Supreme Court) [kimberly.payne@ojd.state.or.us](mailto:kimberly.payne@ojd.state.or.us) (Court of Appeals)

**Type of Legal Work:** The Oregon appellate courts handle a wide variety of cases, including criminal, civil, and administrative matters. Externs for the Oregon Supreme Court work either for individual justices or for the court as a whole. Primarily, externs write petition memoranda that analyze and recommend dispositions on petitions for review of decisions from the Court of Appeals. Duties also may include research, writing, and organizing and summarizing factual and legal information for individual justices or for the court's legal staff. Court of Appeals externs work closely with one or more judges and their clerks and may be responsible for some or all of the following: researching and discussing issues in an assigned case with the supervising judge or the judge's law clerks; preparing research memoranda; reading and summarizing parts of the record in a case; preparing a draft opinion or section thereof; and assisting the judge with oral argument preparation by reading briefs and writing summaries ("bench memos"). Appellate Commissioner's Office externs work with the commissioner and staff to review and analyze motions filed in the Court of Appeals and prepare memoranda summarizing their analysis and recommended disposition; externs draft orders and, occasionally, draft opinions ruling on motions. Special Requirements: Candidates should have strong research, writing, analytical, and organizational abilities. Candidates also should be capable of working independently with minimal supervision, as well as be capable of working in close cooperation with other externs and court personnel. In addition, candidates should possess time-management skills, attention to detail, and the utmost in ethics and discretion.

Finally, while working for the Oregon appellate courts, externs may not perform outside legal work, either paid or unpaid, including work at a law school legal clinic. Legal research for professors is not considered to be outside legal work.

**Application Details:** Candidates should submit a cover letter, resume, copies of law school and college transcripts, writing sample (no more than five pages), and a list of references. Original transcripts are not necessary; copies are acceptable.

**Application Deadline:** February 7th, 2024

## **Employer: Oregon Tax Court**

**Eligible Stipend(s):** Tax Law Stipend/ Public Fellowship

**Address:** Mailing Address: 1163 State St, Salem, OR 97301-

2563 Physical Address: 1241 State St, Salem, OR 97301

**Phone:** 5039865584

**Contact person/ E-mail Address:** John Adams, john.d.adams@ojd.state.or.us

**Type of Legal Work:** The Oregon Tax Court has exclusive jurisdiction to hear tax appeals under state laws, including personal income tax, property tax, corporation excise tax, timber tax, local budget law, and property tax limitations. In addition to taxation, externs frequently encounter issues of statutory interpretation and civil procedure. Externs primarily engage in legal research and writing, preparing memoranda on legal issues, and writing draft orders and opinions. Externs may have the opportunity to observe a variety of court proceedings e.g. trial, oral argument, case management conference etc. For more information visit:  
<https://www.courts.oregon.gov/courts/tax/records/Documents/TaxCourtExternship.pdf>

**Application Details:** Resume, cover letter, law school transcript, writing sample (10 page limit), and two references submitted, by email, in a single unified pdf document. All externs must complete on full year of law school prior to the beginning of the externship. Demonstrated interest in tax law helpful but not required.

**Application Deadline:** February 29, 2024



## **Employer: Rizk Law, PC**

**Eligible Stipend(s):** Clerkship Stipend

**Address:** 434 S Iowa Street Portland. OR 97239

**Phone:** 503 245 5677

**Contact person/ E-mail Address:** Jill Rizk, Jill@rizklaw.com

**Type of Legal Work:** Demand drafting for Personal Injury and insurance claims

**Application Details:** Resume, pay requirements and writing sample

**Application Deadline:** April 1, 2024

## **Employer: Shenoa Payne Attorney at Law PC**

**Eligible Stipend(s):** Clerkship Stipend

**Address:** 1500 SW First Ave, Suite 1000, Portland, Oregon

97201

**Phone:** (503) 914-2500

**Contact person/ E-mail Address:** Shenoa Payne, admin@paynelawpdx.com

**Type of Legal Work:** Appellate Law, Employment Discrimination, Civil Rights

**Application Details:** Cover Letter, Resume, Writing Sample

**Application Deadline:**

## **Employer: Southern Oregon Public Defender**

**Eligible Stipend(s):** Public Fellowship

**Address:** 301 W. 6th St., Medford, Oregon (Grants Pass office  
is 215 SE 6th St., Grants Pass

**Phone:** 1541494232

**Contact person/ E-mail Address:** Doug Engle, doug@sopd.net

**Type of Legal Work:** Criminal defense work. Must be court-certified law student.  
Cover arraignment sessions, help on cases/motions, possibility to try a  
case.

**Application Details:** Cover letter and resume.

**Application Deadline:** June 1, 2024 or until filled.

## **Employer: Standard Insurance Company**

**Eligible Stipend(s):** Business Law Stipend

**Address:** Legal & Compliance Department 900 SW Fifth Ave  
Portland OR 97204

**Phone:** 971-321-8446

**Contact person/ E-mail Address:** Jen Yeh, Jennifer.Yeh@standard.com

**Type of Legal Work:** The legal department functions as The Standard's law firm. In  
addition to providing regulatory and legal guidance supporting our  
product lines (insurance and asset management) we assist in all aspects  
of the business - including privacy, employment, and litigation. We aim  
to give our law clerks an opportunity to sit in multiple areas of the legal  
department and get a sense of what true in-house work looks like.

**Application Details:** A cover letter explaining why you are interested in working for The  
Standard and a resume.

**Application Deadline:** Rolling application deadline until filled.

## **Employer: Stevens & Legal, LLC**

**Eligible Stipend(s):** Clerkship Stipend

**Address:** 1915 NE Stucki Avenue, Ste. 308 Hillsboro, OR

97006

**Phone:** 19715336178

**Contact person/ E-mail Address:** Michael O. Stevens, michael@hillsborofirm.com

**Type of Legal Work:** Employment law; research, pleadings, motions, discovery

**Application Details:** Just a resume.

**Application Deadline:** 6/1/2024

## **Employer: Strawberry Mountain Law**

**Eligible Stipend(s):** Public Fellowship

**Address:** 206 S Humbolt St Canyon City, OR 97820

**Phone:** 541-575-5750

**Contact person/ E-mail Address:** Kathleen Dunn, kd@strawberrylaw.com

**Type of Legal Work:** We are the largest public defense provider in Eastern Oregon, providing representation to indigent Oregonians. Law clerks can expect to learn the ins and outs of client-centered criminal defense, including: client interviewing, file management/notation, case investigation, hiring experts, research/motion writing, and oral argument in courts.

**Application Details:** Please send a resume and cover letter, along with a recent writing sample. Please have references available upon request.

**Application Deadline:** Applications will be considered and offers will be made on a rolling basis. We also accept interns for remote work.

## **Employer: Student Legal Services**

**Eligible Stipend(s):** Clerkship Stipend

**Address:** 1825 SW Broadway, Portland OR 97216

**Phone:** 503-725-9595

**Contact person/ E-mail Address:** Hannah Taube, htaube@pdx.edu

**Type of Legal Work:** PSU Student Legal Services is a non-profit law firm located within Portland State University. We serve PSU students for FREE, on a variety of matters including housing, criminal, consumer rights, family law and more. We address legal issues that impact students' educational and career goals through legal advice, representation, mentorship, community partnerships, and education. Law Clerk Duties and Responsibilities (under supervision of an attorney) Perform initial intakes and subsequent meetings with student clients. Communicate directly with clients via email and phone Conduct legal research to advise clients Negotiate with opposing parties and opposing counsel on behalf of clients Draft legal correspondence and pleadings Provide notary services for students and PSU staff Outreach to PSU community Other legal duties as assigned by our 4 attorneys see more details here:

<https://docs.google.com/document/d/1s1Nj6CRWYLEwlv6WefCJ3z0oiWqB9ve0W0mThsPOZmA/edit?usp=sharing>

**Application Details:** Resume, Cover letter, and 3 references

**Application Deadline:** Approximately March 15 (TBD, please contact slms@pdx.edu for further information)

## **Employer: The Commons Law Center**

**Eligible Stipend(s):** Clerkship Stipend

**Address:** PO Box 16520 Portland, OR 97292

**Phone:** 503-313-8768

**Contact person/ E-mail Address:** Kamron Graham,  
kamron@thecommonslawcenter.org

**Type of Legal Work:** Tenant Defense, Family Law, Trust & Estates, Probate

**Application Details:** resume, references, writing sample

**Application Deadline:** 4/15/2024

## **Employer: The Dalton Law Firm**

**Eligible Stipend(s):** Clerkship Stipend

**Address:** 1212 SE Spokane St., Portland, OR 97202

**Phone:** 971-361-8009

**Contact person/ E-mail Address:** Alana G. I. Simmons, alana@daltonlawfirm.com

**Type of Legal Work:** Longshore workers' compensation, Oregon state workers' compensation, personal injury, and social security disability. We represent injured individuals in a variety of areas. The law clerk would be working with the attorneys in a small firm working on demands, research/writing projects, calculations of average weekly wage, and other related projects. We represent many Spanish speakers, so Spanish language skills is a plus!

**Application Details:** Please provide resume, cover letter, transcript, and references

**Application Deadline:** rolling deadline

## **Employer: U.S. District Court for the District of Oregon**

**Eligible Stipend(s):** Public Fellowship

**Address:** 1000 S.W. 3rd. Ave. Portland, OR 97204

**Phone:** 503-326-8192

**Contact person/ E-mail Address:** Cherie Chapman, cherie\_chapman@ord.uscourts.gov

**Type of Legal Work:** Perform legal research and prepare draft opinions and orders in Social Security cases.

**Application Details:** Please check with individual chambers.

**Application Deadline:** Varies, please check with individual chambers.

## **Employer: Watkinson Laird Rubenstein, P.C.**

**Eligible Stipend(s):** Clerkship Stipend

**Address:** 1203 Willamette Street, Suite 200 Eugene, OR

97401

**Phone:** 541 484-2277

**Contact person/ E-mail Address:** Fern Puls, fpuls@wrlaw.com

**Type of Legal Work:** Business Law, Estate and Trust, Probate, General Civil Litigation, Arbitration & Mediation, Real Estate Law, Employment Law, Health Law. Typically, law clerks receive a legal question to research and draft a memo regarding their findings. Occasionally, law clerks review and update our forms.

**Application Details:** Cover letter, resume, transcript, and writing sample

**Application Deadline:** Open