

OREGON STATE BOARD OF BAR EXAMINERS

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April 8, 2016

To: All Successful Applicants - Oregon Bar Exam and MPRE
From: Charles Schulz, Admissions Director
Re: Oregon State Bar Membership Registration and General Information

Congratulations! You have successfully completed the Oregon Bar Exam and the Multistate Professional Responsibility Exam (MPRE). We look forward to you becoming a member of the Oregon State Bar.

Admission Ceremony and Reception

The Admission Ceremony will be held on **Thursday, April 28th, at 1:30 PM** in Smith Auditorium which is located on the campus of Willamette University in Salem. A reception, sponsored by the New Lawyers Division of the Oregon State Bar, immediately follows the ceremony. The reception will be held in the Civic Justice Center on the campus of Willamette University. Directions and a map are available on our website at www.osbar.org/admissions.

You are welcome to bring your family and friends.

Oath of Office and Registration

In order to be admitted, you must take an Oath of Office and file the Oath of Office with the Oregon Supreme Court and register with the Oregon State Bar.

Court and bar personnel will be at the ceremony in Smith Auditorium, beginning at **11:30 a.m.** to assist you with completing and filing your Oath and registration. If you attend the ceremony and file your oath, that will be your admission date. If you are not able to attend the ceremony, you may download the Oath from our "forms library" at this link: <http://www.osbar.org/docs/admissions/forms/Oath.pdf>.¹ However, the Court will not accept any Oath executed prior to the time of the ceremony.

When the court files your Oath of Office, you become an active member of the Oregon State Bar. In order for you to register with the Bar, and for the Bar to maintain current information regarding its members, you need to complete and sign the enclosed registration form, setting forth address and phone number information required of you by Rule of

¹ The Oath must be executed in the presence of a Notary Public or other person authorized to administer oaths.

Procedure 1.11. If you are attending the Ceremony, please bring the completed form to the Ceremony. If you do not attend the Ceremony, send the completed form to the Oregon State Bar at the time you file your Oath of Office with the Supreme Court.

Bar Numbers

You will be issued a bar number a few days after the Admissions Ceremony (for those attending the ceremony). This will be sent to the e-mail address listed on your OSB registration form. New lawyers who submit their oaths after the ceremony will receive their bar numbers in the order they are processed. These numbers are processed in batches every week or two following the ceremony.

New Lawyer Mentoring Program (a first-year requirement)

In order to welcome you to the profession and help ease your transition from student to practitioner, the Oregon Supreme Court requires all new members to complete a year-long mentoring program. Those who have practiced elsewhere in the U.S. for two or more years are exempt, and those not commencing any law practice in Oregon can seek to temporarily defer. Following your admission, you should receive an email with a link to the New Lawyer Mentoring Program, and directions on enrolling. Please plan to enroll within one month of your admission. Details about the program, and contact information, can be found at www.osbar.org under the "Licensing and Compliance" tab. It is our hope that this program will help get you connected to what is known nationwide as a particularly competent and collegial community, and will prove to be an invaluable resource during your first year as a member of the Oregon State Bar.

Membership Fees and Assessments

Shortly after you are sworn in, you will receive a mailing from the Oregon State Bar accounting department. The mailing will include your Oregon State Bar membership card, a statement for your prorated membership fees, and procedures explaining membership and section options. Upon admission, you are an active member of the Oregon State Bar. For information about inactive membership, contact Brandi Norris at the Bar Center (extension 343).

Please note that you may pay your membership fees and section fees online, but may not do so until after the mandatory prorated membership fees have been billed. The membership fee statement will be sent to the address you provide on the enclosed registration card.

Best of luck with your legal career!