

# FEE DISPUTE RESOLUTION PROGRAM

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## Please read carefully before filling out the form:

The Oregon State Bar's Fee Dispute Resolution is **voluntary, not mandatory**. The program is designed to resolving disputes over fees between:

- An Oregon attorney and a client;
- Oregon clients with out-of-state attorneys; or
- Attorneys who are members of the Oregon State Bar.

The OSB General Counsel's Office may decline matters where there is less than \$250 in dispute.

*Mediation is a non-binding form of alternative dispute resolution. Mediation is process where the mediator communicates with both side to try and facilitate a settlement agreement.*

*Arbitration is a binding form of alternative dispute resolution. Arbitration is a process where each side presents its case at a hearing to a neutral arbitrator appointed by General Counsel.*

## To start a Fee Mediation:

- Fill out the petition and sign the **agreement to mediate**: Return those and accompanying documents to:  
Oregon State Bar  
Fee Dispute Resolution Program  
PO Box 231935  
Tigard, OR 97281-1935
- Send a copy of the fee agreement, billing statements, and other documents that help will help the mediator understand the dispute.

## To start a Fee Arbitration:

- Fill out the petition and sign the **agreement to arbitrate**: Return those and accompanying documents to:  
Oregon State Bar  
Fee Dispute Resolution Program  
PO Box 231935  
Tigard, OR 97281-1935
  - Send a copy of the fee agreement, billing statements, and other documents that will help the arbitrator understand the dispute.
- If you have a disability for which you need accommodations in the fee dispute resolution process, or if you need to receive the printed materials in a different format, please contact Cassandra Dyke at 503-431-6334.