

**Oregon State Bar
Special Open Meeting of the Board of Governors
August 23, 2013
Minutes**

The meeting was called to order by President Michael Haglund at 3:30 p.m. on August 23, 2013. The meeting adjourned at 4:00 p.m. Members present from the Board of Governors were Jenifer Billman, Hunter Emerick, Ray Heysell, Matthew Kehoe, Ethan Knight, Theresa Kohlhoff, Tom Kranovich, Audrey Matsumonji, Caitlin Mitchel-Markley, Maureen O'Connor, Travis Prestwich, Richard Spier, David Wade and Timothy Williams. Staff present were Sylvia Stevens, Helen Hirschbiel, Rod Wegener, Kay Pulju, Susan Grabe, Mariann Hyland and Camille Greene.

1. 2013 President's Awards Workgroup Recommendation

Mr. Haglund presented the workgroup recommendations. **[Exhibit A]**

Motion: Mr. Wade moved, Mr. Kranovich seconded, and the board voted unanimously to approve the recommendations as presented.

2. Consider HOD Resolution re: AAP/D&I Assessment

Mr. Knight presented the Budget & Finance Committee recommendation to submit and encourage adoption of a HOD resolution to increase the AAP/D&I annual assessment from \$30 to \$45. Mr. Knight pointed out that the assessment has not changed since 1990, and with inflation, the program has actually experienced a steady decline in resources. **[Exhibit B]**

Motion: The board voted 13-2 in favor of the committee motion; Mr. Kehoe and Ms. Kohlhoff were opposed.

3. HOD Region 5 Request

Ms. Stevens relayed the request of some Region 5 HOD members for an additional HOD "pre-meeting" to discuss RPC 8.4 proposal. Board members expressed some concern about having an additional meeting for only one group; it was also pointed out that the appropriate place for discussion and debate about a resolution is at the HOD meeting where all interested are present.

Motion: The board unanimously agreed to decline the request.

4. Diversity Section Letter to Lewis & Clark Law School

Ms. Hyland asked the board to consider a request from the the Diversity Section and ACDI to send a letter to the Lewis & Clark Law School Curriculum Committee in support of the Curriculum Diversity Initiative presented by a student coalition.

Motion: Mr. Wade moved, Ms. O'Connor seconded, and the board voted unanimously to approve the request as presented.

OREGON STATE BAR

Board of Governors Agenda

Meeting Date: August 23, 2013
Memo Date: August 8, 2013
From: Mike Haglund, OSB President
Re: OSB Award recommendations for 2013

Action Recommended

Approve the following slate of nominees for the 2013 President's awards, Wallace P. Carson, Jr., Award for Judicial Excellence and the Award of Merit:

Membership Service Award: David Heynderickx, Gina Johnnie

Public Service Award: Gene Grant

Affirmative Action Award: Hon. Angel Lopez

Sustainability: Max Miller

Judicial Excellence: Hon. Paul De Muniz

Award of Merit: David Thornburgh

Background

At its July meeting the BOG formed a special committee to review award nominations and submit recommendations to the full board. Committee members Mike Haglund, Ethan Knight and Theresa Kohlhoff met by conference call on August 7 to discuss the nominations, resulting in the recommendations listed above.

The awards will be presented at a luncheon on Thursday, December 5, at the Governor Hotel in Portland.

[enter comm. name]

[enter meeting date]

OLIO Programming Budget*

	2013-2014		2012-13		2011-12		2010-11		2009-10		2008-09	
	Budget (tentative)	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
Total Revenue - All OLIO Programs	\$ 57,100.00	\$ 60,570.33	\$ 58,000.00	\$ 59,109.00	\$ 71,000.00	\$ 38,402.62	\$ 83,500.00	\$ 51,758.31	\$ 90,500.00	\$ 62,942.90	\$ 68,750.00	\$ 86,235.90
Oregon Law Foundation Grant	\$ 1,500.00	\$ 1,000.00	\$ 1,500.00	\$ 2,500.00	\$ 15,000.00	\$ 3,889.00	\$ 35,000.00	\$ 5,000.00	\$ 45,000.00	\$ 15,000.00	\$ 40,000.00	\$ 40,000.00
OLIO Sponsorship Revenue	\$ 50,000.00	\$ 59,570.33	\$ 50,000.00	\$ 52,439.00	\$ 48,000.00	\$ 27,907.62	\$ 41,000.00	\$ 38,754.31	\$ 38,000.00	\$ 37,637.90	\$ 21,250.00	\$ 31,408.00
BOWLIO Revenue (Sponsorship + Registration)	\$ 5,000.00	TBD	\$ 5,000.00	\$ 3,570.00	\$ 5,000.00	\$ 5,730.00	\$ 5,000.00	\$ 5,560.00	\$ 5,000.00	\$ 7,455.00	\$ 5,000.00	\$ 13,502.90
Employment Retreat Sponsorship Revenue	\$ 600.00	TBD	\$ 1,500.00	\$ 600.00	\$ 3,000.00	\$ 600.00	\$ 2,500.00	\$ 1,594.00	\$ 2,500.00	\$ 1,450.00	\$ 2,500.00	\$ 1,325.00
Spring Social Revenue	\$ -	TBD	\$ -	\$ -	\$ -	\$ 276.00	\$ -	\$ 850.00	\$ -	\$ 1,400.00	\$ -	\$ -
Total Expenses - All OLIO Programs	\$ 57,300.00	\$ 39,695.10	\$ 77,100.00	\$ 74,717.69	\$ 77,450.00	\$ 71,498.93	\$ 80,910.00	\$ 72,785.08	\$ 91,275.00	\$ 87,709.38	\$ 86,325.00	\$ 97,005.45
OLIO Orientation Expenses	\$ 49,900.00	\$ 39,695.10	\$ 67,300.00	\$ 67,784.02	\$ 67,150.00	\$ 61,788.03	\$ 71,410.00	\$ 63,410.28	\$ 82,275.00	\$ 75,230.10	\$ 78,825.00	\$ 83,849.89
**General Expenses			\$ 3,200.00	\$ 7,385.10	\$ 4,100.00	\$ 3,965.10	\$ 4,660.00	\$ 6,228.65	\$ 9,375.00	\$ 5,993.46	\$ 6,625.00	\$ 13,751.73
Office supplies/on-site supplies	\$ 1,200.00	TBD										
Contract services (DJ, NA dancers)	\$ 1,200.00	\$ 949.98										
Promo materials/gifts & prizes	\$ 1,500.00	\$ 1,537.00										
Fundraising letter & postage	\$ 500.00	\$ 702.00										
Gifts & Prizes	\$ -	\$ -	\$ 600.00	\$ 843.75	\$ -	\$ 897.59	\$ -	\$ 1,080.00	\$ -	\$ 638.87	\$ -	\$ -
Hotel Expenses												
Meeting Rooms / AV	\$ 800.00	\$ 1,100.00	\$ 1,000.00	\$ 606.50	\$ 2,800.00	\$ 400.00	\$ 500.00	\$ -	\$ 500.00	\$ 365.00	\$ 500.00	\$ -
Food & Beverage	\$ 19,000.00	\$ 16,174.26	\$ 29,000.00	\$ 28,980.36	\$ 25,000.00	\$ 28,465.16	\$ 30,000.00	\$ 28,639.86	\$ 33,000.00	\$ 33,979.56	\$ 30,000.00	\$ 34,108.41
Lodging for Presenters / Students	\$ 19,000.00	\$ 14,691.20	\$ 27,000.00	\$ 24,654.14	\$ 29,000.00	\$ 20,909.20	\$ 28,000.00	\$ 24,513.94	\$ 33,000.00	\$ 25,745.05	\$ 36,300.00	\$ 26,084.90
Lodging for OSB Staff	\$ 1,500.00	\$ 1,105.22	\$ -	\$ 1,522.73	\$ -	\$ 4,158.03	\$ -	\$ -	\$ -	\$ 3,410.90	\$ -	\$ 4,968.15
Staff Travel & Expense	\$ 2,000.00	TBD	\$ 3,000.00	\$ 891.47	\$ 3,500.00	\$ 236.15	\$ 4,500.00	\$ 599.29	\$ -	\$ 1,736.55	\$ -	\$ 850.90
Transportation	\$ 3,200.00	\$ 3,435.44	\$ 3,500.00	\$ 2,899.97	\$ 2,750.00	\$ 2,756.80	\$ 3,750.00	\$ 2,348.54	\$ 6,400.00	\$ 3,360.71	\$ 5,400.00	\$ 4,085.80
BOWLIO Expenses	\$ 4,000.00	TBD	\$ 5,000.00	\$ 3,878.12	\$ 5,500.00	\$ 3,019.55	\$ 5,500.00	\$ 4,302.97	\$ 6,000.00	\$ 6,012.92	\$ 5,000.00	\$ 10,598.56
Employment Retreat Expenses	\$ 1,800.00	TBD	\$ 1,300.00	\$ 1,709.55	\$ 1,300.00	\$ 2,073.42	\$ 1,800.00	\$ 1,120.28	\$ 1,500.00	\$ 1,722.00	\$ 2,500.00	\$ 2,557.00
Spring Social Expenses	\$ 1,600.00	TBD	\$ 3,500.00	\$ 1,346.00	\$ 3,500.00	\$ 4,617.93	\$ 2,200.00	\$ 3,951.55	\$ 1,500.00	\$ 4,744.36	\$ -	\$ -
Total OLIO Revenue - Expenses	\$ (200.00)	\$ 20,875.23	\$ (19,100.00)	\$ (15,608.69)	\$ (6,450.00)	\$ (33,096.31)	\$ 2,590.00	\$ (21,026.77)	\$ (775.00)	\$ (24,766.48)	\$ (17,575.00)	\$ (10,769.55)

* **Note:** Budgeted amounts are based on projected fundraising/sponsorship revenue. Deficits have historically been covered by the member fee assessment. We forecast the 2013-14 budget will not have a deficit amount.

** **Note:** General expenses include costs such as promotional materials, professional contract services, copying, postage, etc. Beginning in 2013, these expenses will have their own categories.