

Additional Resources

The Professional Liability Fund's practice management advisers are available to help any Oregon lawyer in the areas of disaster planning and prevention, technology protection, transition planning, file retention and destruction, and safekeeping of client property.

Their assistance is free and confidential. Call (503) 639-6911 or (800) 452-1639. The website is: www.osbplf.org.

Beverly Michaelis, a PLF practice management adviser, says lawyers should just call and say, "I need help," no matter what the problem or request. "We will figure out the best person to talk to and connect the person in need," she says.

The PLF offers many related practice aids, including:

Disaster Recovery:

- "After Disaster Strikes: A Checklist"
- "Managing Practice Interruptions"
- "Protecting Your Firm" (includes a list of Web resources)

Technology:

- "How to Back Up Your Computer"
- "Application Service Providers"

Articles:

- "Fire in Your Law Office" (March 1994)
- "Protecting Your Firm" (March 2002)
- "Technology Tips: Power Fluctuations" (May 2004)
- "What to Do About Stolen/Lost Client Files" (October 2004)

In 2006, the PLF published a handbook, "Planning Ahead: A Guide to Protecting Your Clients' Interests in the Event of Your Disability or Death."

Also, In 2007, the *OSB Bulletin* ran an article about disaster planning for law firms and courts: www.osbar.org/publications/bulletin/07febmar/disaster.html.